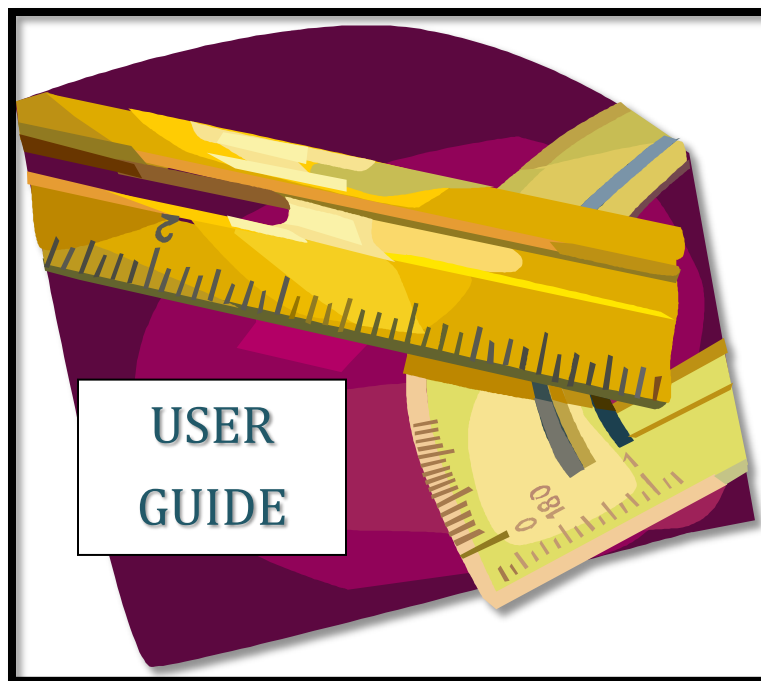


HIGH INTENSITY DRUG TRAFFICKING AREAS PROGRAM

PERFORMANCE MANAGEMENT PROCESS



Twentieth Edition

Revised: January 1, 2025

Changes from Nineteenth Edition, dated January 1, 2024

Page(s)	Section: Action
1	Changes PMP Committee to Performance Management Committee
3	Adds Tom Carr as an additional contact for PMP or User Guide questions
3, 9, 15, 31	Clarifies language on Data Entry, Retention, Reporting, and Deconfliction/Matches, and Surveys for Criminal Operation (CO)
4	Adds that significant changes to performance expectations because of significant alterations to the initiative made after March 31 will not be reflected in the PMP database without the written approval from ONDCP.
4	Replaces Greg Sinclair with Izzie Yi
5-6	Adds what data is pushed by the PMP development team, only drugs listed on PMP approved drug list will be pushed forward and includes pushing policy requests and executive board agencies.
7	Adds no changes to actual accomplishments will be allowed beyond April 1 without written approval from ONDCP.
7	Adds Core Tables are aggregated and clarifies Threat Specific language.
8	Clarifies language on Operational Definitions of PMP Concepts
14	Adds designated area (Local Geographic Area) under the DTO Summary Report for the Annual Threat Assessment
15	Clarifies Open and Suspended Disposition for PMP reporting.
16	Clarifies language under Claiming Cash and Asset Seizures
16-17	Clarifies language under Claiming Seizures by Non-HIDTA entities

17	Removes Unknown from vague drug names that are invalid
17	Adds there are 17 drug groups
18	Adds Steroids as a drug group
19-20	Revises language under the Drugs Price and Return on Investment (ROI)
20	Adds Financial Management for the HIDTAs (FAH) system
20-22	Adds a Drug Conversion Formulas section
25	Clarifies that the HIDTA Analyst position type does not include national Guard Analysts
26-27	Adds National Guard (NG) position types
28-29	Revised Initiative Names in PMP and The Financial Administration for the HIDTAs (FAH) to remove the Financial Management System (FMS)
29	Clarifies language in Education vs Training section
32	Clarifies language in Case Support
32	Adds Lisa Wiederlight and Tom Carr should be contacted for requested changes to other outputs
34	Clarifies languages on survey response rates
Appendix A – Core Tables	Updated Core Table 4 to add Steroids category and updated description.
Appendix C – Definitions	New and revised definitions include Case Open, Drug Felony Arrest Notification (FAN), FAH 4a Report, Financial Administration for the HIDTAs (FAH) System, Gang, Management Training, Overdose Fatality Review (OFR), Overdose Mapping and Application Program (ODMAP), Parcel Interdiction Notification, and Performance Management Committee.

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Introduction

The High Intensity Drug Trafficking Areas (HIDTA) Program is a grant program administered by the Office of National Drug Control Policy's (ONDCP) National HIDTA Program Office (NHPO). The mission of the HIDTA Program is to coordinate Federal, state, local and tribal law enforcement resources to reduce the availability of illicit drugs and related violence by, investing in law enforcement partnerships to dismantle and disrupt drug trafficking and money laundering organizations in the United States. The HIDTA Program goals are to:

1. Disrupt the market for illegal drugs by dismantling or disrupting drug trafficking and/or money laundering organizations (DTOs and MLOs); and
2. Improve the efficiency and effectiveness of HIDTA initiatives.

ONDCP uses the Performance Management Process (PMP) to assess the performance of the individual HIDTAs and the overall performance of the HIDTA Program. Prior to 2004, ONDCP did not have a reporting system capable of quantifying the HIDTA Program's outcomes in a consistent and meaningful manner. When the Office of Management and Budget (OMB) used its Performance Assessment and Rating Tool (PART) to rate the HIDTA Program's performance, it concluded that the HIDTA Program could not demonstrate results. In response to this finding, the HIDTA Directors, with the support of ONDCP, formed the **Performance Management Committee (PMC)** and charged it with:

- Developing a performance measurement process and database capable of reporting the activities of the individual HIDTAs as related to the two HIDTA goals
- Determining the accuracy and integrity of performance information
- Identifying and explaining variances between performance expectations and outcomes and
- Providing HIDTA management with suggestions to improve the quality and accuracy of reporting to reflect individual HIDTA activities.

ONDCP has adopted numerous PMC recommendations to improve the quality, integrity, and accuracy of performance data stored in the PMP database.

PMP is a data-driven process that measures change over time for the individual HIDTAs and the HIDTA Program; it is not designed to assess the performance of individual initiatives.

The PMP is based on three guiding principles:

1. Say what you do;
2. Do what you say; and
3. Show what you did.

By virtue of these principles, individual HIDTAs are assessed by comparing the performance expectations they and ONDCP have agreed upon in advance with what they accomplished by the end of the performance period (calendar year). The success of each HIDTA depends on the success of its initiatives, and the HIDTA Program's success hinges on the aggregate success of the individual HIDTAs. With the PMP, HIDTAs are not compared with each other, but with their own expectations or a program-wide standard. This approach to performance management vigorously encourages cooperative investigative efforts and the sharing of information and intelligence. Success is largely dependent on how efficiently and effectively initiatives and HIDTAs cooperate to reach their performance expectations.

The PMP database makes it possible for each HIDTA to enter information about every DTO, MLO, and Criminal Operation (CO) it identifies. This information includes descriptive characteristics of the organization and information related to whether the HIDTA has succeeded in disrupting or dismantling the organization. The database is also a repository for information about HIDTA-funded training, information and intelligence sharing, drug and asset seizures, and case support. The compilation and analysis of the data entered in the PMP database facilitate the performance assessment for individual HIDTAs and the HIDTA Program.

The PMP provides data that ONDCP can use to assess the quantitative performance of individual HIDTAs and the overall performance of the HIDTA Program. However, the assessment of an individual HIDTA's performance must also include qualitative considerations that the PMP database does not collect. For example, the time required developing an OCDETF case, the disruption of a significant international or multi-state DTO, a change in an initiative's staffing, the resources and time devoted to a Title III, and other qualitative factors must be considered when assessing an individual HIDTA's performance.

User Guide

The purpose of the *High Intensity Drug Trafficking Areas Program Performance Management Process User Guide* (**User Guide**) is to improve the consistency, quality, integrity, and accuracy of information entered in the PMP database. It incorporates the PMC recommendations that ONDCP has adopted to govern the operation of the PMP.

The *User Guide* is posted on the PMP website and is available to all ONDCP staff, HIDTA Directors, PMP Coordinators, and HIDTA staff responsible for entering data into the PMP database. The PMC will update the *User Guide* as needed to keep pace with the recommendations from ONDCP and the HIDTA Directors.

If the *User Guide* does not address a concern you have about PMP, or if its contents are not clear for you, contact Lisa Wiederlight, Washington/Baltimore HIDTA at (301) 785-3100 or lwiederlight@wb.hidta.org or Tom Carr at (240) 462-9379 or tcarr@wb.hidta.org.

Data Entry and Retention

Pursuant to *HIDTA Program Policy and Budget Guidance*, HIDTAs are to enter required data into the PMP database on a quarterly basis. Entering data quarterly rather than at the end of the year improves the quality and accuracy of the data. The PMC encourages HIDTAs to enter data about investigative activity more frequently whenever feasible.

ONDCP requires that all actual accomplishment data for a program year, including fourth quarter data, be entered into PMP no later than March 1 after the end of the program year.

Whenever a user error for the current reporting period is discovered, the error should be corrected as soon as possible. On rare occasions, errors are not discovered until after the reporting period is closed. The two most frequent user errors involving past reporting periods are failure to report a DTO or MLO when the case was opened, and failure to report a seizure.

Whenever a DTO, MLO, or CO is not reported during the year it was identified and the DTO, MLO or CO is under investigation during the current reporting year, enter the DTO, MLO, or CO information in the PMP database using January 1 of the current reporting year as the identified date. Make a comment in the notes field explaining the user error. When the DTO, MLO, or CO was not reported during the year it was identified and the DTO or MLO is not under investigation during the current reporting year, it cannot be reported in the PMP database.

Report drug seizures in the PMP database for the current reporting year. Drug seizures that took place prior to the current reporting year and, for whatever reason were not reported, cannot be included in the current reporting period. Further, the PMP database will not be reopened for past reporting years to correct this type of user error without the approval of ONDCP.

Other user errors that significantly affect the accuracy of the reporting in PMP for a past reporting period may be corrected with the approval of the National HIDTA Program Director. User errors in past reporting periods that affect Threat Specific tables may be corrected upon the request of the HIDTA Director, and with the approval of the ONDCP policy analyst responsible for PMP.*

* Currently, that person is Izzie Yi.

HIDTAs will retain all supporting documentation for their entries in the PMP database for a minimum of five years or until audited.

Setting Performance Expectations

The HIDTA Program's budget process causes initiatives to set their performance expectations well in advance of when the actual performance period begins. To improve the setting of performance expectations, the PMP database provides annual averages for the immediately preceding three-year period based on the actual performance of the initiatives. Initiatives should review this information and use it to formulate the projections included in their budget submissions. Unless the initiative undergoes a change in mission, focus, staffing, or budget, analyzing past performance is a sound and proven method to use for projecting future performance.

When the ONDCP budget review results in a change to the amount of funding, the composition, or the focus of an initiative, the HIDTA Director and the affected initiative supervisor should review the proposed performance expectations and, when necessary, revise them. When these types of changes are made to an initiative, they often prompt commensurate changes to be considered for performance expectations.

Initiatives should review their performance expectations within 30 days of commencement of the new performance period and submit proposed revisions to the HIDTA Director. If the HIDTA Director agrees that the revisions are justified, he or she should immediately contact ONDCP to negotiate a change in the PMP database. When ONDCP approves the change, the initiative will be permitted to revise its performance expectations in the PMP database.

Finalizing Performance Expectations. Performance expectations for the current grant year must be finalized no later than March 31 of the current performance period. Changes in performance expectations occurring because of significant alterations to an initiative made after March 31 of each year will not be reflected in the PMP database without the written approval of ONDCP.

Discretionary funds often become available to HIDTAs during the grant year, usually after March 31. It is most likely that discretionary funding will require the recipient HIDTA to adjust its expected values or, in some instances, to add initiatives. In either circumstance, HIDTA Directors receiving discretionary funding should negotiate their revised expected values with ONDCP and, upon written approval from ONDCP, will be able to enter this information in the PMP database.

Pushing Data

At the beginning of each program year, basic information about the HIDTA must be “pushed” into the next year. The Washington/Baltimore HIDTA PMP development team pushes some of the information, but the HIDTA must push most of the information.

For all HDTAs, the PMP development team pushes the name of the HIDTA, the HIDTA regions, and the Local Geographic Areas (LGAs) assigned to each region.

Two kinds of information are pushed by the HIDTA – Administrative Level and Initiative Level. Administrative Level information includes the active initiatives, the HIDTA’s drug list, the participating agency list, the LGAs, and any destination areas established by the HIDTA.

Administration Level Data – To be pushed at the beginning of the year
All these tabs are in the administration section and all of them have “Push All” buttons to push everything forward or choose to push individual items as needed.

Initiatives

- Push any initiatives from the current year to the next year to create the Initiative Description and Budget Proposal (IDBP).
- Only active initiatives will be pushed forward.
- If an initiative has already been pushed forward and you want to overwrite it, you must go to the next year, delete the initiative, and re-push from the current year.

Drug List

- Push drug list from the current year to the next year.
- Only drugs listed on the PMP Approved Drug List will be pushed forward.

Agencies

- Push from the current year to the next year.

Local Geographic Areas

- Push from the current year to the next year.

Destination Areas

- Push from the current year to next year.

The Initiative Level information includes the Initiative Profile; the positions, policy requests, executive board agencies (MGMT only), the DTOs/MLOs under investigation by the initiative, and any Other Outputs expected to be used in the new program year. It is important to only push this information after all edits and updates have been completed in the prior year.

Initiative Level Data – All are pushed on a per Initiative basis
Profile

- Push forward from current year to the following year.

Positions

- Push forward any new positions added in the prior year to the current year that were not pushed previously.
- Push forward from the current year to the next year.

Policy request

- Push forward from current year to the following year.

Executive Board Agencies (Management & Coordination only)

- Push forward from current year to the following year.

DTOs

- Push forward from the prior year to the current year once you have made your last edits.
- If a DTO already exists in the current year that you need to overwrite, you must delete the DTO from the current year and then re-push it from the prior year.
- When using the “Push All” function on the DTO tab, please note only DTO’s that do not exist in the year you are pushing to will be pushed. If a DTO has already been pushed, PMP will not overwrite.
- Closed or Suspended cases, and Dismantled DTO’s are not pushed.

Other Outputs

- Non-law enforcement initiatives push other outputs from the current year to the next year. When new outputs are added to the current year be sure to push these to the next year.

Database Locking

At ONDCP's direction, the PMP Administrators will lock the PMP database for Expected Values on April 1 of the upcoming program year. Data entry into PMP for actual accomplishments will be locked March 1 following the end of the program year. After these dates, if a HIDTA Director wants to enter past year actual data or revise current year Expected Values, he or she must obtain written approval from ONDCP.

Timeline for PMP Database Locking
Actual accomplishments will lock on March 1. The HIDTAs will have until March 31 to request ONDCP to unlock the PMP database for corrections. No changes will be allowed beyond April 1 without written approval from ONDCP.
Expected values will lock on April 1.
Initiative Descriptions and Budget Proposals (IDBPs) are due to ONDCP no later than June 15. Initiative profiles are locked after ONDCP's reviews and approves the IDBPs.

Core Tables and Threat Specific Tables

Two types of tables are generated by the HIDTA PMP database: Core Tables and Threat Specific Tables. The Core Tables display the expected accomplishments for activities common to all HIDTAs, e.g., investigating drug trafficking organizations, seizing drugs, providing analytical case support, etc. The data in the Core Tables show the individual HIDTA's performance expectations and actual accomplishments in key areas and enables ONDCP and other reviewers to determine the extent to which the performance expectations agreed to by ONDCP and the HIDTA were met. The data reported in the **Core Tables are aggregated** to provide the annual outcomes for the HIDTA Program.

In contrast, Threat Specific Tables generally reflect activities that are not conducted by all HIDTAs, e.g., funding initiatives dedicated to prosecutions, money laundering investigations, and fugitive apprehension. However, while not all HIDTAs fund initiatives dedicated to these **activities, most HIDTAs** report outputs related to these areas and a significant number of HIDTAs do fund initiatives dedicated to prosecution and fugitive apprehension. For example, in **2019, 16 HIDTAs** funded prosecution initiatives. Those HIDTAs that fund prosecution or fugitive apprehension initiatives must treat the Threat Specific Tables as Core Tables, including establishing performance expectations for the activity.

Data recorded in the PMP database are automatically transferred to one or more of the Core Tables and/or Threat Specific Tables.

The Core Tables are described in Appendix A, Part One. The Threat Specific Tables are described in Appendix A, Part Two.

Operational Definitions of PMP Concepts

Definitions form the foundation for all activity reported in the PMP database and are used to assess performance. The definitions used in the PMP help to ensure the consistency, quality, and accuracy of the information reported in the PMP database. The integrity of the PMP data **relies** upon strict and uniform compliance with these definitions.

Definitions can be compared to the markings on rulers; if the increments on the rulers are not uniform, the rulers will not produce accurate measurements. Likewise, if each HIDTA uses a different definition for a common term, such as a DTO, the aggregate number of DTOs will not be accurate and this, in turn, will diminish the quality of the data collected in the PMP database.

See Appendix C for a complete set of PMP definitions.

DTOs, MLOs, Criminal Operations, and Cases

PMP is a performance management system, not a case management system, and organizations (DTOs, MLOs, and COs) are the primary units of analysis for PMP Goal 1. Consequently, it is important to understand the difference between organizations and cases in PMP.

Organizations

Drug Trafficking Organization (DTO). For an organization to qualify as a DTO, it must:

- consist of five or more persons including at least one leader
- have a clearly defined chain-of-command, and
- generate income or acquire assets through a series of illegal drug production, manufacturing, importation, or distribution activities.

All three critical elements must be investigated and verified before the organization can be counted as a DTO in the PMP database.

Money Laundering Organization (MLO). For an organization to qualify as a MLO, it must:

- Consist of two or more individuals, and
- Be engaged in money laundering.

Both critical elements must be verified through investigation before the organization can be counted as an MLO in the PMP database.

While some DTOs rely on MLOs to launder their ill-gotten gains, other DTOs engage in both drug trafficking and money laundering. Based on the information garnered during the investigation, the case agent and/or initiative supervisor must select the

classification that best describes the organization – either DTO or MLO – and enter this classification in the PMP database.

Criminal Operation (CO). A CO is a loosely knit organization of one or more persons working together to traffic drugs, firearms, and/or smuggle bulk cash proceeds. A CO does not meet the definition of a DTO or an MLOs primarily due to the size of the organization (i.e., fewer than the required number of members) or its lack of a clearly defined chain-of-command. As an investigation proceeds and more information becomes available about COs, they may be reclassified as a DTO or an MLO.

Cases versus DTOs, COs, and MLOs

A case refers to a law enforcement agency's administrative process to collate information and track an investigation. A case may involve one DTO, CO or MLO, multiple DTOs, COs and/or MLOs, or no DTO or MLO. For example, a case is opened at the time of a drug or cash seizure during an interdiction. The case number is entered in the PMP database and information about the seizures reported. However, because fewer than five individuals are identified or suspected of being involved in the drug operation, it cannot be counted as a DTO. In addition, because the bulk cash seizure did not meet the definition of money laundering (i.e., placement, layering, and integration), the individuals arrested cannot be considered an MLO. Nonetheless, the seizure should be reported in the PMP database. In this example, a case may be opened and closed without reporting a DTO or MLO. However, it should be reported as a CO.

In another example, a case is opened when information warrants the investigation of a single DTO. However, as the investigation continues, three separate DTOs are identified. Some agencies open separate cases to report the activities of the other two DTOs, while other agencies investigate all three DTOs using the same case number. Regardless of the reporting method, each DTO must be recorded in the PMP database, linked to a case number, and its operational status reported.

Cells and DTOs/MLOs

More often than not, the drug supply chain consists of more than one DTO or MLO and is composed of a number of cells. A cell is a unit within a DTO or MLO. For example, a large international DTO may have specialized cells responsible for smuggling drugs into the United States and other cells responsible for transporting the drugs to distribution centers within the United States, and still others for delivering drugs to lower-level distributors. Using this example, any cell that operates independent from the other cells should be considered a separate DTO. Conversely, when a cell is a link in the chain-of-command for the larger DTO, it should not be counted as a separate DTO.

The demarcation of separate cells is often blurred. Under these circumstances, the investigator must determine the nature of the relationship between or among cells. The determining factor rests with the command and control (chain-of-command) one cell has over the other. When the leadership in one cell controls the activity of the other cell, the

cells should be reported as one DTO or MLO in PMP. In contrast, when a cell can conduct business independent of other cells, the cell should be reported as a separate DTO or MLO in PMP provided it meets all the other qualifications for a DTO or MLO.

When the relationship between cells is based on business transactions, each should be counted as a separate DTO or MLO. For example, when an international DTO sells drugs to a multi-state DTO, and there is no chain-of-command relationship between the two DTOs, each should be reported separately in PMP.

Similarly, a group that is strictly a customer of a DTO or MLO does not qualify as a cell of that DTO or MLO. Outlaw Motorcycle Gangs (OMG) involved in drug trafficking often have a fraternal relationship but determining whether a particular chapter of an OMG is a cell of a larger DTO or is a DTO on its own requires additional scrutiny of their drug trafficking business model. While individual chapters of the Hell's Angels, as an example, are a part of the International Hell's Angels organization, they do not necessarily qualify as a cell. When the chapter acts under its own command and control in conducting its drug business, it should be considered a separate DTO and not a cell of the larger Hell's Angels organization.

Because the nature of DTOs and MLOs is secretive, the relationship between and among cells is rarely known at the inception of an investigation. Instead, the relationships generally become apparent as the investigation proceeds. Therefore, it is prudent to schedule periodic case reviews to assess cell relationships and determine the number of DTOs identified in an investigation.

DTOs and MLOs in “Walled-Off” Investigations

In some investigations, agencies will isolate certain components of organizations under investigation by building a legal “wall” around those components and handing off that piece of the investigation to another initiative or agency. This is done so that some suspects can be arrested, or drugs or assets can be seized without jeopardizing the larger investigation of the entire DTO. Those in charge of the main investigation will refer an investigation into a cell of individuals in a DTO and refer that part of the case to another HIDTA task force or agency, as if it were a referral for the entire investigation. The task force receiving the case referral is not briefed on the entire scope of the case or DTO, and a new investigation is started and given a new case number. During discovery, as cases are prosecuted some of the case information becomes public record, and other pieces of information in the case files become available to defense attorneys. If the main investigation team were to make the arrest or seizure of the one component of the larger investigation, but not separate that action from the rest of the case, it could compromise the larger case. If they did not have the option of walling off parts of the case, they would either have to do the take-down or seizure and risk the larger case or forgo the take down or seizure to preserve the case, which would allow key suspects, drugs, and assets (all of which serve as evidence to build the larger case) to slip away.

The concern is that a walled off investigation might inflate the number of DTOs identified, disrupted, and dismantled, because it makes it appear as though there are three small DTOs rather than one larger organization.

PMP data are used to measure each HIDTA against its expected and actual performance. It is not used to compare individual HDTAs with each other. As long as those HDTAs employing the walled off investigative strategy continue to count DTOs in the same fashion from year to year, PMP is not affected. Performance expectations must factor in walled off investigations wherever this strategy is used.

Money Laundering versus Bulk Cash Smuggling

Money laundering involves the placement, structuring, and integration of cash. The bulk smuggling of cash should not be reported as money laundering unless the investigation demonstrates that the placement, structuring, and integration of cash occurred or was planned. For example, when a highway enforcement action results in the apprehension of two individuals and the seizure of \$1 million hidden in a secret compartment, this activity should not be reported in the PMP database as the dismantlement or disruption of an MLO. The seizure should be reported in the PMP database but without further information, the two individuals could just as likely be “mules” hired to smuggle cash as opposed to money launderers. Further, while the enforcement action may prove to be an irritant to the individual(s) who hired the two suspects to transport the cash, there may be no evidence that a money laundering organization exists or that, should one exist, it was dismantled or disrupted.

Counting and Reporting DTO/MLO Members

From the introduction of the PMP reporting system until the 2012 program year, HDTAs were required only to enter the total number of members the organization. There was no requirement to identify the number of members by their roles or functions within the organization. However, performance audits of HDTAs conducted in 2009 and 2010 frequently questioned whether the groups under investigation met the criteria for a DTO. In particular, reviewers were often unable to determine whether the individuals identified in PMP records and agency case files as members of a single DTO were subject to the same chain-of-command.

Since 2012, additional detail has been required about the individuals involved with an organization. Two roles – leader and member were selected to distinguish the activity of the individuals.

Leader. A leader is an individual who directs the operation of the group under investigation. The leader may be the head of an entire drug trafficking organization or the leader of a cell of a drug trafficking organization. The critical issue is that a person designated as a leader is known and is in the chain-of-command for the group under investigation.

Member. A member is an individual who is part of an organization and takes direction from the organization's leader(s). A member includes all those individuals below the

leader who produce (manufacture or cultivate) or transport the illegal drugs, provide security or communications for the organization's activities, handle the financial transactions of the organization, sell the drugs to the organization's customers, and all other activities related to the drug trafficking operation.

Some DTOs attempt to operate more efficiently by "outsourcing" a portion of their human resource needs. It is common for large cultivation operations to hire seasonal or temporary workers to tend or harvest marijuana crops. This reduces the DTO's need to pay employees year-round. Similarly, clandestine laboratories often hire chemists (cooks) on an as-needed basis to produce illegal drugs. In both examples, the outsourced or contractual employees should be counted as DTO members.

Customer. A customer is an individual, group of individuals, or organization that does business with the organization but who is not a member of the organization. The critical distinction between a member of an organization and a customer is that the customer pays the organization for its goods and, unlike a member, is not bound by a chain-of-command to the organization's leader.

Counting and reporting the number of members of an organization under investigation is done only to establish that the organization includes the minimum number of people to be classified a DTO or MLO – five for a DTO and two for an MLO. The identification of roles is done to clarify that the organization has a clearly defined chain-of-command. Neither the number of members of a DTO/MLO nor the designation of roles is an attempt to measure the scale of a DTO's or MLO's operation.

Chain-of-Command

A clearly-defined chain-of-command is needed to qualify an organization as a DTO. As previously mentioned, the demarcation of separate cells, and the complex and secretive business transactions among and between cells often masks the true business relationships within a DTO. This creates challenges for case agents and initiative supervisors classifying DTOs and MLOs. Further complicating the classification process is the often-changing command and control structure within DTOs. Legitimate businesses employ executives, managers, and workers to develop corporate strategies, run their day-to-day operations, and perform work. In contrast, DTOs often metastasize across geographic regions and frequently add or remove executives, managers, and workers for a variety of reasons. In the DTO world, the classic pyramid organizational structure is often not applicable. Indeed, often, DTO leaders (executives) serve as managers and even workers at different times and during different drug deals. This structure can best be depicted as a circle structure, with leaders and members (executives, managers, and workers) moving in and out of the leadership circle based on need, availability, ability, power, and relationships.

Despite these challenges, the case agent or supervisor must identify a chain-of-command to qualify the organization as a DTO. Using wiretaps, confidential sources, witnesses, forensic evidence, documents, and financial records, the chain-of-command for a DTO can generally be established to a sufficient degree to allow for classification.

Absent a chain-of-command, the organization would be, at best, a loose-knit affiliation of individuals that occasionally collaborated to traffic drugs. In this instance, the case agent or supervisor should classify the organization as a CO rather than a DTO.

Operational Scope of Organizations

Operational scope refers to the extent of the geographic area in which the DTO or MLO operates and is defined as either local, multi-state, or international. Categorizing an organization as local, multi-state, or international depends both on the location of identified members and on the geographic areas in which the DTO customarily operates. For example, there are international connections in networks that traffic most types of drugs since the sources of many drugs are Asia or Latin America. However, for a DTO or MLO to be regarded as “international” requires that a member of that organization (identified by name, alias, nickname, or other reasonable way of establishing his or her existence) in the DTO or MLO operates in another country. The same principles of geography and member location also guide the categorization of DTOs and MLOs as local or multi-state. Definitions of international, multi-state, and local DTOs and MLOs are found in Appendix C. Be sure to apply these definitions when determining the scope of a DTO or MLO.

Among the factors affecting DTO geographic operational scope is the command and control one cell has over another cell. For example, when the leadership of a cell in Mexico has command and control over a cell operating in the United States, the cells should be reported as one international DTO in PMP. When the relationship between the cells is limited to business transactions, and the investigation is focused on the cell based in the United States, that cell should not be classified as international. This same logic applies for local and multi-state DTOs.

Counting DTO/MLO Disruptions and Dismantlements in Core Tables

For PMP reporting, only the number of organizations that are disrupted or dismantled by HIDTA initiatives are counted for Core Tables 1, 2, and 3. While it is possible to disrupt an organization more than once in a year, the performance expectations are the number of organizations disrupted, not the number of disruption events.

PMP weighs dismantlements and disruptions equally, so there is no advantage to declaring a DTO or MLO dismantled rather than disrupted. Considering the scope of DTOs and MLOs, it is likely to be extremely difficult for an initiative to dismantle an international DTO. On the other hand, it is reasonable to expect that an initiative can dismantle a multi-state or local DTO. Even so, to claim the dismantlement of a multi-state DTO, the DTO must be incapable of operating and/or reconstituting itself in each state.

If an organization is both disrupted and dismantled in the same year only the dismantlement is counted for PMP purposes.

Phasing Out Old DTOs and MLOs

To reflect accurately the number of identified organizations that HIDTA initiatives are actively investigating, any DTO, MLO, or CO whose PMP record has not been modified in five program years will be marked as closed in that fifth year.

DTO Summary Report for the Annual Threat Assessment

Current ONDCP instructions for formatting the Annual Threat Assessment require that each HIDTA's description of the DTOs operating in its designated area include three sub-sections, one each for the international, multi-state/regional, and local DTOs operating in the designated **area (Local Geographic Area)**. Further, each of these sections must include a summary table containing PMP data for each of the sub-categories. These summary tables are generated from the main PMP portal for the HIDTA. Appendix D describes the process for producing these tables and includes an example of the DTO Summary Report.

DTO/MLO Operational Status versus Case Disposition

DTO/MLO Operational Status. DTOs and MLOs are considered operational until reported as **dismantled, i.e.**, when the leadership, financial base, and supply network of the organization are destroyed and incapable of operating and/or reconstituting itself.

Case disposition. Case disposition - open, suspended, or closed - refers to the status of the investigation into the criminal activity identified.

DTO/MLO Operational Status Markers: Dismantled and Disrupted

Dismantlement. There is no precise way to calculate or measure whether a DTO or MLO is dismantled. By definition, an organization is "dismantled" when the leadership, financial base, and supply network of the organization are destroyed and incapable of operating and/or reconstituting itself. For HIDTA reporting purposes, a dismantlement of a DTO/MLO does not require that all fugitives have been apprehended, that all cases have been adjudicated, or that all appeals by those charged have been exhausted. If the organization cannot continue to traffic drugs or launder money, it should be considered dismantled.

Disruption. An organization is disrupted when the normal and effective operation of the organization is impeded as indicated by changes in organizational leadership and/or changes in methods of financing, transportation, distribution, communications, or drug production.

When and whether a DTO, CO, or MLO has been disrupted is a judgment call by the case agent or initiative supervisor. However, a single arrest or seizure usually does not result, by itself, in the disruption of a DTO, CO, or MLO. Quite often DTOs, COs, and MLOs consider the loss of a load of drugs or the seizure of funds as a "cost of doing business." The loss of several significant loads of drugs, the arrest of multiple members of the DTO, CO, or MLO, or major changes in the organization's activities should be

considered indications of a disruption. Before a DTO, CO, or MLO is reported in PMP as being disrupted, changes in one or more areas of the following must be noted:

- organizational leadership
- methods of financing
- modes of transportation
- methods of distribution
- communications
- drug production

DTO/CO/MLO Operational Status Dates. Dismantled and disrupted dates are used in PMP to ensure that the status of the DTO, CO, or MLO is accounted for in the proper performance period. For PMP reporting, enter the date when, in the judgment of the case agent or initiative supervisor, the DTO, CO, or MLO was dismantled or disrupted. Document in the Notes field the reason the dismantlement or disruption was entered.

A DTO or MLO reported as dismantled will appear on the DTO/CO/MLO screen of an initiative until the year following the reported dismantlement date. The DTO, CO, or MLO will continue to be included in tables for the year in which it is reported as dismantled but will not be pushed into the following year.

Case Disposition Markers: Open, Closed, and Suspended

Open. For PMP, a case is considered open when the case number is assigned to the investigation and the investigation has not been closed or suspended.

Closed. A case is closed when all investigative action has ceased. Some agencies consider a case closed when arrests have been made and all suspects have been identified and charged. Others do not consider a case closed until all suspects have been apprehended and adjudicated. For PMP reporting, cases should be closed when all investigative activity has ceased even if not all charged individuals have been arrested and tried. Once a case is closed, any DTO, CO, or MLO associated with that case will be treated as dismantled. The organization will be counted for the year the case is closed but will not be pushed into the next year.

Suspended. A case is considered suspended when all reasonable steps to resolve the investigation have been exhausted, but it remains unresolved. Agencies have different rules regarding suspending cases. For PMP reporting, the case investigator should follow his or her agency policy when determining when a case is suspended, but once the case is suspended the case is treated as closed in PMP and no organization associated with that case will be pushed into the next year. If the case is reopened, a new case record must be completed.

Claiming Seizures

HIDTA initiatives should record all seizures of drugs, cash, and other assets in the PMP database at least quarterly. When two or more initiatives are involved in the seizure, each initiative may enter seizure information in the PMP database, but each should enter only a portion of the quantity/value of the seizure. The sum of the seizure quantities and values entered by all the initiatives involved should not exceed the total quantity/value of the seizure. Within the HIDTA, credit can be given to those initiatives involved in the seizure, but the seizure information entered in PMP should be reviewed regularly to avoid double counting.

All seizures should be associated with a case number. If entering all seizures individually is too burdensome, HIDTAs have the option of occasionally aggregating multiple seizures related to the same case into a single entry. However, the HIDTA must be able to disaggregate those seizures and provide sufficient detail so that ONDCP or any auditing entity can verify each seizure during an audit.

Claiming Cash and Asset Seizures

Claiming seizures of U.S. currency, cash cards, and other assets is straightforward – the face value of cash seized, the cash value of the cash card, and the book value of the asset at the time it is seized are entered into PMP. Seizures of foreign currency and cryptocurrency (e.g., Bitcoin) should be valued like cash, at their face values at the time of the seizure. Exchange rates for foreign currencies and the value of cryptocurrency can be found at <https://www1.oanda.com/currency/converter/>. This value should be entered for the seizure and the amount and type of foreign currency/cryptocurrency entered in the Notes field of the seizure record.

Counterfeit currency of any type has no value. Seizures of counterfeit currency should be documented in the investigative case file but should not be reported in the PMP database.

Counterfeit goods, such as shoes, clothing, electronic devices, etc. at best have a salvage value for the raw materials they contain. Seizures of counterfeit goods should be documented in the investigative case file, but similar to counterfeit currency, should not be reported in the PMP database.

Claiming Drug Seizures

Report the specific location where the drug seizure occurred. Do not enter the source area of the drug seized or the assumed destination of the seizure in lieu of the location where the seizure took place.

Occasionally, a HIDTA is credited with seizures in a foreign country. HIDTAs claiming credit for a seizure abroad may require creation of a new local geographic area to account for that seizure. In such cases, please contact the PMP Help Desk for assistance. (pmp@wb.hidta.org or 301-489-1744)

Claiming Seizures by Non-HIDTA Entities

HIDTA initiatives are called upon routinely to assist non-HIDTA entities with drug seizures, and often, HIDTA initiatives try to continue the investigation. When the HIDTA initiative continues the investigation, it is appropriate for the initiative to claim the seizure and enter it into the PMP database. However, when the HIDTA initiative does not continue the investigation, but only holds or processes the seizure in a custodial function, the initiative should not claim the seizure.

Drugs and Drug Groups

Users should enter specific names for the drugs they report seizing. For example, rather than entering “prescription drug,” the entry should be for the specific drug, e.g., oxycodone, hydrocodone, etc. PMP staff will review all seizure entries on a quarterly basis to ensure the substance named as a seizure meets this requirement. HIDTAs will be asked to clarify any entry that is not specific. PMP staff will also attempt to consolidate multiple terms used for the same substance into a single category, e.g., MDMA/Ecstasy and PCP/Phencyclidine,

Vague drug names will be invalid for PMP use and users will not be permitted to enter them as seizures. These include, but are not limited to, Alcohol, Prescription Drugs, and Pharmaceuticals.

Users may enter a seized drug/substance into PMP that falls into one 17 drug groups. Requests to add a new drug/substance to one of the existing drug groups must be sent to Lisa Wiederlight (LWiederlight@wb.hidta.org), who will categorize the new drug/substance and recommend to the PMC Chair whether to add the new drug/substance to PMP. Controlled Dangerous Substances, Controlled Substances Analogues, drug precursors, and veterinary medicines abused by humans may be approved for inclusion.

Drug Group	Explanation/Examples
Marijuana/Cannabis	<u>All cannabis products not plants</u> (hash, edibles, honey oil etc.) <u>Does not include Marinol</u>, which is categorized as an Other Prescription drug.”
Marijuana Plants - Outdoor	Self-evident; unless definitely known to be indoor plants all plants are classified as outdoor
Marijuana Plants - Indoor	Self-evident; unless definitely known to be indoor plants all plants are classified as outdoor
Cocaine/Crack	Includes coca leaves
Methamphetamine/Ice	Includes powder, crystal meth, and methamphetamine in solution

Heroin	<u>Only heroin</u> — all types (e.g. Southwest Asian, Mexican Black Tar Mexican Brown Tar, etc.)
Fentanyl	All fentanyl and its analogues
Synthetic Marijuana	New group for synthetic marijuana — Syn. Marijuana, K2-spice
Synthetic Hallucinogens & Psychostimulants	<u>Manufactured psychoactive substances</u> — PCP, MDMA, LSD
Natural Hallucinogens & Psychostimulants	<u>Cultivated/natural psychoactive substances</u> — khat, psilocybin, mushrooms toads
Prescription Drugs: Narcotics	Oxycontin, Hydrocodone, Methadone, Morphine, etc.
Prescription Drugs: Stimulants	Amphetamine and related products
Prescription Drugs: Cen Nervous System Depressants	CNS depressants include Benzodiazepines (e.g. Valium, Xanax, Halcion, ProSom), Barbiturates (e.g. Nembutal, Luminal Sodium), and nonbenzodiazepine sleep medications (e.g. Ambien, Lunesta and Sonata and their generic equivalents)
Prescription Drugs: Other	All other prescription drugs not properly classified as a narcotic, stimulant, or central nervous system depressants
Steroids	Anabolic steroids are synthetically-produced variants of the naturally occurring male hormone testosterone, commonly-encountered steroids include trenbolone, testosterone, oxymetholone, methandrostenolone, nandrolone, stanozol, boldenone, and oxandrolone.
Other Opiates	Opium, poppy plants, etc. - <u>cultivated nonprescription substances derived from opium poppies</u>
Other Drugs and Substances	Precursors of all kinds, and drugs/substances that do not fit in one of the above categories

Drug Prices and Return on Investment

Drug Prices. Drug prices are included in the PMP database to estimate the value of drugs seized by HIDTA initiatives, and to calculate the return on investment (ROI) for individual HDTAs and the HIDTA program as a whole. Because of the prominent place of the ROI calculations in the review and assessment of HDTAs and the National HIDTA Program, the credibility of the ROI figures is very important. Consequently, to avoid any appearance of inflating the ROI, the HIDTA Program uses conservative wholesale prices that are established with a credible methodology for setting those prices.

The primary source for drug prices reported in PMP is the Annual Threat Assessment each HIDTA prepares. By July 1 of every year, each HIDTA is required to send its local drug prices for marijuana, cocaine, crack cocaine, heroin, fentanyl powder, fentanyl pills, and methamphetamine to the PMP administrators (Lisa Wiederlight lwiederlight@wb.hidta.org and Tom Carr Tcarr@wb.hidta.org). PMP Administrators will determine the mid-point of the range of the wholesale price each HIDTA provides and then average the mid-point prices for each drug to calculate their national wholesale price (Program Value). PMP Administrators will adjust the prices in the PMP database for these drugs each year and notify ONDCP, HIDTA Directors and PMP Coordinators when the new prices are posted in PMP. These prices will be applied beginning January 1 of the following year.

PMP Administrators will enter the national wholesale (kilogram, liter, or pill) price for marijuana, cocaine, crack cocaine, heroin, fentanyl powder, fentanyl pills, and methamphetamine in the PMP database. With ONDCP approval, a HIDTA may replace the national wholesale price with a different price or provide a price for an additional unit of measurement, e.g., a liter. If ONDCP approves a different price, PMP Administrators will enter that price for that HIDTA.

HDTAs may establish prices for drugs other than marijuana, cocaine, crack cocaine, heroin, fentanyl powder, fentanyl pills, and methamphetamine without ONDCP approval. PMP Coordinators are responsible for entering prices for drugs that do not have a national wholesale price.

Calculating the Return on Investment. Within the HIDTA Program, the ROI is an expression of the impact the program and an individual HIDTA has on drug trafficking by depriving DTOs, MLOs, and COs of illicit proceeds.

The ROI is the ratio between the amount of HIDTA funds budgeted for all activities except treatment, prevention, and research and development[†] and (a) the wholesale value of drugs seized, (b) the amount of cash and the market value of non-cash assets

[†] Prior to 2013, only the amount of funds budgeted for Enforcement and Intelligence and Information Sharing Initiatives was used to calculate the ROI.

seized; and (c) the combined values of drugs, cash, and other assets. These ROIs are referred to as the Drug ROI, Cash and Assets ROI, and the Total ROI, respectively.

Prior to the beginning of each reporting period, HIDTA Directors are required to set performance expectations for the Drug ROI, Cash and Assets ROI, and the Total ROI. The budget information required for calculating the ROI is incorporated into PMP from the NHAC's **Financial Management for the HDTAs (FAH) system**.

Beginning in 2017, different methods have been used to calculate the Drug ROI for the entire HIDTA program and for an individual HIDTA. For the program level ROI, only the national average wholesale values for a kilogram of the most common drug groups – cocaine/crack, heroin, marijuana, methamphetamine, and fentanyl are used to calculate the ROI. No value is attributed to seizures of other drug types.[‡] For the individual HDTAs, the Drug ROI is calculated using all the values of seizures entered in PMP, including those with prices changed with the approval of ONDCP and those seizures not used to calculate the Program Level Drug ROI.

Drug Conversion Formulas

The PMP uses the following formulas to convert the weight of drugs seized:

Grams to Kilograms:

- Divide the entered quantity by 1,000.
- Equation: $\text{Quantity} / 1000$
- Note: if Kg quantity is less than 0.001 Kg, the quantity is rounded to 0.001 Kg.

Pounds to Kilograms:

- Divide the entered quantity by 2.205. Round to nearest number, keeping 4 decimals.
- Equation: $\text{Quantity} / 2.205$, use built-in rounding function that keeps 4 decimals.
- Note: if Kg quantity is less than 0.001 Kg, the quantity is rounded to 0.001 Kg.

Plants to Kilograms (1 plant = 1 pound):

- Divide the entered quantity by 2.205. Round to nearest number, keeping 4 decimals.
- Equation: $\text{Quantity} / 2.205$, use built-in rounding function that keeps 4 decimals.
- Note: if Kg quantity is less than 0.001 Kg, the quantity is rounded to 0.001 Kg.

[‡] Historically, the five most common drug groups have accounted for about 98 percent of the wholesale value of all seizures.

Ounces to Kilograms:

- Divide the entered quantity by 16 to get pounds. Then divide that quantity by 2.205. Round to nearest number, keeping 4 decimals.
- Equation: Quantity / 16, Quantity / 2.205, use built-in rounding function that keeps 4 decimals.
- Note: if Kg quantity is less than 0.001 Kg, the quantity is rounded to 0.001 Kg.

Milliliters to Liters:

- Divide the entered quantity by 1,000.
- Equation: Quantity / 1000.
- Note: if Liter quantity is less than 0.001 Liter, the quantity is rounded to 0.001 Liter.

Gallons to Liters:

- Multiply the entered quantity by 3.7854.
- Equation: Quantity * 3.7854.

Liters to Gallons (see Meth conversions):

Divide the entered quantity by 3.7854.

Equation: Quantity / 3.7854.

Weighed Fentanyl Pills (1 pound = 4,200 DU):

- **All weighed Fentanyl pills will be in Kilograms at this point.** So, convert first to pounds, then DUs by multiplying the Kg weight by 2.205, then multiply by 4,200. Round to nearest number, keeping 0 decimals.
- Equation: Kg Quantity * 2.205, Quantity * 4200, use built-in rounding function that keeps 0 decimals.
- Note: Prior to 2025 the conversion was 1 pound = 4,530 DU

Methamphetamine in solution (1 gallon = 4.5 pounds):

- All Methamphetamine in solution will be in Liters at this point. Convert first to gallons, then pounds, then Kg by dividing the liter quantity by 3.7854, then multiply by 4.5, then divide by 2.205. Round to nearest number, keeping 4 decimals.

- Equation: Liter Quantity * 3.7854, Quantity * 4.5, Quantity / 2.205, use built-in rounding function that keeps 4 decimals.
- Note: if Kg quantity is less than 0.001 Kg, the quantity is rounded to 0.001 Kg.

Methamphetamine Oil (1 gallon = 4 pounds):

- All Methamphetamine Oil will be in Liters at this point. Convert first to gallons, then pounds, then Kg by dividing the liter quantity by 3.7854, then multiply by 4, then divide by 2.205. Round to nearest number, keeping 4 decimals.
- Equation: Liter Quantity * 3.7854, Quantity * 4, Quantity / 2.205, use built-in rounding function that keeps 4 decimals.
- Note: if Kg quantity is less than 0.001 Kg, the quantity is rounded to 0.001 Kg.

The following website is recommended to assist users with weight conversions:

<https://www.google.com/search?q=google+weight+converter>

Arrests, Wiretaps, Vaping Cartridges, Firearms Seized, NIBIN Acquisitions, NIBIN (Matching) Correlation, and Firearm Tracing

Arrests, wiretaps, vaping cartridges, firearms seized, NIBIN Acquisitions, NIBIN (Matching) Correlation, and Firearm Tracing are reported in the Threat Specific Table, "Other Law Enforcement Outputs." While this is not a Core Table, HDTAs are strongly encouraged to report these activities in the Other Outputs Table.

Arrests.

Arrest refers to the taking a person into custody and holding them to answer a criminal charge. Report the total number of persons arrested, not the total number of charges filed against those persons.

Wiretaps.

A wiretap is a form of electronic monitoring where a court order authorizes law enforcement to surreptitiously listen to phone calls or intercept wireless electronic text messages or video communications.

Report the number of lines (telephone numbers) for which a court order issued pursuant to Federal, or state law authorized eavesdropping. By way of example, when the original order was granted in 2014 and the wiretapping continued into 2015 without an extension, the wiretapping should be reported in both 2014 and 2015. Likewise, when an extension was granted for a wiretap that began in 2014 and the order extends the wiretapping into January 2015, the wiretap should be counted in both 2014 and 2015. Do not report an extension of a court order for the same telephone line (number) unless the extension is spanning the calendar year being reported. Dialed number recorders (Pen registers) are not considered a wiretap for PMP reporting purposes.

Firearms.

For PMP purposes, the term “firearm” means any weapon that is designed to expel a projectile by the action of an explosive. This is a shortened definition of 18 U.S.C. 921, which contains the definitions used in the chapter of the United States Code dealing with firearms.

The values of firearms seized are not included in the ROI calculations. This was a policy decision by ONDCP, the HIDTA Directors, and the PMP Committee.

Vaping Cartridges.

For PMP purposes, only the number of cartridges seized is reported. There is no distinction made between the specific illegal substance that was contained in the cartridge and no reporting of the volume/weight of the cartridge.

National Integrated Ballistic Information Network***NIBIN Acquisitions***

The digital imaging of fired cartridge casings that are collected and placed into the National Integrated Ballistic Information Network (NIBIN) for comparison review to identify links between firearms and shooting events. For PMP purposes, count the number of cartridges acquired and submitted for NIBIN correlation.

NIBIN (Matching) Correlation.

Correlation is the process of comparing images of submitted ballistic evidence from shooting scenes and recovered firearms, producing a list of possible similar results, review of the results, then identifying links or associations from linked firearms/shooting scenes. For PMP purposes, report the number of links or associations from firearms/shooting scenes.

Firearm Tracing.

Tracing is a systematic process of tracking the movement of a firearm from its manufacture or from its introduction into U.S. commerce by the importer through the distribution chain (wholesalers and retailers), to identify an unlicensed purchaser. That information can help to link a suspect to a firearm in a criminal investigation and identify potential traffickers. Firearms tracing can detect in-state, interstate, and international patterns in the sources and types of crime guns. For PMP purposes, report the number of firearms traced.

Methamphetamine Laboratories

To receive credit for dismantling a clandestine methamphetamine laboratory, the HIDTA must submit an EPIC form 143 (EPIC-143) to the El Paso Intelligence Center (EPIC). Typically, there is a significant lapse of time between the submission of the form and EPIC's recordation of the event in the National Seizure System (NSS). In addition, there are one or more opportunities after the HIDTA submits EPIC-143 for the classification of the laboratory to be changed without the knowledge of the HIDTA. To resolve any discrepancies that may appear due to the time lag or a classification issue, HDTAs must retain a copy of EPIC-143 for three years or until audited. Further, HDTAs should review PMP data on a quarterly basis making sure to compare NSS records with those recorded in PMP. When necessary, HDTAs should contact EPIC to ensure the data recorded in PMP and NSS match.

A meth lab or other type of clan lab may be reported as dismantled when a HIDTA initiative, or an entity acting on behalf of a HIDTA initiative, disassembles the lab. Although a lab must be disassembled to be reported as dismantled in PMP, HIDTA initiatives can claim the dismantlement without physically performing the disassembly of the lab. For example, specialized units with appropriate HAZMAT gear and training typically handle the physical dismantlement and cleanup of meth labs but may not have a HIDTA affiliation. If a HIDTA-funded initiative is responsible for the discovery or investigation of the lab and the physical disassembly of the lab is performed by another HIDTA initiative, only one initiative can claim the dismantlement.

HDTAs reporting a dismantlement of a "super lab," i.e., a lab capable of producing 10 or more pounds of methamphetamine in a single cook, by an initiative must include on "Clan/Meth Lab" screen the NSS number assigned to that lab dismantlement by EPIC. No super lab seizures can be entered without an NSS number,

The PMP staff is responsible for reporting the cost for an ounce of methamphetamine in the HIDTA region. In HDTAs that are part of multiple DEA divisions, this may require comparing the cost of methamphetamine across those divisions. The price will be set using the process described previously for establishing other drug prices, including giving the HIDTA Director the opportunity to propose an alternate price.

Other Clandestine Laboratories

Beginning in 2017, HDTAs have the option to report all types of clandestine labs they dismantle in addition to the methamphetamine labs they are required to report. The collection and reporting of this information is optional.

A clandestine laboratory is a facility that manufactures, converts, refines, or transforms illegal substances for personal use by the operator of the laboratory or for sale to other parties.

For PMP purposes, there are two types of clandestine labs: Production and Conversion. A Production Laboratory makes controlled substances from precursors or otherwise

legal substances, e.g., labs that produce methamphetamine, LSD, Synthetic Cannabinoids (e.g., K2/Spice), etc. A Conversion laboratory changes or transforms the form of an illegal substance, e.g., cocaine HCL to crack, morphine to heroin; marijuana to hashish or “wax”; methamphetamine powder to crystal meth, etc. Information about these labs will be collected in the Clandestine Labs tab for Enforcement Initiatives. In this section, you can select a laboratory type, either Production or Conversion, and a product for each lab reported.

For Production Labs we have initially identified LSD, Fentanyl, Synthetic Cannabinoids (e.g., K2/Spice), PCP, GHB, MDMA (Ecstasy), Oxycodone, and DMT N,N-Dimethyltryptamine as end products. For Conversion Labs, the initial list of end products includes Crack; Ice; Hashish; Cannabis Oil Extraction (includes honey butane oil, and variants such as oils, wax, shatter, and crumble); Methamphetamine HCL from meth in solution; and Counterfeit Pill Manufacturing. Additional products will be added as needed.

In addition to the type of lab and the specific product, the size of the lab can be recorded as well. The lab size categories are the same as those used for methamphetamine labs.

A Threat Specific Table has been developed for these data and that table is described in Appendix A.

Participating Agencies and Positions

HIDTA participating agencies are those agencies that have assigned a position to a HIDTA initiative. These positions are entered into the Profile tab for an initiative and are reproduced in the initiative’s Initiative Description and Budget Proposal (IDBP). If the number of positions an agency assigns to an initiative changes, the IDBP must be updated to remain current.

There are nine HIDTA position types:

1. **Law Enforcement** – A sworn officer of a local, state, tribal, or federal law enforcement agency who is assigned to a HIDTA task force or initiative (including, but not limited to, investigators, agents, detectives, and patrol officers).
2. **Legal** – Prosecutors, attorneys, paralegals, and other legal support staff who prosecute or support HIDTA cases.
3. **Analyst** – Employed, contracted, or detailed personnel who provide analysis and case support as defined in the *User Guide* (i.e., association/link/network analysis, commodity flow analysis, crime-pattern analysis, financial analysis, flow analysis, geo-spatial analysis, or communication analysis), or other analytical services. This does *not* include National Guard analysts.)

4. **Investigative Support** – Employed or contracted specialists and technicians who provide direct technical support to investigations or law enforcement operations but whose major function is not performing analysis (see definition for *Analyst*). Examples include, but are not limited to, Forensic Accountant, Investigative Aide, Auditor, Surveillance Systems Administrator, Field Engineer, Operations Assistant, Chemist, Lab Aide, and Evaluator. Note that “Investigative Support” excludes analysts, administrative support, and IT.
5. **ORS/Prevention/Treatment** – Employed, contracted, or detailed personnel who facilitate coordination and collaboration between law enforcement, public health, and the prevention community to reduce drug use and its consequences and prevent drug-related crime. May also perform other services for prevention, treatment, or Overdose Response Strategy initiatives (e.g., Drug Intelligence Officer, Public Health Analyst).
6. **IT Support** – Employed, contracted, or detailed personnel who provide IT and technical support to HIDTA initiatives or task forces for operations, information sharing, cyber security, privacy, etc.
7. **Administrative/Management** – Employed, contracted, or detailed personnel who provide administrative or management functions in support of daily HIDTA operations (including, but not limited to, Director, Deputy Director, Financial Manager/Staff, Executive Assistant, Receptionist, and Program Analyst).
8. **Training** – Personnel or contractors who provide training services for the HIDTA (e.g., training coordinators, instructors, etc.).
9. **Other** – Personnel who do not fit any of the above categories.

There are 11 National Guard (NG) position types:

1. **NG Administration/Management** – National Guard personnel who perform personnel, equipment, or operational oversight functions as their primary role.
2. **NG Air Reconnaissance/Observation** - National Guard personnel who operate aerial platforms to conduct reconnaissance and observation to detect, characterize, locate, track, and assess specific people, objects, or areas, in real or near real-time.
3. **NG Analyst** – National Guard personnel who provide analysis and case support as defined in the *User Guide* (i.e., association/link/network analysis, commodity flow analysis, crime-pattern analysis, financial analysis, flow analysis, geo-spatial analysis, or communication analysis), or other analytical services.
4. **NG Communications Support** – National Guard personnel who establish or maintain command, control, communications, and information networks.

- 5. NG Diver Support** – National Guard personnel who provide subsurface hull inspections of vessels secured by law enforcement inside U.S. Territorial waters or U.S. maritime ports of entry.
- 6. NG Drug Demand Reduction Outreach** – National Guard personnel who provide training and support to develop and execute drug supply and demand reduction strategies for State, local, and Tribal organizations and community-based organizations with a substance abuse prevention nexus.
- 7. NG Engineer Support** – National Guard personnel who construct roads, fences, and install lights at U.S. borders, including international ports of entry, to block drug-smuggling corridors.
- 8. NG Ground Reconnaissance/Observation** - National Guard personnel who operate on the ground or maritime domains to conduct reconnaissance and observation to detect, characterize, locate, track, and assess specific people, objects, or areas, in real or near real-time.
- 9. NG Linguist and Transcription Services** – National Guard personnel who provide linguistic transcription and translation of audio files, seized documents, and other analog or digital media.
- 10. NG Training** – National Guard personnel who provide training in the operation and maintenance of military equipment, militarily unique skills critical to law enforcement, and community-based organizations in counterdrug or drug demand reduction activities.
- 11. NG Transportation** – National Guard personnel who provide ground or airlift support to law enforcement for controlled deliveries or to move personnel and equipment.

A participant may qualify for multiple position types. In such cases, use your best judgement and try to determine which function they perform the majority of the time or what their primary responsibility is.

Initiatives

PMP is an initiative-based database. All DTO/MLO information, seizure data, analytical support, training, and other statistics are organized according to initiatives. The HIDTA Program Policy and Budget Guidance identifies six general types of initiatives, some of which include subtypes. ONDCP requires somewhat different information for each of the initiative types and subtypes. They are:

1. Enforcement Initiatives (four subtypes): Enforcement Initiatives include multi-agency (1) investigative, (2) interdiction, (3) fugitive, and (4) prosecution activities targeting drug trafficking and money laundering organizations, drug

production organizations, drug gangs, drug fugitives, and other serious crimes with a drug nexus.

2. Intelligence and Information Sharing Initiatives: Intelligence and Information Sharing Initiatives include intelligence analysis (tactical, operational, and strategic), deconfliction services (event and target/investigative data, information collection and dissemination, and other analytical support for HIDTA initiatives and participating agencies).
3. Support Initiatives (four subtypes): Support Initiatives include activities beyond the core Enforcement and Intelligence and Information Sharing Initiatives, e.g., (1) training, (2) crime and forensic labs, (3) resource (shared expenses such as leases, copiers, and landlines), and (4) information technology initiatives.
4. Prevention: HIDTA prevention initiatives facilitate coordination and collaboration between law enforcement and the prevention community to reduce drug use and its consequences and prevent drug-related crime.
5. Treatment: Drug courts and other treatment services funded through local government and non-for-profit organizations.
6. Management and Coordination Initiatives: Management and Coordination Initiatives provide the overall coordination and integration of initiatives, and fund basic overhead (e.g., salaries and fringe benefits for the Director, Deputy Director, and other administrative staff positions approved by the Executive Board; and facilities charges for administrative staff).

ONDCP requires somewhat different information for each of the initiative types and subtypes and the IDBP for each can be tailored to provide only the specific information required. The initiative type/subtype is determined at the time the initiative is established by the PMP Administrator for the HIDTA.

Initiative Names in PMP and the Financial Administration for the HDTAs (FAH) System

It is critical that the initiative names in PMP match those **in FAH**. If they do not match, the basic budget information for the initiative will not be pulled into PMP, and the budget amounts must be manually entered by the PMP Coordinator. If you are creating a new initiative, you must establish the **initiative in FAH before** establishing it in PMP.

Historically, HDTAs were able to combine several small initiatives (Sub-initiatives) into a single reporting unit (Overseer) or subdivide a large initiative (Overseer) into several smaller entities (Sub-initiatives). The purpose of these distinctions was to enable HIDTA Executive Boards to evaluate initiative components. Effective for the 2022 budget cycle, ONDCP will no longer recognize the distinction between Overseer and Sub-initiative.

HIDTAs may continue to fund large initiatives composed of several components, but the HIDTA will need to create a single initiative in FAH (the former Overseer) and develop internal processes to track the performance of the individual components; PMP tracks the performance of an entire initiative, not its component parts.

Annually, ONDCP uses the ONDCP dashboard in PMP to review and approve initiatives. HIDTAs are required to create an initiative in FAH prior to completing the Initiative Description and Budget Proposal (IDBP) in PMP. The name of the initiative must exactly match in PMP and FAH to allow budget information for the initiative to be pushed from FAH to PMP. An IDBP cannot be submitted to ONDCP for review and approval without the required budget information.

On occasion, HIDTAs use funds from prior years or receive discretionary funds to support new initiatives. In either situation, HIDTAs must first create the initiative in FAH and then complete the IDBP in PMP. When a new initiative is proposed using prior year funds, the HIDTA must submit PMP Budget Form 1 instead of FAH 4A-2 Budget Detail. When discretionary funds are proposed to support a new initiative, the HIDTA must submit FAH 4A-2 Budget Detail. When prior year's funds are reprogrammed, or when discretionary funds are used to support an existing initiative, a new IDBP is not needed.

Education versus Training

Training describes the act of providing an individual with the knowledge, skills, and abilities necessary to perform her/his job. This contrasts with education, which in its broadest sense is any act or experience that has a formative effect on the mind or character. PMP recognizes four types of training: management, analytical, enforcement, and demand reduction. For PMP, HIDTAs report training activity, not educational activity.

The distinction between education and training is not the composition of the audience, but the information imparted. For example, when a HIDTA enables an investigator to attend a class on interrogation techniques or surveillance, the training activity should improve the knowledge, skills, and abilities (KSAs) of the investigator to perform these tasks, tasks that one would reasonably expect a HIDTA investigator to perform. This activity should be reported as a training activity in the PMP database. On the other hand, a conference designed to inform participants about drug trends, or the advantages of certain treatment modalities should not be reported as a training event unless the participant is expected to improve his or her knowledge, skills, and abilities to perform his or her duties. Education is designed to inform, whereas training is designed not only to inform, but also to provide or enhance skills and abilities.

While informal on-the-job training that a supervisor or senior investigator provides to initiative members is important, it should not be reported as training unless the trainer provides lesson plans and learning objectives for the training course. Similarly, trainers offering demand reduction training must produce lesson plans and learning objectives before the activity can be counted as a training event. For example, when an initiative member speaks to a high school class about the danger of drug use, the event should

be considered educational and not reported as training. However, when a school resource officer funded through HIDTA provides classroom instruction to a high school class that teaches students how to cope with peer pressure to use illegal drugs, the event should be reported as training in PMP.

Classroom Training

When reporting classroom (conventional) training in the PMP database, report only the number of students trained for which HIDTA funds are expended. For example, when HIDTA funds are used to pay for such items as a class registration fee, travel, lodging, per diem, or books, report the number of students trained in the PMP database. When HIDTA space is used to host the training, even if no other costs were covered with HIDTA funds, report the number of all students trained in the PMP database. Training financially supported entirely with funds from an agency (non-HIDTA funds), even though HIDTA assigned investigators, administrators or support staff attended, should not be reported in the PMP database.

When HIDTA space is used to host the training, even when no other costs were covered with HIDTA funds, the following rules apply.

1. Report the type of training (Enforcement, Analytical, Management, or Demand Reduction), the number of students attending, and the number of training hours provided in PMP. The decision to use HOTTS to track and store that information rests with each HIDTA.
Rationale: The HIDTA pays for the space that is used.
2. When the HIDTA was not involved in choosing the subject of the training or delivering the content of the training, six-month follow-up surveys are not required.

Rationale: The HIDTA provides only the facility and is not responsible for the content or utility of the training provided.

On-Line Training

On-line training has gained in popularity primarily because of its convenience and cost savings. More and more HIDTAs are either offering or encouraging personnel to attend on-line training courses. Whenever a HIDTA expends funds, to include but not limited to efforts such as advertising on-line training opportunities, the HIDTA should report the number of students from that HIDTA trained in the PMP database. As an example, HIDTA A developed and hosted an on-line training course that is offered at a minimal cost or free of charge. HIDTA B seized the opportunity and advertised the course to its participating agencies. In this example, HIDTA B should report the number of students from its participating agencies trained via the on-line course in the PMP database. HIDTA A should report only the number of students from HIDTA A who took the training in the PMP database. This will avoid double counting. HIDTA A should also report its

work on the development and hosting of the on-line training in a Threat Specific Table as an “Other Output.”

HIDTA Online Training Tracker (HOTT) System

The HOTT System is a repository for detailed data on the training a HIDTA conducts. One month following the end of each calendar quarter, the National HIDTA Assistance Center (NHAC) pushes the cumulative training data for inclusion in Table 7 to the PMP. Each HIDTA’s PMP Coordinator is responsible for ensuring the data recorded in Table 7 matches the training data recorded in the HOTT System.

Deconfliction/Target/Investigative Data Matching Services

Event Deconfliction Services

Event deconfliction services enhance officer safety and assist in the coordination of investigative activity. Because of the importance of these services, they must be provided to all HIDTA initiatives and offered to all law enforcement agencies, regardless of whether the agencies participate in the HIDTA. It is important to report in the PMP database the number of times event deconfliction services were provided to both HIDTA initiatives and non-participating law enforcement agencies. It is not necessary to differentiate between HIDTA and non-HIDTA requests for event deconfliction services.

Target/Investigative Data Matches Services

Target/Investigative data matches services assist in the coordination of investigative activity and help to ensure the best use of HIDTA and agency resources. It is important to report in the PMP database the number of times target/investigative data matches services were provided. It is not necessary to differentiate between HIDTA and non-HIDTA requests for target/investigative data matches services.

Case Explorer.Net, SAFETNet, RISSafe, Regional and State Deconfliction Systems

HIDTAs use one of three systems – Case Explorer, SAFETNet, or RISSafe to provide both event and target/investigative data matches services. For event deconfliction, the systems match the location, date and time of enforcement actions and notify the contributing parties of potential conflicts. For target/investigative data matches, the systems process case data elements specified by the HIDTAs and notify the contributing parties of potential matches.

DTO, CO and MLO Deconflictions/Target/Investigative Data Matches

ONDCP requires all DTOs, COs, and MLOs to be deconflicted/matched in the year in which they are first reported in the PMP database. A DTO, CO, or MLO is deconflicted/matched when the names of the targets are entered into the HIDTA’s deconfliction/target/investigative data matching system. The case agent, supervisor or PMP coordinator is responsible for reporting this information by checking the deconfliction box located on the DTO entry screen to verify that the DTO, CO, or MLO was deconflicted.

Case Support

Case support is defined as the assignment of an analyst(s) to provide specific types of analytical services for an investigation. Those services are:

- association/link/network analysis
- commodity flow analysis
- crime-pattern analysis
- financial analysis
- flow analysis
- geospatial analysis
- communication analysis

The processing of inquiries, event deconfliction services, and similar tasks are not considered case support in PMP even though these services often aid an investigator. For example, when an investigator contacts the Investigative Support Center (ISC) and asks analysts to check 20 names and addresses in the ISC databases, this activity should not be recorded as case support. Only when one or more of the above products is the activity counted as case support:

PMP is intended to capture the number of cases that receive support from any analyst assigned to any HIDTA initiative, including non-HIDTA funded analysts, as opposed to the number of analytical services provided. Whether one analyst or several analysts provide support to a particular case is immaterial for PMP purposes. The critical information for PMP is the number of individual cases that received analytical services in support of the case.

All case support provided by analysts assigned to the ISC, including analysts assigned to the ISC by participating agencies and ISC analysts embedded in investigative initiatives, should be attributed to the ISC. Case support provided by an agency analyst assigned to a HIDTA initiative should be attributed to the initiative to which the analyst is assigned.

Other Outputs

Beginning in 2017, ONDCP significantly reduced the use of “Other Outputs” in PMP. The Other Outputs tab is available to Enforcement, Treatment, Prevention, and Intelligence Initiatives.

Enforcement Initiatives have Other Outputs available to them: Arrests; Wiretaps (Lines); Vaping Cartridges Seized; Firearms Seized, NIBIN Acquisitions, NIBIN (Matching) Correlation, and Firearm Tracing. Intelligence initiatives may also report as Other Output NIBIN Acquisitions, NIBIN (Matching) Correlation, and Firearm Tracing. These metrics are described in Appendix A: Part Two.

For HIDTA PMP purposes, a Strategic Intelligence Product (SIP) is a document “that provides a long-term, high-level look at the law enforcement issues that not only considers current activities but also tries to provide a forecast of likely developments. The HDTAs’ Annual Threat Assessments are strategic intelligence documents.

Administering the Surveys. A Strategic Intelligence Products survey should be sent to each member of the HIDTA Executive Board and to other senior level officials who received the Annual Threat Assessment. HDTAs have the option of sending surveys to recipients of other strategic products they prepare during the year, but surveys are required only for recipients of the Annual Threat Assessment.

A case support survey should be sent to the case agent or other individual familiar with any case that received case support in the calendar year. Surveys can be sent to on-going or closed cases but only one survey a year should be sent for a case. For some cases, the case support will have been started in a prior year. For PMP purposes, when the case support activity began does not matter. We are concerned about the assessment of services that were completed in the calendar year being assessed. Cases that last longer than one year may be surveyed multiple times if the HIDTA provided analytical support in multiple years.

The surveys can be administered by the HIDTA or by the National HIDTA Assistance Center (NHAC). These surveys should not be conducted over the phone. If the HIDTA administers the surveys, they can be sent to the case agents and law enforcement executives by email, regular mail, fax, or distributed during meetings. HDTAs should keep copies of the responses and make them available to ONDCP or other authorized parties if requested.

Number of Surveys and Response Rates. HDTAs should complete a minimum of 50 surveys of the Case Support surveys and 50 surveys of Strategic Intelligence Products each calendar year. Fifty surveys are needed to ensure a reliable estimate of the proportion of respondents that consider the Case Support or Strategic Intelligence Products useful. More than 50 surveys may be completed, but only 50 are required.

If a random sample is not used to select the cases to be included in the survey, the cases that are included should provide a representative picture of the case support provided each year. For example, you should attempt to include cases that: were supported throughout the year (not just those supported in the first or last six months of the year being assessed); involve COs and MLOs, not just DTOs; and cases that required different levels of support, e.g., long-term extensive assistance v. relatively short-term and less intensive assistance. The procedures used to select the cases to be surveyed should be documented and available to ONDCP staff or other reviewers on request.

Obtaining 50 completed surveys may require sending out more than 50 surveys. We recommend sending out 80 surveys. If you expect to provide case support to fewer than 80 cases in the year being assessed or you distribute Strategic Intelligence Products to fewer than 80 individuals, include all those involved in your sample.

There is no universally accepted standard for an adequate response rate to a survey. Response rates deemed adequate in academic studies have ranged from 25% to 75% for mail surveys, extremely low response rates raise questions about non-response bias. Nonresponse bias can result when individuals that receive a survey are unwilling or unable to respond, and they may differ in meaningful ways from those who do respond. To avoid extremely low response rates, follow-up contacts to non-respondents.

Role of the PMP Coordinator

Each HIDTA must designate one or more PMP Coordinator(s), who will be the principal point of contact for all PMP issues and questions from other staff in the HIDTA, the PMP Administrators at the W/B HIDTA, ONDCP, and auditors.

ONDCP has proposed changes to the annual reporting requirements that place greater emphasis on the content and accuracy of PMP documents. The changes will put a greater responsibility on the PMP Coordinator.

General Responsibilities of the PMP Coordinator

1. The PMP Coordinator must be well-versed and up-to-date about PMP issues
2. If the HIDTA uses Case Explorer instead of entering information directly into PMP, the Coordinator should be well versed in that system as well
3. The PMP Coordinator must maintain an up-to-date list of all PMP reporters in the HIDTA; and
4. The PMP Coordinator must ensure all PMP reporters in the HIDTA are trained on PMP, including annual refreshers.

Specific Responsibilities of the PMP Coordinator

At the start of each program year, the PMP Coordinator must ensure that all:

1. Active initiatives and DTOs are pushed to the new year
2. Initiative descriptions accurately describe the activities and staffing of the initiative for the upcoming year
3. Active initiatives have entered expected results for outputs appropriate for the type of initiative
4. All expected ROIs are entered
5. All PMP reporters are aware of any changes in definitions, data requirements, and/or PMP procedures, and
6. Updated IDBPs are sent to Initiative Commanders when changes are made.

During the year, the PMP coordinator is responsible for:

1. Implementing a process to review new DTOs/MLOs and reported disruptions/dismantlements to verify they each meet the PMP definition

2. Implementing a process to project, track, and report analytical case support to ensure accurate reporting of this measure in PMP
3. Identifying potential duplicate seizures and following up with initiatives to remove any duplicate entries in Case Explorer and/or PMP
4. Tracking the HIDTA's performance compared to the annual targets established in agreement with ONDCP; and
5. Preparing PMP reports for the Executive Board, the HIDTA Director, Initiative Commanders, and HIDTA staff as needed.

At the end of the year, the PMP Coordinator must:

1. Compare expected v. actual results (Annual Review Report) and note any differences greater than +/- 15%;
2. Ensure that all active initiatives have reported actual results for outputs appropriate for the type of initiative; and
3. Prepare PMP reports for the Executive Board, the HIDTA Director, Initiative Commanders, and HIDTA staff as needed.

In addition, the PMP Coordinator is strongly encouraged to validate the profile of each DTO, MLO, and CO identified by the HIDTA prior to pushing the organization into the next program year. See page 120 for the definition of "validation."

Appendix A - PMP Homepage, Core Tables, and Threat Specific Tables

Performance Management Process

Viewing Year

2021

Return on Investment

ROI	3-YR	EXPECTED
DRUGS	\$0.00	\$0.00
ASSETS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

Budget

ENFORCEMENT	\$0.00
SUPPORT	\$0.00
TREATMENT	\$0.00
PREVENTION	\$0.00
TRAINING	\$0.00
INTELLIGENCE	\$0.00
MANAGEMENT	\$0.00
TOTAL	\$0.00

Show Initiative Budget Numbers

Participating Law Enforcement Agencies

Number of Agencies 0

Coordination

Agencies using Event Deconfliction	111
Agencies using Target/Investigative Data Matches	111

EDIT VALUES

PMP User Guide »

IDBP User Guide »

Coordinators POC »

Definitions & Key Terms »

Valid Drugs »

Need Help?

Help Desk
Mon - Fri 8:30AM - 4:30PM EST.
Phone: 301.469.1744
Email: pmp@wbniata.org

Documents

Reports

Select HIDTA

Ohio HIDTA

Select Initiative

All Initiatives

Core Tables

Core Tables

Table 1 - DTOs/MLOs as Expected

Table 2 - DTOs/MLOs Open

Table 3 - Investigative Activity

Table 4 - Quantity and Value of Drugs Removed

Table 5 - Return On Investment

Table 6 - Clan Meth Labs Dismantled

Table 7 - Training Assessment

Table 8 - Deconflictions Processed

Table 9 - Analytical Support

Table 10 - Case Agent Satisfaction

Table 11 - Intelligence Reporting

Table 12 - Review of Intel Products

Data Exporting

Reports

Threat Specific Tables

MLOs as Percent of Expected

MLOs as Percent of All

Prosecution Table

Other Outputs Table

Fugitive Table

Criminal Operations

Clan Lab Activities

Other Clan Labs Dismantled

Other Law Enforcement Outputs

Initiatives

Law Enforcement

All	Name	DTOs/MLOs/COS
<input type="checkbox"/>	Akron/Summit County Drug Task Force	0
<input type="checkbox"/>	Central Ohio Drug Task Force	0
<input type="checkbox"/>	Cincinnati Law Enforcement Task Force	0
<input type="checkbox"/>	DEA Cleveland Drug Task Force	0
<input type="checkbox"/>	DEA Youngstown Drug Task Force	0
<input type="checkbox"/>	Hotel Interdiction Team	0
<input type="checkbox"/>	Mahoning Valley Law Enforcement Task Force	0
<input type="checkbox"/>	Miami Valley Drug Task Force	0
<input type="checkbox"/>	Northern Ohio Law Enforcement Task Force	0
<input type="checkbox"/>	Northwest Ohio Drug Task Force	0
<input type="checkbox"/>	Ohio Highway Interdiction Initiative	0
<input type="checkbox"/>	Ohio Violent Fugitive Task Force	0
<input type="checkbox"/>	South Central Drug Task Force	0
<input type="checkbox"/>	Southern Ohio Drug Task Force	0
<input type="checkbox"/>	Stark County Safe Streets Task Force	0
<input type="checkbox"/>	Toledo Metro Drug Task Force	0
<input type="checkbox"/>	Warren County Drug Task Force	0

SUMMARIZE SELECTED DTOs

Intelligence

Part One: Core Tables

The following information is provided to assist HIDTA Directors, PMP coordinators, and ONDCP policy analysts with issues relating to data entry, performance expectations, and the uniform application of PMP definitions. Information is organized sequentially on a Core Table by Core Table basis. For each table there is a brief description of the table, an example of the table, and a matrix indicating where any definition or explanation of any key terms can be found in the User Guide.

Core Tables 1 through 6 have a green header and report Goal 1 achievements. Core Tables 7 through 12 have a blue header and report Goal 2 outcomes. A green column or row on a performance table reports an outcome expressed as a percentage of the performance expectation set for the reported activity.

Table 1: DTOs and MLOs Disrupted and Dismantled as Percent of Expected

Table 1 is a Core Table that displays the number of drug trafficking and money laundering organizations that were expected to be disrupted or dismantled and the number that were actually disrupted or dismantled during the program year. There is a specific performance expectation in this table, and the extent to which the HIDTA met this expectation is highlighted in the green cells of the table. Any variance greater than plus/minus 15% from the “expected” number of disruptions and dismantlements shown in the table must be explained in the HIDTA’s Management and Coordination IDBP.

The table does not separately calculate the percentage of disruptions or dismantlements that were reported because there is no separate performance expectation for dismantling a DTO or MLO vs. disrupting a DTO or MLO. Information in this table is presented for the most recent three program years. Performance expectations are not established for each of the three types of DTOs and MLOs – international, multi-state, and local-- that are used to describe the operational scope of each.

Table 1: DTOs/MLOs Disrupted or Dismantled by All HDTAs as a Percent of Expected			
	2021	2022	2023
Expected	5	29	16
Actual			
International	0	2	2
Multi-State	4	3	0
Local	10	7	4
Actual Total	14	12	6
Actual Total as Percentage of Expected	280%	41%	38%

As of 11/13/2023

KEY TERMS AND CONCEPTS TABLE 1		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Drug Trafficking Organization (DTO)	113	8
Money Laundering Organization (MLO)	119	8
Dismantled	113	13
Disrupted	113	13
Operational Scope	121	13
International DTO/MLO	117	13
Multi-state DTO/MLO	119	13
Local DTO/MLO	118	13

**Table 2: DTOs and MLOs Disrupted and Dismantled as Percent of all
DTOs/MLOs Open**

Table 2 is a Core Table that displays: (1) the number of DTOs/MLOs identified; (2) the total number of DTOs/MLOs for which cases were opened according to their operational scope; (3) the total number of organizations that were disrupted and dismantled, according to their operational scope; and (4) the percent of organizations under investigation that were disrupted or dismantled, in total and according to their operational scope. This table is a workload table and does not contain a performance expectation.

Table 2: DTOs/MLOs Disrupted or Dismantled by All HIDTAs as a Percent of all DTOs/MLOs Under Investigation

	2021	2022	2023
Identified	49	29	15
Cases Open			
International	4	4	4
Multi-State	17	9	2
Local	27	14	9
Total	48	27	15
Disrupted or Dismantled			
International	0	2	2
Multi-State	4	3	0
Local	10	7	4
Total Disrupted or Dismantled	14	12	6
Disrupted or Dismantled as a Percentage of those Open			
International	0%	50%	50%
Multi-State	24%	33%	0%
Local	37%	50%	44%
Percentage based on the Total Disrupted or Dismantled vs. Total Under Investigation	29%	44%	40%

As of 11/13/2023

KEY TERMS AND CONCEPTS TABLE 2		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Identified	117	9
Cases Open	110	15
Drug Trafficking Organization (DTO)	113	8
Money Laundering Organization (MLO)	119	8
Dismantled	113	13
Disrupted	113	13
Operational Scope	121	13
International DTO/MLO	117	13
Multi-state DTO/MLO	119	13
Local DTO/MLO	118	13

Table 3: Priority Organizations Disrupted or Dismantled

Table 3 is a Core Table that displays information concerning the HIDTA's accomplishments in disrupting or dismantling priority targets. The table has two sections – one section that displays information about drug trafficking organizations (DTOs) and a second that displays information about money laundering organizations (MLOs). Each section has four sub-categories showing information for organizations that are (1) part of a Consolidated Priority Organization Target (CPOT); (2) part of an Organized Crime and Drug Enforcement Task Force (OCDETF) case; (3) or a Priority Target Organization designated by a DEA field office. (Note the sum of these three sub-categories will not equal the total number because (1) not all DTOs/MLOs will be priority targets; and (2) some organizations may have been designated as more than one type of priority.)

The first line of each section presents the total number of such DTOs/MLOs that were (1) investigated during the program year, (2) described as violent; and (3) disrupted or dismantled that year. The fourth column displays the percent of each type of organization under investigation that was disrupted or dismantled. The next four lines display the same information for organizations designated a specific type of priority target.

This table does not contain a performance expectation. It is a workload table.

Table 3: Priority Organizations Disrupted or Dismantled by All HDTAs in the year 2023				
Type	Active Investigations During Reporting Year	Violent Organizations	Disrupted or Dismantled	Disrupted or Dismantled as a Percent of Investigated
DTO	8	7	3	38%
CPOT	1	1	0	0%
RPOT	1	1	0	0%
OCDETF	2	2	0	0%
MLO	7	5	3	43%
CPOT	1	1	1	100%
RPOT	1	1	0	0%
OCDETF	2	2	1	50%

As of 11/13/2023

KEY TERMS AND CONCEPTS TABLE 3		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Consolidated Priority Organization Target (CPOT)	112	N/A
Regional Priority Organization Target (RPOT)	124	N/A
Organized Crime Drug Enforcement Task Force (OCDETF)	120	N/A
Dismantled	113	13
Disrupted	113	13
Violent	127	N/A

Table 4: Quantity and Wholesale Value of Drugs Removed from the Marketplace

Table 4 is a Core Table that can display the quantities of illegal drugs seized during the specified year, the estimated wholesale value of those drugs rounded to thousands of dollars, and the percent each drug represents of the total wholesale value of all seizures. Three units of measure for quantity are shown: kilograms, liters, and dosage units. Seizures reported in other units of measurement are converted into these three categories by PMP. All seizure quantities are shown in whole numbers only. Seizures of marijuana plants are automatically converted to kilograms at a rate of one pound per plant. PMP allows the user to display the drugs seized by an individual HIDTA in several ways. The default version is for Table 4 to display seizures in one of **seventeen (17)** categories and to show only the quantities of drugs seized. The user has the option of checking a box on the report screen to display only (a) seizures associated with Domestic Highway Enforcement (DHE) activities, (b) every specific drug seized in a particular year, and/or (c) to display the wholesale values of those drugs and the share of the total wholesale value of all seizures. Two different values of seizures can be displayed in Table 4. One version uses only the values for drugs in the major drug groups using national average prices. The second choice would use any locally established prices for these drugs and for the other drug groups. **The pricing of drugs seized is described beginning on page 19 of this document.**

There is no specific performance expectation in the Strategy related to this table. The information is provided to account for drugs seized during the program year.

If the user chooses to display the seizures of all HDTAs in Table 4 rather than an individual HIDTA, the user can choose to show only those seizures associated with DHE and/or every specific drug seized in a particular year. For the "All HDTAs" table, only the wholesale value of the major groups of drugs (cocaine/crack; heroin, methamphetamine powder/ice; marijuana; and fentanyl powder and dosage units (pills) will be displayed.

Table 4: Quantity of Drugs Removed from the Marketplace by the Washington/Baltimore HIDTA for 2025

Drug	Quantity Seized		
	Kilograms	D.U.	Liters
Marijuana/Cannabis	110.9999	0.0000	0.0000
Marijuana Plants - Outdoor	46.5778	0.0000	0.0000
Cocaine/Crack	3348.5170	70025.0000	0.0000
Methamphetamine/Ice	73.2169	2942.0000	0.0000
Heroin	5012.5674	64566.0000	0.0000
Fentanyl	1001.0000	30435.0000	0.0000
Synthetic Marijuana	9.4739	53149.0000	0.0000
Synthetic Hallucinogens & Psychostimulants	155588.7227	204061.0000	0.0000
Natural Hallucinogens & Psychostimulants	22.8855	2144.0000	0.0000
Prescription Drugs: Narcotics	50004.7477	111449.0000	0.0000
Prescription Drugs: Cen Nervous System Depressants	465.3717	143.0000	0.0000
Prescription Drugs: Other	3911.6412	211705.0000	0.0000
Steroids	0.0000	644.0000	0.0000
Other Drugs and Substances	0.0000	0.0000	0.0000
Total	219,595.7217	751,263.0000	0.0000

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KEY TERMS AND CONCEPTS TABLE 4		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Wholesale Value	127	19

Table 5: Return on Investment (ROI) for HIDTA Activities

Table 5 is a Core Table that reports the expected and actual ROI for (1) drugs removed from the marketplace, (2) cash and assets seized, and (3) the total for those two activities. There are specific performance expectations in the Strategy for each of these ROI figures, and the extent to which the HIDTA met these expectations is highlighted in the green cells of the table. This outcome measure clearly demonstrates the worth of the HIDTA and, when aggregated, the National HIDTA Program in disrupting the marketplace for illegal drugs.

The table also displays the data used to calculate the various ROI figures. Information in this table is presented for the most recent three program years to assist the HIDTA Director in setting these performance expectations.

Note that beginning in 2013 the definition of “Investigative Budget” was changed to include all HIDTA funds except those budgeted for treatment, prevention, and research and development. Consequently, ROIs reported for 2013 and later years will be lower, in some cases substantially lower, than in prior years. Any comparison between ROIs reported in 2013 and later to ROIs reported for 2012 and prior years is not valid.

In 2017, the method of calculating the National HIDTA Program ROI was changed to include the wholesale value only of seizures in the major drugs – cocaine/crack; marijuana; heroin; and methamphetamine/ice. In 2019, the estimated value of fentanyl was included with the four major drug groups. If a user selects the “All HDTAs” option rather than an individual HIDTA, only the wholesale values of drugs in those groups will be used to calculate the ROI. See page 17 for a description of that change.

Any variance greater than plus/minus 15% between the expected ROIs and the actual ROIs shown in the table must be explained in the HIDTA’s Management and Coordination IDBP.

Table 5: Return on Investment (ROI) for HIDTA Activities by All HDTAs (National Wholesale Values Shown, after Year 2016)

	2021	2022	2023
Total ROI			
Expected	N/A	N/A	N/A
Actual	\$5.97	\$2.72	\$0.12
Actual as Percentage of Expected	N/A	N/A	N/A
Drugs			
Expected	N/A	N/A	N/A
Actual	\$2.70	\$2.72	\$0.12
Actual as Percentage of Expected	N/A	N/A	N/A
Cash and Assets			
Expected	N/A	N/A	N/A
Actual	\$3.26	\$0.00	\$0.00
Actual as Percentage of Expected	N/A	N/A	N/A

**Investigative Budget and Seizures
(Dollar amounts in thousands)**

	2021	2022	2023
Investigative Budget	\$33,575	\$221,585	\$212,540
Wholesale Value of Drugs Seized	\$90,815	\$602,041	\$25,956
Assets Seized			
Cash Assets	\$109,376	\$132	\$160
Other Assets	\$94	\$645	\$242
Total Assets	\$109,470	\$777	\$402
Total Drugs and Assets Seized	\$200,285	\$602,818	\$26,358

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KEY TERMS AND CONCEPTS TABLE 5		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Return on Investment (ROI)	124	19
Drug ROI Expected	N/A	N/A
Actual Drug ROI	N/A	N/A
Cash and Assets ROI Expected	N/A	N/A
Actual Cash and Assets ROI	N/A	N/A
Total ROI Expected	N/A	N/A
Actual Total ROI	N/A	N/A
Investigative Budget	118	N/A
Wholesale Value of Drugs Removed	N/A	N/A

Table 6: Clandestine Methamphetamine Labs Dismantled

Table 6 is a Core Table that displays the number of dismantled clandestine meth labs, classifies the labs according to EPIC categories for production capacity, and calculates the estimated value for each category of dismantled labs. The estimated value assumes a single “cook” for each lab and for each lab multiplies the average wholesale price of an ounce of methamphetamine in the HIDTA region by the mid-point of each lab size range. There is no specific performance expectation in the Strategy related to this table.

The information is provided to indicate the extent to which the HIDTA initiatives identified and dismantled methamphetamine labs operating in its area. A lab should be reported as dismantled when a HIDTA initiative or an entity acting on behalf of the HIDTA initiative disassembles the lab. It is not necessary for the HIDTA initiative itself to dismantle the lab physically. Specialized units with appropriate HAZMAT gear and training typically handle lab dismantlements and clean-ups. For PMP purposes, a meth lab or other type of clan lab should be reported as dismantled when a HIDTA initiative or an entity acting on behalf of the HIDTA initiative disassembles the lab. If one HIDTA-funded initiative is responsible for the discovery/investigation of the lab and the actual physical dismantlement and cleanup of the lab is performed by a second HIDTA initiative, only one initiative can claim the dismantlement.

Table 6: Clandestine Methamphetamine Labs Dismantled by All HIDTAs

	2021	2022	2023
Labs Dismantled			
Less than 2 Oz	33	75	31
2 - 8 Oz	23	54	24
9 - 31 Oz	14	12	2
32 - 159 Oz	6	8	5
10 - 20 Lbs	2	9	0
Over 20 Lbs	2	7	1
Total Labs Dismantled	80	165	63
Meth Cost Per Ounce	N/A	N/A	N/A
Estimated Lab Value			
Less than 2 Oz	\$791	\$104,700	\$93,000
2 - 8 Oz	\$1,379	\$188,460	\$180,000
9 - 31 Oz	\$3,357	\$167,520	\$60,000
32 - 159 Oz	\$6,906	\$536,064	\$720,000
10 - 20 Lbs	\$5,755	\$1,507,680	\$0
Over 20 Lbs	\$7,674	\$1,563,520	\$480,000
Total Estimated Lab Value	\$25,862	\$4,067,944	\$1,533,000

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KEY TERMS AND CONCEPTS TABLE 6		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Methamphetamine Labs	N/A	24

Table 7: Training Funded and Supported by HIDTA

Table 7 is a Core Table that reports the number of students the HIDTA initiatives expected to train, the number of students they actually trained, the percent of the expected number of students that were actually trained, and the number of training hours provided. The table also displays the results of surveys sent two months following the training asking the students whether the course improved their job-related knowledge, skills, and abilities and whether the student applied the course material since completing the training course. This table refers to trainings conducted by HIDTA staff or training providers and is required for all HIDTAs. It does not include training that is funded entirely by an agency. There is a program-wide performance expectation of 85% positive responses established for these surveys, and the extent to which the expectations were met is highlighted in the table.

To enable a reader to assess the validity of the survey responses, the table has been expanded to include the number of surveys sent for each type of training, the number of responses received, and the resulting response rate.

Any variance greater than plus/minus 15% between the total expected number of students to be trained and the actual number trained or less than 85% positive responses to the either of the two Two-Month Follow-Up questions must be explained in the HIDTA’s Management and Coordination IDBP.

Table 7: Training Funded and Supported by All HIDTAs in 2023

Type of Training	Expected Students	Actual Students	Actual as Percent of Expected	Training Hours Provided
Enforcement	844	104	12%	141
Analytical	145	30	21%	760
Management	235	105	45%	220
Demand Reduction	90	710	789%	31
Total	1,314	949	72%	1,152

Two Month Follow-Up Responses.

Type of Training	Surveys Sent	Surveys Received	Response Rate	Question 1 - Yes	Question 2 - Yes
Enforcement	36	36	100%	50%	50%
Analytical	118	69	58%	19%	35%
Management	16	16	100%	50%	50%
Demand Reduction	28	28	100%	50%	50%
Total	198	149	75%	24%	40%

Survey Results from 07/01/2022 - 06/30/2023

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- Question 1 -

Did the course improve your knowledge, skills, and abilities needed to perform your job?

- Question 2 -

Since the completion of this course, have you used the knowledge, skills, or abilities acquired in the training?

KEY TERMS AND CONCEPTS TABLE 7		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Training	126	29
Education	114	29
Enforcement Training	114	N/A
Analytical Training	109	N/A
Management Training	118	N/A
Demand Reduction Training	112	N/A
Knowledge, Skills, and Abilities	N/A	29

Table 8: Coordination – Event Deconflictions and Target/Investigative Data Matches

Table 8 is a Core Table that reports three types of information: event deconflictions, target/investigative data matches, and DTO/MLO deconflictions.

The first two lines show the number of law enforcement agencies that use the HIDTA's event deconfliction system, and the number of event deconflictions processed during each year.

The third and fourth lines show the number of law enforcement agencies that use the HIDTA's target/investigative data matches system, and the number of target/investigative data elements that were processed for the year.

The fifth and sixth lines show the number of newly identified DTOs/MLOs (i.e., organizations first identified during the program year in question) that were deconflicted and the percent this represents of all newly identified DTOs/MLOs. There is a program-wide performance expectation that 100% of all newly identified DTOs/MLOs are deconflicted in the year they are identified. The extent to which this expectation was met is highlighted in the green cells of the table. Any variance from the 100% deconfliction of newly-identified DTOs/MLOs must be explained in the HIDTA's Management and Coordination IDBP.

The number of event and target/investigative data matches processed includes requests from all sources, regardless of whether the requesting agency participated in the HIDTA.

Table 8: Coordination - Event Deconflictions and Target/Investigative Data Matches Processed by All HIDTAs

	2021	2022	2023
Event Deconflictions			
Agencies using Event Deconfliction	3,896	67	124
Event Deconflictions Processed	136,008	2,160	0
Target/Investigative Data Coordination			
Agencies using Target/Investigative Data Coordination	3,885	792	214
Target/Investigative Data Elements Processed	186	37,680	0
DTO/MLO Deconflictions/Matches			
DTOs/MLOs Deconflicted/Matched	15	7	7
Percent of DTOs/MLOs Deconflicted/Matched	94%	100%	100%

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KEY TERMS AND CONCEPTS TABLE 8		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Event Deconfliction	114	31
Target/Investigative Data Matches	126	31
DTOs/MLOs Deconflictions/Matches	N/A	31
Agencies using Event Deconfliction	109	N/A
Conflict	111	31
Agencies using Target/Investigative Data Matches	109	N/A
Match	118	31
Nationwide Deconfliction and Case Coordination Pointer Solution (NDCCPS)	119	N/A

Table 9: Cases Provided Analytical Support

Table 9 is a Core Table that shows the number of cases for which the HIDTA expects to provide analytical support; the number of cases that actually received analytical support; and the percentage of the expected number that was actually supported. There is a specific performance expectation in the Strategy related to this table, and the extent to which the expectation was met is highlighted in the green cells of the table. Any variance greater than plus/minus 15% between the expected number shown in for the table and the actual number must be explained in the HIDTA's Management and Coordination IDBP.

Table 9: Cases Provided Analytical Support by All HDTAs			
	2021	2022	2023
Analytical Case Support			
Expected to Provide	281	2,637	4,720
Actual Provided	247	435	0
Actual as Percent of Expected	88%	16%	0%

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KEY TERMS AND CONCEPTS TABLE 9		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Analytical Support (Case Support)	109,110	32

Table 10: Case Agent Satisfaction with Case Support Provided

Table 10 is a Core Table that shows the results of surveys sent to case agents inquiring about their perception of the accuracy and usefulness of the intelligence analysis they were provided. Accuracy is described as Very Accurate, Mostly Accurate, Somewhat Accurate, or Inaccurate. The usefulness of the analysis is described as Very Useful, Useful, Somewhat Useful, and Not Useful. Unlike the other performance measures in PMP, HIDTAs do not set unique performance expectations for case agent satisfaction with case support. Instead, there is a program-wide performance expectation for this measure -- ONDCP expects that 85% of the respondents to follow-up surveys will report the accuracy of the analysis was either Mostly or Very Accurate and usefulness of the information was either Useful or Very Useful. The extent to which these standards are met is highlighted in the green cells of Table 10. If less than 85% of the responses to any of the three survey questions is positive, the variance must be explained in the HIDTA's Management and Coordination IDBP.

Table 10: Intelligence Measures for Case Support by All HIDTAs

	2021	2022	2023
Survey Statistics			
Cases Supported	247	435	0
Surveys Sent	100	257	1,056
Survey Responses	100	248	527
Percentage Useful	90%	96%	21%
How accurate was the Intelligence Analysis or Case Support			
Very Accurate	60	132	73
Mostly Accurate	30	87	120
Somewhat Accurate	5	5	9
Inaccurate	5	1	100
Overall, how accurate was the intelligence analysis	90%	97%	64%
How useful was the Intelligence Analysis or Case Support			
Very Useful	60	140	10
Useful	30	81	9
Somewhat Useful	5	5	18
Not Useful	5	4	55
Overall, how useful was the intelligence analysis	90%	96%	21%

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KEY TERMS AND CONCEPTS TABLE 10		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Analytical Support (Case Support)	109,110	32

Table 11: Intelligence Reporting

The purpose of Table 11 is to document the intelligence production of the HIDTA's ISC. The table shows the number and type of various strategic, operational, and tactical intelligence products produced by the HIDTA, and the number posted to the Homeland Security Information Network (HSIN) and the El Paso Intelligence Center (EPIC). The number of Intelligence Information Reports (IIRs) using HIDTA Information are provided to the W/B HIDTA by DEA.

While this table is a workload table and does not contain a performance expectation, it does demonstrate the HIDTA's efforts to share information with the Intelligence Community.

Table 11: Intelligence Reporting by All HIDTAs			
	2021	2022	2023
Intelligence Product Type			
Number of Strategic Products	41	203	169
. Number Posted to HSIN	34	104	55
. Number Posted to EPIC	43	143	100
Number of Operational Products	19	148	26
Number of Tactical Products	20	97	142
Number of Joint Strategic Products	21	111	19
Number of IIRs Using HIDTA Information	150	97	34
Note: Products can be posted on both HSIN and EPIC, so double counting may occur.			

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KEY TERMS AND CONCEPTS TABLE 11		
Term/Concept	Definition in Appendix B on Page:	Explanation Begins on Page:
Serialized Intelligence Reports	125	N/A
Intelligence Information Reports	117	N/A
Intelligence Products	117	N/A
Strategic Intelligence Products	125	N/A
Joint Strategic Intelligence Products	118	N/A
Homeland Security Information Network (HSIN)	116	N/A
El Paso Intelligence Center (EPIC)	114	N/A
Operational Intelligence Products	121	N/A
Tactical Intelligence Products	126	N/A

Table 12: Assessment of Strategic Intelligence Products Produced

Table 12 is a Core Table that shows the results of Strategic Intelligence Surveys sent to assess the accuracy and usefulness of the HIDTA's Annual Threat Assessment and any other Strategic Intelligence Product the HIDTA chooses to include.

The survey asks two questions: (1) whether the documents were very effective, mostly effective, somewhat effective, or not effective in describing the threat in the HIDTA; and (2) whether the document was very useful, useful, somewhat useful, or not useful to the respondent. Unlike most other performance measures in PMP, HDTAs do not set unique performance expectations regarding satisfaction with its Strategic Intelligence Products. Instead, there is a program-wide performance expectation for this measure -- ONDCP expects that 85% of the respondents to follow-up surveys will report the products very useful or useful, and the extent to which the expectation was met is highlighted in the green cells of Table 12. If less than 85% of the responses to any of the three survey questions is positive, the variance must be explained in the HIDTA's Management and Coordination IDBP.

Table 12: Assessment of Strategic Intelligence Products Produced by All HIDTAs

	2021	2022	2023
Strategic Documents			
Strategic Documents Produced	5	251	64
Surveys Sent	224	178	64
Survey Responses	194	155	45
Percentage Useful	96%	89%	9%
How effective was the Strategic Intelligence Document in describing the situation or threat it addressed?			
Very Effective	135	89	54
Mostly Effective	48	39	54
Somewhat Effective	45	24	65
Not Effective	7	5	6
Overall, how effective was the intelligence analysis	78%	82%	60%
How useful was the Strategic Intelligence Document?			
Very Useful	135	127	6
Useful	37	16	4
Somewhat Useful	2	13	46
Not Useful	5	5	54
Overall, how useful was the intelligence analysis	96%	89%	9%

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KEY TERMS AND CONCEPTS TABLE 12		
Term/Concept	Definition in Appendix C on Page:	Explanation Begins on Page:
Strategic Intelligence	125	N/A
Strategic Intelligence Products	125	N/A
Strategic Intelligence Products Surveys	125	33

Part Two: Threat Specific Tables

The following information pertains to the nine Threat Specific Tables approved by ONDCP. As in the preceding section, the information is organized sequentially on a table-by-table basis. For each table there is a brief description of the table, an example of the table, and a matrix indicating where any definition or explanation of key terms can be found in the User Guide.

In most cases, there is no performance expectation for the Threat Specific Tables. However, if a HIDTA funds a Prosecution Initiative or a Fugitive Apprehension Initiative, the HIDTA must explain any variance greater than plus/minus 15% from the “expected” number shown in for the table in the HIDTA’s Management and Coordination IDBP.

MLOs Disrupted and Dismantled as Percent of Expected

This table is identical to Core Table 1 except that it includes data only on money laundering organizations that were expected to be disrupted or dismantled and the number that were actually disrupted or dismantled during the program year. There is no specific performance expectation in the Strategy related to this table. Like Core Table 1, the percentages of disruptions or dismantlements of MLOs that were reported are not separately calculated. Information in this Table is presented for the most recent three program years. No performance expectations are established for the three types of MLOs – International, Multi-State, and Local, which are used to describe the operational scope of each.

MLOs Disrupted or Dismantled by All HIDTAs as a Percent of Expected			
	2021	2022	2023
Expected	2	10	7
Actual			
International	0	1	2
Multi-State	1	0	0
Local	3	3	1
Actual Total	4	4	3
Actual Total as Percentage of Expected	200%	40%	43%

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KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Money Laundering Organization (MLO)	119	8
Dismantled	113	13
Disrupted	113	13
Operational Scope	121	13
International MLO	117	13
Multi-State MLO	119	13
Local MLO	118	13

MLOs Disrupted and Dismantled as Percent of all MLOs Under Investigation

This table is identical to Core Table 2 except that it includes data only on money laundering organizations. The table displays: (1) the number of MLOs identified; (2) the total number that were under investigation according to their operational scope; (3) the number of MLOs that were disrupted or dismantled, according to their operational scope; and (4) the percent of organizations under investigation that were disrupted or dismantled, in total and according to their operational scope. This table is a workload table and does not contain a performance expectation.

MLOs Disrupted or Dismantled by All HIDTAs as a Percent of all MLOs Open			
	2021	2022	2023
Identified	9	10	7
Open			
International	1	2	4
Multi-State	2	2	0
Local	5	4	3
Total Open	8	8	7
Disrupted or Dismantled			
International	0	1	2
Multi-State	1	0	0
Local	3	3	1
Total Disrupted or Dismantled	4	4	3
Disrupted or Dismantled as a Percentage of those Open			
International	0%	50%	50%
Multi-State	50%	0%	N/A
Local	60%	75%	33%
Percentage based on the Total Disrupted or Dismantled vs. Total Open	50%	50%	43%

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KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Identified	117	N/A
Open <i>[For this table only means “MLO Under Investigation”]</i>	N/A	N/A
Money Laundering Organization (MLO)	119	8
Dismantled	113	13
Disrupted	113	13
Operational Scope	121	13
International MLO	117	13
Multi-State MLO	119	13
Local MLO	118	13

Prosecution Activities

This Threat Specific Table has two parts. The first part displays: the number of individuals that were indicted (or referred for prosecution), the number prosecuted, and number convicted by HIDTA-funded prosecutors, compares that number to the number of each that was expected that year; and calculates the percentage of the expected that was accomplished. The second part displays the number of search warrants, wiretap orders, and other court orders that HIDTA-funded prosecutors reviewed during the year; compares that number to the number of each that was expected that year; and calculates the percentage of the expected that was accomplished.

If a HIDTA funds a Prosecution Initiative, the HIDTA must explain any variance greater than plus/minus 15% from the “expected” number shown in the table in the HIDTA’s Management and Coordination IDBP.

Prosecution Activities by All HIDTAs			
	2021	2022	2023
Number of Indictments			
Expected	80	393	72
Number of Indictments	22	165	54
Actual as Percentage of Expected	28%	42%	75%
Individuals Prosecuted			
Expected	85	490	138
Individuals Prosecuted	142	100	26
Actual as Percentage of Expected	167%	20%	19%
Individuals Convicted			
Expected	44	472	70
Individuals Convicted	72	104	57
Actual as Percentage of Expected	164%	22%	81%

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Optional Prosecution Data by All HIDTAs			
	2021	2022	2023
Search Warrants Reviewed			
Expected	0	1,010	418
Search Warrants Reviewed	27	190	98
Actual as Percentage of Expected	N/A	19%	23%
Wiretap Orders Reviewed			
Expected	0	1,224	290
Wiretap Orders Reviewed	57	171	55
Actual as Percentage of Expected	N/A	14%	19%
Court Orders Reviewed			
Expected	0	520	236
Court Orders Reviewed	63	168	75
Actual as Percentage of Expected	N/A	32%	32%

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KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Indictment	117	N/A
Individuals Referred for Prosecution	117	N/A
Individuals Prosecuted	117	N/A
Individuals Convicted	117	N/A
Search Warrants	125	N/A
Wiretap Orders	127	N/A
Court Orders	112	N/A

Fugitive Apprehensions

This Threat Specific Table can be used by HIDTAs to report the number of fugitives that are apprehended by HIDTA initiatives. The table displays the number of fugitives the HIDTA expected to apprehend in the program year, the number they actually apprehended, and the percent of the expected number that was apprehended. Information for this table comes from the data entered in the “Fugitives” tab for HIDTA initiatives.

If a HIDTA funds a Fugitive Initiative, any variance greater than plus/minus 15% from the “expected” number shown for the table must be explained in the HIDTA’s Management and Coordination IDBP.

Fugitives Apprehended by All HIDTAs			
	2021	2022	2023
Apprehensions			
Expected	200	1,244	549
Apprehensions	209	155	837
Apprehensions with Drug Charges	155	82	307
Actual as Percentage of Expected	105%	12%	152%
Apprehensions with Drug Charges as Percentage of Apprehensions	74%	53%	37%

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KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Apprehension	109	N/A
Fugitive	116	N/A

Criminal Operations Activity

This Threat Specific Table can be used to report on investigative activity associated with individuals and groups that do not meet the definition of a drug trafficking organization or a money laundering organization. The information about the criminal operations that appears in this table is based on data entered in the “DTO/MLO/CO” tab for HIDTA initiatives.

There is no specific performance expectation related to this table.

Criminal Operations Activity Dismantled or Disrupted by All HIDTAs			
	2021	2022	2023
Under Investigation	1	3	1
Dismantled or Disrupted	1	1	0
Dismantled or Disrupted as a Percentage of Under Investigation	100%	33%	0%

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KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Criminal Operations	112	9

Clandestine Lab Activities

This Threat Specific Table can be used to report on investigative activity associated with investigations of clandestine methamphetamine operations that do not involve the dismantlement of a laboratory. The information for this table comes from data entered in an initiative's "Clandestine Labs" screen.

There is no specific performance expectation in the Strategy related to this table.

Clandestine Lab Activities by All HDTAs			
	2021	2022	2023
Laboratory Dump Sites Seized			
Actual	241	112	4
Chemical/Glassware Equipment Seizures			
Actual	217	105	1
Children Affected			
Actual	126	106	64
As of 11/13/2023			

KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Laboratory Dump Sites	118	N/A
Chemical/Glassware Equipment Seizures	111	N/A
Children Affected	111	N/A

Other Clandestine Laboratories Dismantled

This Threat Specific Table can be used to report on the dismantlement of clandestine laboratories other than those that produce methamphetamine. The information for this table comes from data entered in the initiatives' "Clandestine Labs" screens.

Two types of Other Clandestine Laboratories are identified – Production and Conversion labs. In addition, the product of each lab and the lab capacity for a single “cook” must be entered.

There is no specific performance expectation related to this table.

Other Clandestine Laboratories Dismantled by All HIDTAs in the year 2023						
	Capacity					
End Product	2 oz. or Less	3 - 9 oz.	10 - 31 oz.	32 - 159 oz.	More than 10 lbs	Total
Production Laboratories						
Counterfeit Pills	5	3	0	4	0	12
Fentanyl	15	3	6	0	0	24
MDMA (Ecstasy)	5	1	2	0	1	9
Conversion Laboratories						
Counterfeit Pill Manufacturing	52	34	12	3	1	102
Crack	7	0	4	1	0	12
Methamphetamine HCl	12	4	1	0	0	17
As of 11/13/2023						

As of 11/13/2023

KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Clandestine Lab	111	24
Conversion Lab	112	24
Production Lab	124	24

Other Law Enforcement Outputs

This Threat Specific Table displays the number of arrests made by the HIDTA's initiatives, the number of firearms seized, the number of vaping cartridges seized, the number of wiretaps (lines), the number of NIBIN Acquisitions, the number of NIBIN (Matching) Correlation, Firearm Tracing carried out during the reporting year.

There is no specific performance expectation in the Strategy related to this table.

Other Law Enforcement Outputs by All HIDTAs			
	2021	2022	2023
Arrests	186	1,629	65
Firearm Tracing	173	634	462
Firearms Seized	90	224	214
NIBIN (Matching) Correlation	0	1,361	568
NIBIN Acquisition	74	0	1,625
Vaping Cartridges Seized	0	8,353	137
Wiretaps (Lines)	26	349	326

As of 11/13/2023

KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Arrests	109	22
Wiretaps (Lines)	127	22
Vaping Cartridges	126	23
Firearms	115	23
NIBIN Acquisitions	120	23
NIBIN (Matching) Correlation	120	23
Firearm Tracing	115	23

Other Outputs: Overdose Response Strategy

This Threat Specific Table displays the number drug felony arrest notifications by the HIDTA Initiatives, the number of parcel interdiction notifications sent, the number of overdose fatality review (OFR) teams implemented, the number of technical assistance/training sessions provided by OFR team, the number of technical assistance/training sessions provided to ODMAP participant, the number of participant agreements executed, and the number of ODMAP API agreements executed during the reporting year.

There is no specific performance expectation in the Strategy related to this table.

Other Outputs: Overdose Response Strategy by All HDTAs			
	2021	2022	2023
Information Sharing Type			
Number of Drug Felony Arrest Notifications Sent	0	0	379
Number of Parcel Interdiction Notifications Sent	0	0	359
Number of Overdose Fatality Review Teams Implemented	0	0	163
Number of Technical Assistance/Training Sessions Provided to an OFR Team	0	0	315
Number of Technical Assistance/Training Sessions Provided to an ODMAP Participant	0	0	412
Number of ODMAP Participation Agreements Executed	0	0	356
Number of ODMAP API Agreements Executed	0	0	638
As of 11/13/2023			

KEY TERMS AND CONCEPTS		
Term/Concept	Definition in Appendix B on Page:	Explanation on Page:
Drug Felony Arrest Notification (FAN)	113	N/A
Parcel Interdiction Notification (PIN)	123	N/A
Parcel	123	N/A
Parcel Delivery System	123	N/A
Parcel Seizure	123	N/A
Overdose Fatality Review (OFR)	122	N/A
Overdose Mapping and Application Program (ODMAP)	122	N/A

Appendix B - PMP Reports

Annual Review Report

The Annual Review Report is designed to be generated after all actual outputs have been entered into PMP. The report compares the total annual outputs for 11 measures to the expected number of outputs established in the HIDTA's budget submission for that year. If the actual outputs are outside the selected threshold range compared to the expected outputs, the report flags those outputs for further review.

The user simply selects the year to be reviewed and the threshold to be used and generates the report. The report defaults to a plus/minus 15% threshold to compare actual and expected outputs.

The report that is generated is a PDF file that the user can copy and distribute.

FY 2021 ANNUAL REVIEW REPORT

HIDTA: Washington/Baltimore HIDTA

GOAL 1				
Performance Measure	Expected	Actual	Pct.	Review Needed?
DTO/MLO Disrupted/Dismantled	5	10	200%	Yes, above range
ROI for Drugs Removed	\$24.12	\$3.41	14%	Yes, below range
ROI for Assets Seized	\$3.24	\$7.94	245%	Yes, above range
ROI for Drugs and Assets	\$27.36	\$11.35	41%	Yes, below range

GOAL 2				
Performance Measure	Expected	Actual	Pct.	Review Needed?
Students Trained	2,476	2,809	113%	No
Pct Reporting Improved KSAs	85%	75%	75%	Yes, below range
Pct Applying Course Materials	85%	75%	75%	Yes, below range
Pct New DTOs Deconflicted	100%	92%	92%	No
Analytical Support Provided	281	247	88%	No
Pct Reporting Case Support Useful	85%	90%	90%	No
Pct Reporting Intelligence Products Useful	85%	96%	96%	No

Strategy Review Report

The Strategy Review Report is designed to be generated after all expected outputs have been entered into PMP. The report compares the expected accomplishments for a program year with the average accomplishments of the three prior years. If the expected outputs for the year are outside the selected threshold range compared to the average expected outputs for the three prior years, the report flags those outputs for further review.

The user simply selects the year to be reviewed and the threshold to be used and generates the report. The report defaults to a plus/minus 15% threshold to compare expected outputs to the three-year average.

The report that is generated is a PDF file that the user can copy and distribute.

FY 2024 STRATEGY REVIEW

HIDTA:

Washington/Baltimore HIDTA

GOAL 1							
Performance Measure	2020	2021	2022	2020 - 2022 Average	2024 Expected	Exp/Avg Pct	Review Needed?
DTO/MLO Disrupted/Dismantled	3	10	12	8	14	168%	Yes, above
ROI for Drugs Removed	\$9.09	\$3.41	\$29.15	\$14.07	\$16.00	114%	No
ROI for Assets Seized	\$0.15	\$7.94	\$0.06	\$2.82	\$3.00	107%	No
ROI for Drugs and Assets	\$9.24	\$11.35	\$29.21	\$16.88	\$19.00	113%	No

GOAL 2							
Performance Measure	2020	2021	2022	2020 - 2022 Average	2024 Expected	Exp/Avg Pct	Review Needed?
Students Trained	1,083	2,809	2,390	2,094	1,956	93%	No
Analytical Support	500	247	435	394	714	181%	Yes, above

Core Outputs Report

The Core Outputs Report shows all outputs that are included in the Core Tables (DTO/MLO disruptions and dismantlements, seizures by type of drug, asset seizures, meth lab dismantlements, case support, etc.) for the prior three years. The user simply selects the year to be reviewed and generates the report. The user can generate the report for all initiatives in a HIDTA or limit it to specific initiatives.

The report that is generated is a PDF file that the user can copy and distribute.

2023 CORE OUTPUTS

HIDTA: Washington/Baltimore HIDTA
INITIATIVE TITLE: All Initiatives

PAST PERFORMANCE VS 2023 EXPECTED DTO-RELATED OUTPUTS AND OUTCOMES						
Outputs	2020 Actual DTOs Dismantled/ Disrupted	2021 Actual DTOs Dismantled/ Disrupted	2022 Actual DTOs Dismantled/ Disrupted	2023 DTOs To Be Dismantled/ Disrupted	Expected VS Average	
					2020 - 2022 Average	Diff
Drug Trafficking Organizations						
International DTOs	0	0	1		0	
Multi-State DTOs	0	2	3		2	
Local DTOs	2	4	4		3	
TOTAL	2	6	8	9	5	4
Money Laundering Organizations						
International MLOs	0	0	1		0	
Multi-State MLOs	1	1	0		1	
Local MLOs	0	3	3		2	
TOTAL	1	4	4	7	3	4
GRAND TOTAL	3	10	12	16	8	8

PAST PERFORMANCE OF DRUG SEIZURES				
Drug Seizures (Units)	2020 - 2022 Average	2020 Actual	2021 Actual	2022 Actual
Acetaminophen D.U.	1.000	3.000	0.000	0.000
Alcohol Kg	219.667	659.000	0.000	0.000

Other Outputs Report

The Other Outputs Report displays the Other Law Enforcement Outputs and any outputs used for Treatment, Prevention, Intelligence, NHAC, and National initiatives.

The user selects the year and can generate the report for all Other Outputs for all initiatives in a HIDTA or limit the report to specific initiatives or outputs.

The report that is generated is a PDF file that the user can copy and distribute.

2023 OTHER OUTPUTS REPORT

HIDTA: Washington/Baltimore HIDTA
INITIATIVE TITLE: All Initiatives

Initiative Other Outputs/Outcomes						
Other Outputs	Exp Quant	Actual Quantity				Total Quant
		Q1	Q2	Q3	Q4	
Arrests	0	11	6	14	34	65
Drug Prevention Community Event(s)	1424	51	243	142	242	678
Firearm Tracing	334	165	94	147	56	462
Firearms Seized	0	90	33	68	23	214
NIBIN (Matching) Correlation	452	166	187	82	133	568
NIBIN Acquisition	187	369	224	747	285	1625
Number of Hours in a Month	0	45	14	6	33	98
Number of Student Attendees	366	44	65	22	42	173
Number of Students Received District a Match Presentation	0	55	44	214	24	337
Number of Web Hits to the Born Drug Free Tennessee Website	0	44	54	11	24	133
Pill Presses Seized	0	0	0	0	0	0
Vaping Cartridges Seized (Qty Only)	0	14	34	32	57	137
Wiretaps (Lines)	0	115	104	68	39	326

Initiative Description Budget Proposal (IDBP)

See IDBP User Guide.

Progress Review Report

The Progress Review Report is intended to provide a comparison of Expected Accomplishments established for the HIDTA to its Actual Accomplishments on the date the report is generated.

There are no options for the user to exercise. The report defaults to the current year and displays the total outputs for all initiatives.

The report that is generated is a PDF file that the user can copy and distribute.

PROGRESS REVIEW

HIDTA: Washington/Baltimore HIDTA

As of 11/13/2023

GOAL 1: Disrupt and Dismantle DTOs/MLOs							
		Actual to Date					
Performance Measure	Exp	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	Percent of Expected
DTO/MLO Disrupted/Dismantled	16	2	0	2	2	6	38%
ROI for Drugs Removed	\$5.21	\$2.77	\$0.01	\$0.00	\$0.00	\$2.78	53%
ROI for Assets Seized	\$3.45	\$0.01	\$0.00	\$0.01	\$0.00	\$0.03	1%
ROI for Drugs and Assets	\$8.66	\$2.78	\$0.01	\$0.01	\$0.00	\$2.81	32%

GOAL 2: Improve the Effectiveness and Efficiency of Initiatives							
		Actual to Date					
Performance Measure	Exp	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total	Percent of Expected
Students Trained	1,314	68	675	99	107	949	72%
Analytical Support	4,720	0	0	0	0	0	0%

Percent of the Year Completed							87%
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HIDTA DHE Report

The HIDTA DHE Report shows a HIDTA's accomplishments attributed to Domestic Highway Enforcement activities. Among those activities are DTOs disrupted or dismantled, drugs and assets seized, and Other Law Enforcement Outputs, including controlled deliveries and number of operations.

The user selects the year and can generate the report for all HDTAs or a specific HIDTA.

The report that is generated is a PDF file that the user can copy and distribute. The image below is the first page of a three-page report.

FY 2023 DOMESTIC HIGHWAY ENFORCEMENT OUTPUTS

HIDTA: Washington/Baltimore HIDTA

DHE DTO-Related Outputs			
Outputs	2023 Identified	2023 Dismantled	2023 Disrupted
Drug Trafficking Organizations			
International DTOs	0	0	0
Multi-State DTOs	2	0	0
Local DTOs	3	0	2
TOTAL	5	0	2
Money Laundering Organizations			
International MLOs	3	0	2
Multi-State MLOs	0	0	0
Local MLOs	3	0	1
TOTAL	6	0	3
GRAND TOTAL	11	0	5

Initiative Expected Accomplishments Report

The Initiative Expected Accomplishments Report displays selected Expected Accomplishments for law enforcement initiatives. Those Expected Accomplishments include the number of DTOs/MLOs identified, under investigation, and expected to be disrupted/dismantled, the number of cases expected to receive analytical support, and number of expected fugitives to be apprehended.

The user selects the year and can generate the report for all initiatives in a specific HIDTA.

The report that is generated is an Excel file that the user can copy and distribute. The image below is the first page of a three-page report.

Year:	2024 ▼	HIDTA:	Washington/Baltimore HIDTA ▼	REFRESH	SEND TO EXCEL
Initiative	DTOs/MLOs Identified	DTOs/MLOs Under Investigation	DTOs/MLOs Expected to be D/D	Expected Analytical Support	Expected Fugitives
Baltimore DEA Heroin	0	0	0	45	0
Baltimore Metropolitan Initiative - DSPII	4	4	5	245	481
Baltimore Metropolitan Initiative - MTI	7	7	2	31	0
Baltimore Seaport	0	0	0	0	0
Baltimore Special Investigations Group	0	0	0	0	0
Berkeley Drug Initiative	0	0	0	0	0
Capital Area Regional Fugitive Task Force	0	0	0	0	0
Carroll County Drug Initiative	0	0	0	0	0
Cecil County Drug Initiative	1	0	0	0	0
DEA - Cross Border II	0	0	0	2	0
Drug Money Laundering	0	0	0	0	0
Frederick County Drug Initiative	0	0	0	0	0
Hampton Roads Peninsula Drug Initiative	0	0	0	0	0
Hampton Roads Regional Drug Initiative	0	0	0	0	0

Participants Report

The Participants Report displays the number of individuals participating in a HIDTA. The report identifies each agency that contributes staff to the HIDTA, identifies the type of agency (i.e., Federal, state, or local), the number of positions involved, and the number of those positions that are full time. The report also provides a summary of the number of positions by type of agency.

The user selects the program year and can generate the report for all HDTAs or a specific HIDTA.

NOTE: The number of initiatives shown in the summary section is the total number of initiatives in the HIDTA and not necessarily the number of initiatives for that type of agency.

The report can be exported as an Excel file and modified. The image below is the first page of an approximately five-page report.

HIDTA	Initiative Count		Number of Agencies	Participants	Fulltime	Program Year
Washington/Baltimore HIDTA	76	Local	22	325	311	2023
Washington/Baltimore HIDTA	76	State	9	83	17	2023
Washington/Baltimore HIDTA	76	Tribal	1	1	0	2023
Washington/Baltimore HIDTA	76	Federal	4	42	39	2023
Total:	76		36	451	367	
HIDTA		Agency Name		Participants	Fulltime	Program Year
Washington/Baltimore HIDTA	Local	Alexandria Police Department		69	69	2023
Washington/Baltimore HIDTA	Local	APRA		1	0	2023
Washington/Baltimore HIDTA	Local	Arlington County Police Department		1	1	2023
Washington/Baltimore HIDTA	Local	Baltimore City Police Department		8	8	2023
Washington/Baltimore HIDTA	Local	Baltimore County Police Department		2	2	2023
Washington/Baltimore HIDTA	Local	Camden County Metro Police Department		54	54	2023
Washington/Baltimore HIDTA	Local	Charles County Mental Health		4	4	2023
Washington/Baltimore HIDTA	Local	Commonwealth Attorney - Arlington County		6	6	2023
Washington/Baltimore HIDTA	Local	CSOSA		2	2	2023
Washington/Baltimore HIDTA	Local	Fairfax Department of Parole and Probation		2	2	2023
Washington/Baltimore HIDTA	Local	Frederick County Sheriffs Office		3	3	2023
Washington/Baltimore HIDTA	Local	Fruitland Police Department		57	53	2023
Washington/Baltimore HIDTA	Local	Hanover Sheriffs Office		3	3	2023
Washington/Baltimore HIDTA	Local	Harford County States Attorneys Office		2	0	2023
Washington/Baltimore HIDTA	Local	Laurel Police Department		34	34	2023
Washington/Baltimore HIDTA	Local	Leesburg Police Department		12	12	2023
Washington/Baltimore HIDTA	Local	Loudon County District 25 Parole and Probation		2	2	2023
Washington/Baltimore HIDTA	Local	Loudon County Mental Health Agency		45	45	2023

Initiative Outputs Report

The Initiative Outputs Report displays selected law Enforcement Initiative outputs for the current year. Those outputs include disruptions and dismantlements by operational scope of the organization, values of drug, cash, and asset seizures, the number of event and DTO/MLO deconflictions, cases supported, methamphetamine labs dismantled, arrests, fugitive arrests, firearms seized, and wiretaps executed.

The user selects the program year and the specific HIDTA to be included in the report.

The report can be exported as an Excel file and modified. The image on the next page is the first page of an approximately two-page report.

Initiative		DTOs and MLOs						Value of Seizures		
Name	Budget	Expected Disrupted/ Dismantled	Actual Dismantled	Actual Disrupted	Disrupted/ Dismantled International	Disrupted/ Dismantled Multi-State	Disrupted/ Dismantled Local	Drugs	Cash	Assets
Allegany County Drug Initiative	\$50,000.00	3	0	1	0	0	1	\$32,763,197.96	\$10,772.60	\$10,599.11
Baltimore DEA Heroin	\$115,522.00	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
Baltimore Metropolitan Initiative - DSPII	\$0.00	5	1	2	1	0	2	\$3,111.56	\$253.12	\$147,592.47
Baltimore Metropolitan Initiative - MTI	\$0.00	5	0	1	0	0	1	\$3,615.17	\$3,662.77	\$35,031.44
Baltimore Seaport	\$96,877.00	0	0	1	1	0	0	\$11,480.20	\$37,437.00	\$19,314.99

(Continued from above)

Other Outputs						Optional LE Outputs						
Event Deconflictions	Target/Investigative Data Deconflictions	Analytical Support	Fugitive Arrests	Meth Labs Dismantled	Value of Labs Dismantled	Arrests	Firearm Tracing	Firearms Seized	NIBIN Matching	NIBIN Acquisition	Wiretaps (Lines)	Vaping Cartridges
0	0	0	45	63	\$1,533,000.00	6	7	81	0	0	0	0
0	0	0	0	0	\$0.00	0	0	8	0	0	0	0
0	0	0	517	0	\$0.00	59	118	8	123	164	104	137
0	0	0	0	0	\$0.00	0	11	25	79	240	31	0
0	0	0	0	0	\$0.00	0	136	48	132	126	191	0

Resources Workloads Report

The Resources Workloads Report displays the resources (funding and staffing) available to a law enforcement initiative and the initiative's workload (DTOs/MLOs under investigation) at the beginning of a year and the initiative's accomplishments (disruptions/dismantlements and the drugs and assets targeted and seized).

The user selects the program year and the specific HIDTA to be included in the report.

The report can be exported as an Excel file and modified. The image on the next page is the first page of an approximately two-page report.

					Progress Towards Meeting Other Major Calendar Year 2023 Targets							
					Heroin		Cocaine & Crack		Marijuana		Assets Seized	
Initiative	Approved Budget	New Cases	Exp DTOs/MLOs D/D	DTOs/MLOs D/D	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Allegany County Drug Initiative	\$50,000.00	0	3	1	127,320.00	0.00	80.02	10.11	0.00	0.00	\$1,148.19	\$21,371.71
Baltimore DEA Heroin	\$115,522.00	0	0	0	69,001.33	0.00	524.76	0.00	0.62	0.00	\$748.66	\$0.00
Baltimore Metropolitan Initiative - DSPII	\$0.00	0	5	3	0.00	19,997.76	422.06	0.14	2,154.92	4.60	\$878,054.51	\$147,845.59
Baltimore Metropolitan Initiative - MTI	\$0.00	0	5	1	2.00	0.00	2,009.86	2.79	0.00	0.00	\$36,456,032.36	\$38,694.21
Baltimore Seaport	\$96,877.00	0	0	1	0.00	84.00	0.00	0.19	0.00	0.00	\$2,485.55	\$56,751.99

Initiative Report by Calendar Year

The Initiative report by Calendar Year was developed to aid in the review of Law Enforcement Initiatives during a program year. The report displays the approved budget, the number of new cases, the number of DTOs/MLOs disrupted or dismantled and the number of disruptions and dismantlements expected. The report also displays the quantities of three drugs seized and the value of assets seized during the year and the “target” (actually three-year annual average) quantities of those drugs, and the three-year annual average of assets seized.

The user selects the program year, the specific HIDTA, and the three drugs or drug groups to be included in the report. If no specific drug or drug group is specified, the report defaults to heroin, cocaine/crack, and marijuana.

NOTE: The “target” and actual quantities of drugs seized displays the total of kilograms, dosage units, and liters for each drug/drug group.

The report can be exported as an Excel file and modified. The image on the next page is the first page of an approximately two-page report

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					Progress Towards Meeting Other Major Calendar Year 2023 Targets							
					Heroin		Cocaine & Crack		Marijuana		Assets Seized	
Initiative	Approved Budget	New Cases	Exp DTOs/MLOs D/D	DTOs/MLOs D/D	Target	Actual	Target	Actual	Target	Actual	Target	Actual
Allegany County Drug Initiative	\$50,000.00	0	3	1	127,320.00	0.00	80.02	10.11	0.00	0.00	\$1,148.19	\$21,371.71
Baltimore DEA Heroin	\$115,522.00	0	0	0	69,001.33	0.00	524.76	0.00	0.62	0.00	\$748.66	\$0.00
Baltimore Metropolitan Initiative - DSPII	\$0.00	0	5	3	0.00	19,997.76	422.06	0.14	2,154.92	4.60	\$878,054.51	\$147,845.59
Baltimore Metropolitan Initiative - MTI	\$0.00	0	5	1	2.00	0.00	2,009.86	2.79	0.00	0.00	\$36,456,032.36	\$38,694.21
Baltimore Seaport	\$96,877.00	0	0	1	0.00	84.00	0.00	0.19	0.00	0.00	\$2,485.55	\$56,751.99

Initiative Summary Report

The Initiative Summary Report was developed to aid in the review of a specific Law Enforcement Initiative during the budget and performance review of that initiative. The report displays the approved budget, the number of DTOs/MLOs disrupted or dismantled, the quantities of four drugs seized, value of assets seized, arrests and other enforcement-related outputs. The report also displays the expected number or three-year annual average of those same outputs.

The user selects the program year, the specific HIDTA, the initiative, and the unit of measure (i.e., kilograms, dosage units, or liters).

NOTE: The report permits the user to select non-enforcement initiatives to display, but the report format does not match the data available for such initiatives.

The report can be exported as an Excel file and modified.

2023 INITIATIVE SUMMARY

Initiative: Berkeley Drug Initiative

Initiative Type: Law Enforcement

Location:

Budget: \$0.00

Supervising Agency:

As Of: 11/13/2023

Comments:

2023 Expected Outputs OR 3 Year Average		2023 Actual Outputs # / %
3	DTOs Dismantled/Disrupted	3 100%
\$0.00	Assets Seized	\$4,521.77 N/A
18.33	Arrests	195.000 1,064%
0	Firearm Tracing	79.000 N/A
0.00	Firearms Seized	45.000 N/A
0	NIBIN (Matching) Correlation	107.000 N/A
0	NIBIN Acquisition	188.000 N/A
0	Pill Presses Seized	0.000 N/A
4.33	Vaping Cartridges Seized (Qty Only)	151.000 N/A
0.00	Wiretaps (Lines)	94.000 N/A

	Drugs Seized	# / %
0kg	Marijuana Plants - Outdoors	29.93kg N/A

2023 DTOs & MLOs	Dismantled	Disrupted
Number of International	1	1
Number of Multi-State	0	1
Number of Local	0	0
Total	1	2
Of Above, # of MLOs	0	1
Event Deconflictions	111	
Cases Opened		Title 3's Conducted
Expected: 0 Actual: 13		94

HIDTA Program Outputs Report

The HIDTA Program Outputs Report was developed to provide a summary of key outputs for individual HIDTAs and the HIDTA Program as a whole.

The report displays the approved budget; the number of DTOs/MLOs disrupted or dismantled; the values of drug, cash, and assets seized; and the number of students trained, deconflictions, cases provided analytical supported, meth labs dismantled, arrests, and firearms and wiretaps seized.

The only selection to be made by the user is the program year

The report can be exported as an Excel file and modified.

The image on the next page is the first page of an approximately two-page report.

HIDTA	Total HIDTA Budget	Open	Disrupted	Dismantled	Value of Drugs Seized	Cash Seized	Other Assets Seized	Students Trained	Deconflictions	Analytical Support	Meth Labs Dismantled	Value of Meth Labs	Arrests	Wiretaps (Lines)	Firearms Seized
Alaska HIDTA	\$2,587,000.00	5	1	1	\$1,147,883.12	\$537,769.14	\$24,000.00	127	2,760	5	0	\$0.00	64	6	126
Appalachia HIDTA	\$9,996,950.00	203	23	13	\$682,513,021.88	\$10,516,123.55	\$1,159,256.00	254	12,589	1,024	1	\$0.00	2,383	66	1,529
Arizona HIDTA	\$13,931,956.00	78	13	13	\$222,321,984.74	\$10,673,145.24	\$2,750,592.25	1,656	11,810	248	0	\$0.00	4,208	86	972
Atlanta-Carolinas HIDTA	\$7,970,753.00	176	28	10	\$180,657,785.77	\$24,120,499.00	\$4,355,181.00	3,001	814	367	1	\$0.00	1,086	376	537
Central Florida HIDTA	\$3,937,000.00	65	6	20	\$42,784,322.56	\$5,690,636.98	\$3,597,652.95	345	14,009	1,333	2	\$0.00	1,451	0	213
Central Valley California HIDTA	\$4,574,000.00	59	38	0	\$2,937,260,740.25	\$7,335,511.00	\$91,704.00	2,762	62,703	369	1	\$0.00	1,371	31	352
Chicago HIDTA	\$6,739,093.00	75	32	12	\$133,264,847.38	\$49,852,512.49	\$1,551,652.00	1,276	0	142	0	\$0.00	1,210	10	563
Gulf Coast HIDTA	\$9,520,612.00	1,213	252	211	\$320,788,688.62	\$32,285,085.00	\$5,806,036.00	1,092	10,675	510	2	\$0.00	7,306	99	2,232
Hawaii HIDTA	\$3,806,998.00	37	10	7	\$12,906,729.88	\$1,733,889.28	\$119,000.00	2,394	7,480	0	1	\$0.00	301	4	153
HIDTA Assistance Center	\$4,491,362.00	0	0	0	\$0.00	\$0.00	\$0.00	625	0	0	0	\$0.00	0	0	0
Houston HIDTA	\$12,315,503.00	589	82	9	\$193,233,477.82	\$22,117,238.09	\$11,879,507.02	123	56,821	356	11	\$0.00	1,691	11	462
Indiana HIDTA	\$4,724,249.00	87	21	11	\$24,040,129.18	\$10,011,650.26	\$300,027.00	415	8,251	5,046	0	\$0.00	1,391	12	798

HIDTA Program Performance Goal 1 Report

The HIDTA Program Performance Goal 1 Report was developed to provide a summary of progress towards Goal 1 measures for individual HDTAs and the HIDTA Program as a whole. The report displays the number of expected and actual DTOs/MLOs disrupted or dismantled; the values of drug, cash, and assets seized; the Drug and Assets ROIs, and the number and value of dismantled meth labs.

The only selection to be made by the user is the program year.

The report can be exported as an Excel file and modified.

The image on the next page is the first page of an approximately two-page report.

	DTOs Disrupted or Dismantled		Seizures and ROI									Meth Labs Dismantled	
HIDTA	Expected	Actual	Total HIDTA Budget	Total Less Treatment/ Prevention	Target ROI: Drugs	Actual Drug ROI	Value of Drug Seized	Target ROI: Assets	Actual Assets ROI	Value of Assets Seized	Cash Seized	Number	Value
Alaska HIDTA	9	2	\$2,587,000.00	\$2,587,000.00	\$1.88	\$0.44	\$1,147,883.12	\$0.54	\$0.22	\$561,769.14	\$537,769.14	0	\$0.00
Appalachia HIDTA	145	36	\$9,996,950.00	\$9,996,950.00	\$79.50	\$68.27	\$682,513,021.88	\$2.25	\$1.17	\$11,675,379.55	\$10,516,123.55	1	\$0.00
Arizona HIDTA	42	26	\$13,931,956.00	\$13,751,956.00	\$30.00	\$16.17	\$222,321,984.74	\$2.00	\$0.98	\$13,423,737.49	\$10,673,145.24	0	\$0.00
Atlanta-Carolinas HIDTA	53	38	\$7,970,753.00	\$7,895,753.00	\$15.00	\$22.88	\$180,657,785.77	\$4.00	\$3.61	\$28,475,680.00	\$24,120,499.00	1	\$0.00
Central Florida HIDTA	48	26	\$3,937,000.00	\$3,937,000.00	\$15.00	\$10.87	\$42,784,322.56	\$2.60	\$2.36	\$9,288,289.93	\$5,690,636.98	2	\$0.00
Central Valley California HIDTA	43	38	\$4,574,000.00	\$4,574,000.00	\$900.00	\$642.16	\$2,937,260,740.25	\$2.25	\$1.62	\$7,427,215.00	\$7,335,511.00	1	\$0.00
Chicago HIDTA	52	44	\$6,739,093.00	\$6,658,093.00	\$10.00	\$20.02	\$133,264,847.38	\$5.07	\$7.72	\$51,404,164.49	\$49,852,512.49	0	\$0.00
Gulf Coast HIDTA	357	463	\$9,520,612.00	\$9,520,612.00	\$92.87	\$33.69	\$320,788,688.62	\$3.96	\$4.00	\$38,091,121.00	\$32,285,085.00	2	\$0.00
Hawaii HIDTA	29	17	\$3,806,998.00	\$3,760,423.00	\$2.00	\$3.43	\$12,906,729.88	\$1.00	\$0.49	\$1,852,889.28	\$1,733,889.28	1	\$0.00
HIDTA Assistance Center	0	0	\$4,491,362.00	\$4,491,362.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00
Houston HIDTA	145	91	\$12,315,503.00	\$12,078,203.00	\$20.00	\$16.00	\$193,233,477.82	\$2.00	\$2.81	\$33,996,745.11	\$22,117,238.09	11	\$0.00
Indiana HIDTA	33	32	\$4,724,249.00	\$4,627,249.00	\$6.77	\$5.20	\$24,040,129.18	\$1.82	\$2.23	\$10,311,677.26	\$10,011,650.26	0	\$0.00

HIDTA Program Performance Goal 2 Report

The HIDTA Program Performance Goal 2 Report was developed to provide a summary of progress towards Goal 2 measures for individual HDTAs and the HIDTA Program as a whole. The report displays the number of expected and actual students trained, deconflictions, cases provided analytical support, and the results of surveys related to training and intelligence related activities by the HIDTA.

The only selection to be made by the user is the program year

The report can be exported as an Excel file and modified.

The image on the next page is the first page of an approximately two-page report.

	Students Trained				Event Deconflictions		Target / Investigative Information Deconflictions		Analytical Case Support			
HIDTA	Expected	Actual	% Improved KSAs	% Applying Course Materials	Expected	Actual	Expected	Actual	Expected	Actual	% Support Useful	% Intel Products Useful
Alaska HIDTA	36	127	100%	95%	14	130	2,318	2,630	40	5	100%	N/A
Appalachia HIDTA	460	254	100%	98%	4,592	4,094	7,963	8,495	303	1,024	N/A	N/A
Arizona HIDTA	3,896	1,656	98%	90%	1,209	2,020	13,073	9,790	251	248	100%	100%
Atlanta-Carolinas HIDTA	1,515	3,001	97%	89%	1,850	392	1,750	422	1,700	367	N/A	N/A
Central Florida HIDTA	1,065	345	94%	83%	1,465	1,731	12,425	12,278	896	1,333	100%	100%
Central Valley California HIDTA	339	2,762	96%	76%	8,387	12,627	53,713	50,076	727	369	100%	N/A
Chicago HIDTA	1,865	1,276	96%	86%	10,195	0	20,388	0	150	142	N/A	97%
Gulf Coast HIDTA	1,842	1,092	99%	96%	3,467	2,834	6,913	7,841	224	510	95%	99%
Hawaii HIDTA	747	2,394	99%	76%	1,518	1,836	5,500	5,644	30	0	N/A	N/A
HIDTA Assistance Center	625	625	87%	66%	0	0	0	0	0	0	N/A	N/A

Quarterly Progress Report

The Quarterly Progress Report displays information identified by ONDCP as important to their reporting requirements. The information is displayed for the current quarter of the calendar year and for the year-to-date.

The only selection to be made by the user is the program year.

The report can be exported as an Excel file and modified. The image on the next page is the first page of an approximately two-page report.

HIDTA	Cocaine (Qty Seized)						Heroin (Qty Seized)						Fentanyl (Qty Seized)						Marijuana (Qty Seized)					
	Kilograms		Liters		Dosage Units		Kilograms		Liters		Dosage Units		Kilograms		Liters		Dosage Units		Kilograms		Liters		Dosage Units	
	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date
HIDTA Program	8,942	160,488	0	0	0	27	126	3,707	0	3	90	12,278	599	7,476	0	0	438,366	8,053,850	73,366	2,477,718	0	990	371	165,042
Alaska HIDTA	0	7	0	0	0	0	0	10	0	0	0	1	0	1	0	0	599	0	36	0	533	0	158	
Appalachia HIDTA	0	196	0	0	0	0	0	41	0	0	0	2,226	0	51	0	0	25,217	0	131,318	0	1	0	14,119	
Arizona HIDTA	24	585	0	0	0	0	3	262	0	0	0	0	33	464	0	0	237,732	4,431,146	2	7,063	0	16	0	8
Atlanta-Carolinas HIDTA	83	1,679	0	0	0	27	18	110	0	0	0	0	4	50	0	0	50,000	62,991	702	7,775	0	0	0	61
Central Florida HIDTA	131	597	0	0	0	0	1	11	0	0	0	0	4	15	0	0	5,383	7,352	359	2,729	0	5	0	9,599
Central Valley California HIDTA	0	146	0	0	0	0	0	70	0	0	0	0	0	177	0	0	0	0	436,893	0	0	0	0	0
Chicago HIDTA	261	1,760	0	0	0	0	7	145	0	0	0	0	20	99	0	0	30	14,179	774	9,323	0	0	238	44,828
Gulf Coast HIDTA	16	3,399	0	0	0	0	0	202	0	3	0	0	5	110	0	0	0	1,390	98	29,652	0	1	0	16,241
Hawaii HIDTA	1	77	0	0	0	0	0	10	0	0	0	0	0	9	0	0	0	417	14	780	0	0	55	179
HIDTA Assistance Center	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

(Continued from above)

Meth/ICE (Qty Seized)																	
Kilograms		Liters		Dosage Units		ROI: Drugs				ROI: Assets				DTOs D/D			
Current Qtr	Total to Date	Current Qtr	Total to Date	Current Qtr	Total to Date	Exp	Current Qtr	Total to Date	% of Exp to Date	Exp	Current Qtr	Total to Date	% of Exp to Date	Exp	Current Qtr	Total to Date	% of Exp to Date
6,050	146,453	0	52	810	9,047	\$0.00	\$2.98	\$77.84	N/A	\$0.00	\$0.09	\$6.24	N/A	3,008	108	1,617	54%
0	24	0	0	0	0	\$1.88	\$0.00	\$0.44	24%	\$0.54	\$0.00	\$0.22	40%	9	0	2	22%
0	706	0	0	0	81	\$79.50	\$0.00	\$67.69	85%	\$2.25	\$0.00	\$1.17	52%	145	0	36	25%
297	5,169	0	0	0	0	\$30.00	\$0.63	\$15.75	52%	\$2.00	\$0.03	\$0.98	49%	42	1	26	62%
912	3,501	0	0	0	0	\$15.00	\$2.73	\$22.85	152%	\$4.00	\$0.26	\$3.61	90%	53	3	38	72%
29	899	0	0	0	0	\$15.00	\$1.55	\$10.87	72%	\$2.60	\$0.15	\$2.36	91%	48	1	26	54%
0	1,876	0	4	0	0	\$900.00	\$0.00	\$642.16	71%	\$2.25	\$0.00	\$1.62	72%	43	0	38	88%
348	806	0	0	411	519	\$10.00	\$2.60	\$19.31	193%	\$5.07	\$0.46	\$7.72	152%	52	8	44	85%
0	4,133	0	29	0	175	\$92.87	\$0.14	\$33.23	36%	\$3.96	\$0.10	\$4.00	101%	357	2	463	130%
29	286	0	0	0	0	\$2.00	\$0.17	\$3.31	165%	\$1.00	\$0.01	\$0.49	49%	29	0	17	59%
0	0	0	0	0	0	\$0.00	\$0.00	\$0.00	N/A	\$0.00	\$0.00	\$0.00	N/A	0	0	0	N/A

Policy Requests Report

The Policy Requests Report displays the waivers, position justifications, and the pre-approvals submitted by the HIDTAs, as required by the HIDTA Program Policy and Budget Guidance, and the approval status by ONDCP.

2023 POLICY REQUESTS BY HIDTA

List of Policy Requests						
HIDTA	Section	Request Type	Board Approved	ONDCP Approved	End Date	ONDCP Reason
Washington/Baltimore HIDTA [Baltimore Metropolitan Initiative - DSPII]	6.2.8 Deconfliction	Waiver	Yes	Yes		
Justification						
Justification for funded Law Enforcement and Prosecutorial Positions (PPBG Chapter 7; 7.10.3) Canadian Border Counterdrug Task LE positions						
HIDTA	Section	Request Type	Board Approved	ONDCP Approved	End Date	ONDCP Reason
Washington/Baltimore HIDTA [Baltimore Metropolitan Initiative - DSPII]	6.2.9 Information Sharing Requirements	Pre-Approval	Yes	Yes		
Justification						
Maryland Governor's Office Crime Prevention, Youth, and Victim Services (GCPYVS) has been a voting members of the Executive Board since 1994, when the region was designated as a HIDTA. GCPYVS does not have appropriate staff to assign to the W/B HIDTA on either a fulltime or part-time basis. Given the very important and critical position the GCPYVS plays in the drug and crime control arena, the W/B HIDTA Executive Board unanimously requests that the requirement be waived to have a fulltime member assigned to a HIDTA initiative.						
CSOSA will no longer be participating in a W/B HIDTA Initiative in 2023. The W/B HIDTA Executive Board will work to find another federal agency to replace CSOSA before January 1, 2023.						
HIDTA	Section	Request Type	Board Approved	ONDCP Approved	End Date	ONDCP Reason
Washington/Baltimore HIDTA [Baltimore Metropolitan Initiative - DSPII]	6.2.9 Information Sharing Requirements	Pre-Approval	Yes	Yes	11/30/2023	
Justification						
Washington/Baltimore HIDTA submitted justifications for this initiative's HIDTA-funded positions for the 2023 Fiscal Year.						

ONDCP Annual Budget Review (ABR) Report

The ONDCP ABR Report assists ONDCP determine those initiatives that require closer review. The report by HIDTA lists Initiatives, Initiative Type, Staffed w/ Fed and S/L (6.1.2/6.2.3), FT Members Collocated (6.1.3/6.2.4), Funded Positions, Position Justification, Agency Certification, Budget-IDBP, Waivers Submitted and Expected Results Missing / Incorrect.

The report can be exported as an Excel file and modified. The image on the next page is the first page of an approximately two-page report.

Initial Review - FY 2023										
HIDTA	Initiative	Initiative Type	Staffed w/ Fed and S/L (6.1.2/6.2.3)	FT Members Collocated (6.1.3/6.2.4)	Funded Positions	Position Justification	Agency Certification	Budget-IDBP	Waivers, etc. Submitted	Expected Results Missing / Incorrect
Washington/Baltimore HIDTA	ADAPT	Support	N/A	N/A	1	N/A	N/A	\$0.00	0	N/A
Washington/Baltimore HIDTA	Alexandria Treatment/Criminal Justice System	Support	N/A	N/A	32	N/A	N/A	\$0.00	0	N/A
Washington/Baltimore HIDTA	Allegany County Drug Initiative	Low Enforcement	N	N	4	N/A	N/A	\$50,000.00	0	N
Washington/Baltimore HIDTA	Allegany County Treatment	Support	N/A	N/A	0	N/A	N/A	\$0.00	0	N/A
Washington/Baltimore HIDTA	Arlington County HIDTA Treatment	Support	N/A	N/A	0	N/A	N/A	\$0.00	0	N/A
Washington/Baltimore HIDTA	Badges for Baseball	Support	N/A	N/A	15	N/A	N/A	\$0.00	0	N/A

Appendix C - PMP Definitions and Key Terms

Agencies Participating in Deconfliction. The number of separate law enforcement agencies, including those that are not HIDTA participants, that have signed agreements allowing them to access and receive information from whichever one of the three DOJ-mandated event deconfliction systems the HIDTA uses.

Agencies Using Event Deconfliction. The total number of law enforcement agencies that have submitted at least one event deconfliction request during the calendar year. HDTAs should calculate and enter this number each January for the prior calendar year. This number is provided by Case Explorer staff annually for Case Explorer users by using the requesting parent agency list. HDTAs using RISS and SAFETNet can obtain this information from their administrators. NOTE: This number does not include initiatives, task forces, or subunits of agencies such as barracks, precincts, or resident agencies, etc.

Agencies Using Target/Investigative Data Matches. The total number of law enforcement agencies that have submitted at least one target/investigative data request during the calendar year. HDTAs should calculate and enter this number each January for the prior calendar year. This number is provided by Case Explorer staff annually for Case Explorer users by using the requesting parent agency list. HDTAs using RISS and SAFETNet can obtain this information from their administrators. NOTE: This number does not include separate initiatives, task forces, or subunits of agencies such as barracks, precincts, or resident agencies, etc.

Analysis. Analysis is the systematic examination of diverse information through the application of inductive or deductive logic for enhancing criminal investigations or assessment.

Analytical Support. Analytical support refers to those services an analyst provides to support an investigation, i.e., Association/Link/Network Analysis, Commodity Flow Analysis, Crime-Pattern Analysis, Financial Analysis, Flow Analysis, Geo-Spatial Analysis, or Communication Analysis.

Analytical Training. One of the four types of training reported in PMP that deals with the creation of analytical services. Training in the use of I2, Pen Link, Visual Links, and similar intelligence software programs are examples of Analytical Training, as are basic or advanced analytical training courses such as those offered by DEA or the Federal Law Enforcement Training Center (FLETC).

Apprehension. Service of a warrant to capture a fugitive.

Arrest. Arrest refers to the taking into custody of a person and holding them to answer a criminal charge. Arrests are reported in the Other Enforcement Outputs table. Report the total number of persons arrested, not the total number of charges filed against those persons.

Association/Link/Network Analysis. Association/link/network analysis is the collection and analysis of information that shows relationships among varied individuals suspected of being involved in criminal activity that may provide insight into the criminal operation and which investigative strategies might work best.

Baseline. The baseline is a starting point against which performance or accomplishments can be measured. It provides a historical perspective on the performance that permits analysis of trends over time. The baseline year for the HIDTA PMP is 2004. Once a baseline is set, it should NOT change.

Benchmark. A benchmark is a comparative goal or standard drawn from a similar program or other source, by which performance can be measured or judged. Using a benchmark to measure performance allows for a systematic comparison with other organizations to identify best practices that can lead to more efficient and/or effective performance.

Case. A case is an official investigation into criminal activity that has been assigned an agency investigative number for tracking purposes. See Investigation. A case is synonymous to an investigation and the terms are used interchangeably. Note: A case may contain information about no, one or multiple DTOs or MLOs.

Case Closed. A case is closed when all investigative action by the HIDTA initiative on the case has ceased. For HIDTA reporting purposes, a closed case does not require that all fugitives have been apprehended, that all cases have been adjudicated, or that all appeals by those charged have been exhausted.

Case Closed Date. The case closed date is the date when all investigative action of the DTO/MLO by the HIDTA ceased. For HIDTA reporting purposes, a closed case does not require that all fugitives have been apprehended, that all cases have been adjudicated, or that all appeals by those charged have been exhausted.

Case Open. A case is considered open when the case number is assigned to the investigation and the investigation has not been closed or suspended.

Case Opened Date. The case opened date is the date investigative case number is assigned.

Case Support. Case support is the assignment of an analyst(s) to provide analytical support for an investigation. See Analytical Support.

Case Suspended. A case is suspended when investigative action on the case has been temporarily halted and no regularly scheduled reporting is required.

Case Suspended Date. The case suspended date is the date when investigative action on the case was temporarily halted. For PMP reporting purposes, suspended investigations are treated as closed cases even though the investigation is temporarily halted.

Cell. A cell is a unit within a DTO or MLO. When a unit acts under its own command and control in its drug business, it should be considered a separate DTO or MLO and not a cell of the larger organization.

Chain-of-command. The chain-of-command is the line of authority and responsibility along which orders are passed within a DTO/MLO. Orders are transmitted down the chain-of-command from a higher authority to a subordinate individual or cell that either carries out the order or transmits it farther down the chain until it is received by those expected to carry out the order. When there is no expectation that a cell or individual carry out an order, then that cell or individual is not part of the DTO/MLO giving the order.

Chemical/Glassware/Equipment Seizure. A chemical/glassware/equipment seizure is a seizure of chemicals, glassware, and/or equipment normally associated with the manufacturing of a controlled/illicit substance. However, there is insufficient evidence that the items were actually used in the manufacture of a controlled/illicit substance.

Children Affected. “Children affected” are those children residing in the immediate vicinity of the clandestine laboratories or visiting the areas that are exposed to or potentially exposed to the chemicals present. The number should include children who frequently visit the site of the laboratory or who reside in the immediate vicinity.

Clandestine Laboratory. A clandestine laboratory is a facility that manufactures, converts, refines, or transforms illegal substances for personal use by the operator of the laboratory or for sale to other parties. For PMP purposes there are two types of labs: Production Labs and Conversion Labs.

Commodity Flow Analysis. A commodity flow analysis is a graphic depiction and description of transactions, shipments, and distribution of transactions, shipments and distribution of contraband goods and money derived from unlawful activities in order to aid in the disruption of the unlawful activities and apprehend those persons involved in all aspects of the unlawful activities.

Communication Analysis. Communication Analysis is an analysis that provides toll analysis or other types of advanced communication analysis that graphically shows what calls are being made to or from a target phone; establishes links and associations within and among criminal enterprises; identifies patterns and locations related to criminal activity. Advanced types of communication analysis include the analysis of a mobile device extraction or non-call detail records (CDR) data such as cell tower GPS data, social media accounts, text messages, and other methods to exploit mobile communications.

Conflict. A conflict occurs when event-related data submitted to an event deconfliction system by one law enforcement party is the same or similar event-related data submitted by one or more other law enforcement parties.

Consolidated Priority Organization Target (CPOT). A Consolidated Priority Organization Target DTO/MLO is an organization known to have a hierarchical chain-of-command relationship with a major international drug trafficking organization and/or money laundering enterprise that is included on the Department of Justice's Consolidated Priority Organization Target list. To claim a DTO/MLO is linked to a CPOT-list target, there must be reliable evidence of a chain-of-command relationship, not simply a business relationship no matter how frequent or extensive that relationship.

Controlled Delivery. A controlled delivery is the technique of allowing illicit or suspect consignments of illegal or controlled drugs and substances to be delivered while under the control and supervision of law enforcement to identify persons involved in the commission of a crime.

Conversion Laboratory. A Conversion Laboratory is a clandestine lab that changes or transforms the form of an illegal substance; e.g., cocaine HCL to crack, morphine to heroin; marijuana to hashish, methamphetamine powder to crystal meth; "wax," or an oil; etc.

Core Measure. A core measure is a performance measure that describes a significant activity that is generally performed by each HIDTA. All HDTAs must project expected accomplishments toward most of these measures in their annual Strategies and report their performance towards all core measures in their Annual Reports.

Court Order. An order issued by a competent court that requires a party to do or abstain from doing a specified act.

CPOT Date. The CPOT date refers to the date the DTO/MLO was identified as linked to or affiliated with a CPOT. Note: This date may be confirmed with the Regional OCDEF Coordinator.

Crime-Pattern Analysis. Crime pattern analysis is the assessment of the nature, extent, and changes of crime based on the characteristics of the criminal incident, including modus operandi, temporal, and geographic variables.

Criminal Operations (COs). One or more individual(s) trafficking in drugs, firearms, and/or smuggled bulk cash proceeds. A CO does not meet the definitions of a DTO or MLO due to the size or its lack of a clearly defined chain-of-command.

Cryptocurrency. A cryptocurrency is a digital or virtual currency designed to work as a medium of exchange. It uses cryptography to secure and verify transactions as well as to control the creation of new units of a particular cryptocurrency. Essentially, cryptocurrencies are limited entries in a database that no one can change unless specific conditions are fulfilled. Exchange rates for foreign currencies and the value for Bitcoin can be found at <https://www1.oanda.com/currency/converter/>.

Demand Reduction Training. One of four types of training reported in PMP that concentrates on improving the student's knowledge, skills, and abilities to reduce the demand for drugs by means other than criminal prosecution.

Dismantled. An organization is dismantled when its leadership, financial base, and supply network are destroyed and incapable of operating and/or reconstituting itself. NOTE: For HIDTA reporting purposes, a dismantlement of a DTO/MLO does not require that all fugitives have been apprehended, that all cases have been adjudicated, or that all appeals by those charged have been exhausted. Dismantling a DTO/MLO does not occur very often, especially for international DTOs.

Dismantled Date. The dismantled date is the date when the initiative commander determines that the DTO/MLO was dismantled. NOTE: For HIDTA reporting purposes, dismantling a DTO/MLO does not require that all fugitives have been apprehended, that all cases have been adjudicated, or that all appeals by those charged have been exhausted.

Disrupted. An organization is “disrupted” when the normal and effective operation of the organization is impeded, as indicated by changes in organizational leadership and/or changes in methods of financing, transportation, distribution, communications, or drug production. There is no precise way to calculate or measure whether a DTO/MLO is disrupted. This is a judgment call by the case agent or initiative supervisor. NOTE: A drug seizure, the execution of a search warrant or another enforcement activity, by itself, does not constitute a disruption unless the action truly results in the alteration of the organization’s operations or membership.

Disrupted Date. The disrupted date is the date when the initiative commander determines that the DTO/MLO was disrupted. Note: The exact date this occurred is a judgment call by the investigator or supervisor.

Drug Felony Arrest Notification (FAN). A FAN is the transmission of information about an individual charged with a felony drug offense to a law enforcement agency where the individual permanently resides. This metric measures information sharing. Instruction: The DIO that transmitted the FAN to another law enforcement agency or DIO where the individual charged with a felonious drug offense permanently resides should report the transmission in the PMP as a FAN Sent. Example: A Maine resident is arrested in New Hampshire. The New Hampshire DIO sends this FAN to the Maine DIO. The Maine DIO sends this FAN to the local police department in Maine where the individual charged with a felonious drug offense resides. The Maine DIO records this as a FAN Sent. Example: An individual is arrested for a felonious drug charge in Portland, Maine, but resides in Augusta, Maine. The Maine DIO sends a FAN to the Augusta Police Department. The Maine DIO records this as a FAN Sent.

Drug Trafficking Organization (DTO). A DTO is an organization consisting of five or more persons, including at least one identified leader, that (1) has a clearly defined chain-of-command and (2) whose principal activity is to generate income or acquire assets through a continuing series of illegal drug production, manufacturing, importation, transportation, or distribution activities.

Drug Trafficking. Drug trafficking is the complex system that illegally supplies drugs to consumers. It encompasses smuggling, importation, cultivation, manufacture, transportation, sales, distribution, and possession with intent to distribute or sell controlled substances.

DTO/MLO Characteristics. The DTO/MLO characteristics are the most salient descriptive characteristics of the organization. These characteristics can include race, ethnicity, national origin, and group membership (i.e., outlaw motorcycle gangs) so long as the information is drawn from trustworthy sources and relevant to the locality in which the DTO/MLO operates. For 2023 and moving forward, reporting DTO/MLO characteristics is recommended, but no longer required for the Annual Threat Assessment.

Education. Any act or experience that has a formative effect on the mind or character that provides the individual with knowledge. Education is not reported in PMP. Meetings and conferences are generally considered as education.

Efficiency. Efficiency is a calculation based on inputs used per unit of output, e.g., cases reviewed per prosecutor, drugs seized per dollars expended on enforcement and intelligence.

Efficiency Measure. Efficiency measures are based on the ratio of inputs to outputs. For example, the average amount of HIDTA dollars allocated to Enforcement Initiatives and Intelligence and Information Sharing Initiatives for each DTO/MLO disrupted or dismantled is an efficiency measure.

Element. An element is one of the fundamental components of an investigation. Elements, such as persons, places, things, or event locations are compared for target investigative data deconfliction and event deconfliction purposes.

Enforcement Training. One of the four types of training reported in PMP that concentrates on improving the student's knowledge, skills, and abilities to conduct a criminal investigation.

El Paso Intelligence Center (EPIC). EPIC provides tactical intelligence to federal, state, local, and tribal law enforcement agencies nationwide. It is managed by DEA and has representatives from 21 participating agencies.

Event Deconfliction. The process of determining when law enforcement personnel are conducting an event in close proximity to one another at the same time. Events include law enforcement actions such as raids, undercover operations, surveillance, or executing search warrants. When certain elements (e.g., time, date, and location) are matched between two or more events, a conflict results. Immediate notification is then made to the affected agencies or personnel regarding the identified conflict.

Evidence-Based Prevention. Based on rigorous studies of the effects or outcomes of specific substance use prevention interventions or model programs.

Evidence-Informed Prevention. Utilizes approaches shown to be effective for substance use prevention that are science based, research supported, and consistent with the National Institute on Drug Abuse Principles of Prevention.

Expected. See Performance Target.

FAH 4a Report. A FAH 4a report is an initiative's budget detail report generated within the Financial Administration for the HIDTAs (FAH) system.

Federal Law Enforcement Agency. For the HIDTA program, a Federal law enforcement agency includes the: Drug Enforcement Administration (DEA); Federal Bureau of Investigation (FBI); Immigration and Customs Enforcement (ICE); Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF); U.S. Attorneys (USA); Customs and Border Protection (CBP); U.S. Postal Inspection Service; U.S. Coast Guard; Criminal Investigation Service of the Internal Revenue Service (IRS/CI); Bureau of Indian Affairs, Bureau of Land Management, Federal Air Marshal Service, Bureau of Prisons, Financial Crimes Enforcement Network (FinCEN), Federal Protective Services, U.S. Food and Drug Administration (FDA), Naval Criminal Investigative Service, U.S. Diplomatic Security Service, Transportation Security Administration (TSA), Fish and Wildlife Service, U.S. Marshals Service (USMS), and law enforcement components of the U.S. Forest Service and the National Park Service,

Financial Analysis. Financial analysis is the review and analyses of financial data to ascertain the presence of criminal activity. It can include bank record analysis, net worth analysis, financial profiles, source, and applications of funds, financial statement analysis, and/or Bank Secrecy Act record analysis. It can also show destinations of proceeds of crime and support prosecutions.

Financial Administration for the HIDTAs (FAH). The Financial Administration for the HIDTAs system is a software tool used by HIDTA participants to track HIDTA award funds.

Firearm. The term "firearm" means any weapon that is designed to expel a projectile by the action of an explosive. This definition is based on 18 USC 921(3).

Firearm Tracing. Tracing is a systematic process of tracking the movement of a firearm from its manufacture or from its introduction into U.S. commerce by the importer through the distribution chain (wholesalers and retailers), to identify an unlicensed purchaser. That information can help to link a suspect to a firearm in a criminal investigation and identify potential traffickers. Firearms tracing can detect in-state, interstate and international patterns in the sources and types of crime guns.

Flow Analysis. Flow analysis is the review of raw data to determine the sequence of events or interactions that may reflect criminal activity. It can include timelines, event flow analysis, commodity flow analysis, and activity flow; it may show missing actions or events that need further investigation.

Fugitive. A fugitive is any individual for whom a warrant for arrest has been issued; who has escaped from the custody of federal, state, or local law enforcement or correctional authorities; for whom a warrant for arrest, or equivalent document, has been issued by a foreign government; or who has escaped from the custody of foreign law enforcement or correctional authorities, and for whom the United States has received a request for assistance in locating or apprehending. (Source: U.S. Department of Justice, Office of the Inspector General, Evaluation and Inspections Division; "Review of the United States Marshals Service's Apprehension of Violent Fugitives", 2005; p. 1)

Gang. A gang is a group or association of five or more persons with a common identifying sign, symbol, or name, the members of which, individually or collectively, engage in criminal activity that creates an atmosphere of fear and intimidation. **Note: By their very nature, all gangs are violent.** A gang may also be a DTO/MLO providing it meets the requirements set forth in the respective definitions. A gang differs from a DTO/MLO in that while the principal criminal activities of a DTO/MLO are directly related to drug trafficking and money laundering; the criminal activities of a gang can be more diverse.

Geospatial Analysis. Geospatial analysis is an approach to applying statistical analysis and other informational techniques to geographically based data. Such analysis employs spatial software and analytical methods with terrestrial or geographic datasets, including geographic information systems and geomatics.

HIDTA. The term HIDTA, without the words "Program" or "regions" following it, means either: the designated area (e.g., The HIDTA includes the District of Columbia and 14 counties; or the coordinating organization and the initiatives that are funded by the HIDTA (e.g., The HIDTA funds more than 50 initiatives.)

HIDTA Participating Law Enforcement Agencies. The total number of law enforcement agencies that have assigned at least one person to work full time or part-time in a HIDTA-funded initiative during the calendar year. This number is automatically populated from Initiative profiles.

HIDTA Program. The term HIDTA Program means the program funded by ONDCP at the national level. It includes the designated HIDTA regions.

HIDTA Regions. The term HIDTA regions means areas of a HIDTA used to demarcate specific drug market areas to which drug seizures are assigned.

Homeland Security Information Network (HSIN). HSIN is a web-based platform, run by the Department of Homeland Security, that allows local, state, tribal, and federal government agencies to share "Sensitive but Unclassified (SBU)" information over a secure channel.

Identified. A DTO/MLO is identified when the HIDTA becomes aware of the organization's operation within the HIDTA boundaries.

Identified Date. The identified date refers to the date the organization was identified by the HIDTA.

Indictment. An indictment is a formal written accusation originating from a prosecutor and issued by a grand jury against a party charged with a crime.

Individuals Convicted. Individuals convicted are the number of individuals projected to be convicted and actually convicted during a reporting period regardless of when the individual was actually referred, charged, or indicted.

Individuals Prosecuted. "Individuals prosecuted" is a subset of the individuals referred for prosecution. It is the number of individuals projected to be and actually prosecuted during the reporting period.

Individuals Referred for Prosecution. Individuals referred for prosecution are the number of individuals that are indicted or charged through a complaint filed by a prosecutor.

Initiative. Activities that implement portions of a HIDTA Executive Board's strategy.

Initiative commander or supervisor. A person appointed to lead a HIDTA initiative.

Inputs. Inputs are resources used to produce a result, e.g., funding, labor hours.

Intelligence Information Reports (IIR). A type of Serialized Intelligence Report that contains raw, unevaluated information concerning "perishable" or time-limited information concerning criminal issues.

Intelligence Products. Reports or documents that contain assessments, forecasts, associations, links, and other outputs from the analytic process that are for use by law enforcement agencies for prevention of crimes, apprehension of offenders, and prosecution.

Interdiction. The process of interrupting the flow of drugs or money, either while in route to the United States or from point-to-point within the United States.

International DTO/MLO. An international DTO or MLO is an organization, or identifiable cell of an organization, that regularly conducts illegal drug trafficking or money laundering activities in more than one country or that is based in one country and conducts or coordinates illegal activities in another. To be considered an international organization, the group must have an established connection to an international DTO/MLO. Simply being a customer of such an organization is not sufficient. See Cell.

Investigation. An investigation is synonymous with a case. The terms are used interchangeably.

Investigative Budget. This includes all funds budgeted by the HIDTA for activities other than treatment, prevention, and research and development. Discretionary funds added to the HIDTA budget during the grant year will be classified accordingly.

Joint Strategic Intelligence Products. Intelligence products produced by the HIDTA jointly with a federal, state, local, or tribal agency. To qualify as a Joint Strategic Intelligence Product, the HIDTA and the other entity must be acknowledged as co-authors of the product.

Laboratory Dump Site. A laboratory dumpsite is a seizure at a location where discarded laboratory equipment, empty chemical containers, waste by-products, pseudoephedrine containers, etc., were abandoned or dumped but no lab was found.

Lead. A lead is the provision of sufficient information to another initiative in the same HIDTA, another HIDTA or law enforcement agency to enable that entity to conduct an independent investigation; it does not matter if or when an independent investigation is opened. You do not need to have a case to pass on a lead.

Lead Agency. A lead agency is one or more Federal, state, local or tribal law enforcement agency or a non-federal entity responsible for the day-to-day management of the initiative.

Leader. A leader is an individual who directs the operation of the group under investigation. The leader may be the head of an entire drug trafficking organization or the leader of a cell of a drug trafficking organization.

Local DTO/MLO. A local DTO or MLO is an organization whose illegal drug trafficking or money laundering activities are generally, but not always, limited to the same metropolitan area, or—for non-metropolitan areas—are limited to an easily defined region or small number of geographically proximate counties. If a DTO's activities regularly take place within a single metropolitan area, it should be considered a local DTO/MLO even if that metropolitan area includes parts of more than one state.

Local Geographic Area. The local geographic area of an organization is the area or areas within the HIDTA boundaries where a DTO, MLO, or a cell of a DTO/MLO under investigation by a HIDTA produces, manufactures, distributes, or stores the drugs or money it traffics or launders. Note: Even if the DTO/MLO is a multi-state organization, the local geographic area is still only the areas within the HIDTA's region.

Management Training. One of the four types of training reported in PMP that focuses on managerial, organizational, administrative, or secretarial topics, including Microsoft training.

Match. A match occurs when target/investigative data submitted to a target/investigative data system by one law enforcement party is equal or similar to other target/investigative data submitted by one or more other law enforcement parties.

Member. A member is an individual who is part of an organization and takes direction from the organization's leader(s). A member includes all those individuals below the leader who facilitate or carry out any of the organization's activities.

Methamphetamine Oil. "Methamphetamine oil" is the final process in methamphetamine production before the meth crystals are produced. Like methamphetamine in solution this form is commonly used as a smuggling technique. Methamphetamine is not usually sold in this oil form. Methamphetamine oil reported in gallons/liters will be converted to a weight at the rate of four pounds per gallon.

Methamphetamine in Solution. Methamphetamine in Solution (sometimes referred to as "liquid meth") is finished methamphetamine powder dissolved in a liquid for smuggling purposes. Once in the United States, it is separated from the liquid back to the powder form. Methamphetamine in solution reported in gallons/liters will be converted to a weight at the rate of 4.5 pounds per gallon.

Money Laundering Organization (MLO). An MLO is an organization of two or more individuals engaged in processing illegal drug profits through a continuing series of illegal activities (placement, layering, and integration) to disguise the source of the money and make the illegal profits appear to be legitimate income.

Multi-state DTO/MLO. A multi-state DTO or MLO is an organization that regularly carries out illegal drug trafficking or money laundering activities in more than one state. An organization should not be considered multi-state if the organization's activities regularly take place within a single metropolitan area or region, even if that metropolitan area includes parts of more than one state.

National Wholesale Price. The national wholesale price is the average of the mid-point of the range of wholesale prices for marijuana, cocaine, crack, heroin, fentanyl powder, fentanyl pills, and methamphetamine calculate in kilograms. The national wholesale price is used to calculate the Return on Investment for the HIDTA Program.

Nationwide Deconfliction and Case Coordination Pointer Solution (NDCCPS). An event deconfliction and target/investigative data pointer system that interfaces with existing event, target, and investigative data systems to determine whether any participating party's actions might conflict with another party, or whether investigative target and investigative data matches that submitted by another party. The NDCCPS provides select information to the agents and officers who own the information that caused either a conflict or a match. The NDCCPS is composed of two parts:

1. Partner Deconfliction Interface (PDI): The technology that enables the interface of three nationally recognized event deconfliction systems: Case Explorer, RISSafe, and SAFETNet. This technology supports:
 - a. Event deconfliction: The process of determining when law enforcement personnel are conducting an event in close proximity to one another at the same time. Events include law enforcement actions such as, but not limited to, raids, undercover operations, surveillance, or executing search warrants.

- b. When certain elements (e.g., time, date, and location) are the same or similar, a conflict results. Immediate notification is then made to the affected agencies or personnel regarding the identified conflict.
- 2. Target/Investigative Data Coordination Platform: The technology hosted and managed by HIDTA, with participation from partner systems enables the interface of case data systems used for determining when law enforcement personnel are conducting an investigation focused on the same target or have an interest in the same investigative data. When a match occurs, immediate notification is then made to the affected agencies or personnel regarding the identified match. This technology supports:
 - a. Active/Open Investigative Target Coordination: For purposes of Target Coordination, an active/open target will meet the following criteria: the agency is actively investigating the target; there is reasonable suspicion that criminal activity has occurred or is occurring; the agency has assigned a case number; and the agency anticipates an arrest and prosecution or is submitting criminal intelligence in support of an active investigation.
 - b. Case Data Coordination: The process of determining when law enforcement personnel are conducting an investigation that involves the same investigative data. When investigative elements match, immediate notification is then made to the affected agencies or personnel regarding the identified match.

Need. A need is a capability or activity that contributes to disrupting or dismantling a drug trafficking organization by improving the effectiveness and efficiency of HIDTA-funded Initiatives.

NIBIN Acquisitions. The digital imaging of fired cartridge casings that are collected and placed into the National Integrated Ballistic Information Network (NIBIN) for comparison review to identify links between firearms and shooting events.

NIBIN (Matching) Correlation. Correlation is the process of comparing images of submitted ballistic evidence from shooting scenes and recovered firearms, producing a list of possible similar results, review the results, then identifying links or associations from linked firearms/shooting scenes

Non-Federal Entity. A state, local government, Indian tribe, institution of higher education (IHE), or nonprofit organization that carries out a Federal award as a recipient or sub-recipient.

OCDETF. OCDETF refers to the designation given to a DTO or MLO by the Organized Crime Drug Enforcement Task Force Regional Coordination (OCDETF) Committee. An OCDETF case number must be assigned by the OCDETF Regional Coordination Committee before a case is reported in PMP as an OCDETF case.

OCDETF Date. The OCDETF date refers to the date the DTO/MLO was identified as linked to or affiliated with an OCDETF investigation. Note: This date may be confirmed with the Regional OCDETF Coordinator.

Operation. An operation is a coordinated enforcement action that takes place within a specified period in a defined geographic area.

Operational Intelligence. Operational intelligence is an assessment of the methodology of a criminal enterprise or organization that depicts how the enterprise performs its activities; including communications, philosophy, compensation, security, and other variables that are essential for the enterprise to exist.

Operational Intelligence Product. A document that provides insight into the structure, modus operandi, leadership, and activities of an organization and helps guide investigations into the organization.

Operational Scope. Operational scope refers to the geographic area where a DTO or MLO carries out its activities. In PMP, the geographic areas are local, multi-state, and international. Operational scope is used to characterize the impact a DTO or MLO has on the geographic area.

Organization Identifier. The organization identifier is a unique identification given to each DTO or MLO identified by a HIDTA. The organization identifier can be any combination of words, names, letters, or numbers. Select the name or alias that best suits your purposes. Once selected, use the same name on all subsequent reports.

Outcome. An outcome is the consequence or change resulting from an activity. For example, the dismantlement of a DTO/MLO results in a reduction in the unknown number of DTOs operating in an area. A seizure of drugs results in a reduction in the unknown amount of drugs available in the area. A student trained means a more skilled and knowledgeable investigator, and the degree to which the student's knowledge is applied can be used as an outcome measure.

Outcome Measure. Outcome measures are based on the actual effect of the initiative or HIDTA on a population, inventory, or condition and are derived from the strategic goal of a program. For example, a reduction in the availability of cocaine in the District of Columbia or Washington/Baltimore HIDTA would be outcome measures. A measurable increase in officer safety and student knowledge could be outcome measures for event deconflictions and training, respectively.

Outcome Proxies. In almost all cases, HDTAs do not have an accurate count of the population, inventory, or condition they are attempting to change. For example, there is no reliable, comprehensive, definitive, or timely data on the amount of drugs available at any city, county, state, or national level. Consequently, a proxy measure is needed to monitor performance towards the strategic goal of the HIDTA Program. Because of the obvious logical connection between the number and size of Drug Trafficking Organizations (DTOs) and the drug supply in an area, ONDCP established performance measures for the HIDTA Program that are related to the dismantling and disrupting of drug trafficking organizations (DTOs) and the seizure of drugs and drug-related assets from DTOs.

Output. An output is a specific activity or service that an initiative conducts or produces. For example, a dismantled DTO, a seizure of drugs or assets, a student trained, a meth lab dismantled, a referral of case information, a toll analysis, and an event or case/subject deconfliction are all examples of outputs.

Output Measure. An output measure is a performance measure that is based on the expected number of specific activities or services that a HIDTA conducts or produces. For example, DTOs disrupted or dismantled, drugs and assets seized, and the number of students trained can all be used as output measures.

Outsourcing. The transfer of the management and/or day-to-day execution of a business function to an external service provider.

Overdose Fatality Review (OFR). An OFR involves a series of confidential individual death reviews by a multidisciplinary team to effectively identify system gaps and innovative community-specific overdose prevention and intervention strategies. These metrics, Number of Overdose Fatality Review Teams Implemented and Number of Technical Assistance/Training Sessions Provided to an OFR Team, measure information sharing. Example: The Idaho ORS team works with a county in Idaho and provides education, training or technical assistance related to OFR's that leads to the implementation of an OFR. The Idaho ORS team reports one Overdose Fatality Review Team Implemented. Example: The New Jersey ORS team supports an existing OFR team by providing resources and technical assistance from a national expert. The New Jersey team reports one Technical Assistance/Training Session Provided to an OFR Team. Both Examples report each instance of additional technical assistance/training provided as they continue to offer those supports.

Overdose Mapping and Application Program (ODMAP). ODMAP is a syndromic surveillance system that provides near real-time suspected overdose surveillance data to support public safety and public health efforts in mobilizing an immediate response to a sudden increase or spike in overdose events. These metrics, Number of Technical Assistance/Training Sessions Provided to an ODMAP Participant, Number of ODMAP Participation Agreements Executed, and Number of ODMAP API Agreements Executed, measure information sharing. Example: The Virginia ORS team works with a county in Virginia to cause an ODMAP Participation Agreement to be executed in that county. The Virginia ORS team reports one ODMAP Participation Agreement executed. Example: The Michigan ORS team works with the State of Michigan to execute an Application Program Interface (API) allowing Michigan overdose data to be transferred automatically to ODMAP. The Michigan ORS team reports one API agreement executed for Michigan. Example: The Nebraska ORS team offers a demonstration and walkthrough of a new ODMAP feature for ODMAP participants in the state of Nebraska. The Nebraska ORS team reports one Technical Assistance/Training Session Provided to an ODMAP Participant.

Parcel. A parcel is any letter, flat, package or container that is, or intended to be, shipped or mailed and delivered via a Parcel Delivery System (PDS).

Parcel Delivery System. A parcel delivery system (PDS) is a commercial company that specializes in delivering parcels. For purposes of PMP, PDS includes the following companies: United States Postal Service (USPS), FedEx, UPS, DHL, and others.

Parcel Interdiction Notification (PIN). A PIN is the transmission of information about any parcel containing contraband, cash, or cash-equivalent to a law enforcement agency where the parcel originated and/or where the parcel was addressed to be delivered. This metric measures information sharing. Instruction: The DIO that transmitted the PIN to a law enforcement entity where the parcel originated or where the parcel was addressed to be delivered should report the transmission in the PMP as a PIN Sent. Example: A DIO in Ohio learns that a parcel containing fentanyl was seized in Ohio. The parcel had a return address in California and was to be delivered to a residence in Maryland. The Ohio DIO sends this information to the California DIO and to the Maryland DIO. When the DIO's in California and Maryland make notification to a law enforcement entity in their respective AOR's of the PIN, then the California and Maryland DIO each count this as a PIN sent. Example: A parcel containing \$30,000 in cash is seized in Portland, Maine that is addressed to a residence in Augusta, Maine. There is no return address on the parcel. The Maine DIO sends a PIN to the Augusta Police Department. The Maine DIO records this as one PIN Sent.

Parcel Seizure. A parcel seizure occurs when: an initiative seizes contraband, cash, or cash-equivalent from a parcel delivery system (PDS); or when there is sufficient evidence during a search or investigation that the illegal items (contraband, cash, or cash-equivalent) were transmitted via a PDS (i.e., contained in a parcel that indicates the item was transmitted via a PDS).

Participating Agency. A "participating agency" is an agency that has assigned at least one staff position to the HIDTA.

Performance Expectation. A performance expectation is an objective stated as a number that a HIDTA expects to achieve for the reporting period. For example, disrupting or dismantling 100 DTOs, seizing \$50 million in drugs and \$20 million in cash and other assets are examples of performance expectations. Performance expectations can be based on past performance (i.e., two- or three-year averages) or, if the expectation is new, a baseline from a specific year or a benchmark from a specific similar program. Performance expectations should be "SMART" -- Specific, Measurable, Achievable, Relevant, and Time Specific.

Performance Level. The performance level is the extent to which a HIDTA or the HIDTA Program meets the stated performance expectation for a specific period. For example, disrupting or dismantling 60% of the 100 DTOs expected to be disrupted or dismantled in a year is a performance levels.

Performance Management Committee (PMC). The Performance Management Committee is the group of HIDTA Directors that make recommendations to ONDCP about the Performance Management Process, and the structure and content of the Performance Management Process database and related procedures.

Process. A set of successive steps designed to assist in determining the efficiency and effectiveness of the National HIDTA Program and individual HDTAs. The PMP requires the individual HDTAs to quantify their threats using reliable data, establish performance targets, develop initiatives to achieve the performance targets, and report their outcomes.

Performance Measure. A performance measure is the statistics, indicators, or other metrics used to gauge the performance of an individual HIDTA or the HIDTA Program. For example, the number of DTOs disrupted or dismantled, the wholesale value of drugs taken off the market, and the value of cash and other assets seized can be used as performance measures. The number of deconflictions, cases provided analytical support, students trained, and referrals of case information can be used as a performance measure. Performance measures can be output measures, outcome measures, or efficiency measures.

PMP Budget Form 1. A PMP budget form 1 is an initiative's budget detail report for a proposed new initiative using prior year funds.

Production Laboratory. A Production Laboratory makes controlled substances from precursors or otherwise legal substances, e.g., labs that produce methamphetamine, LSD, K2/Spice, etc.

Program Value. See National Wholesale Price.

Regional Priority Organization Target (RPOT). A Regional Priority Organization Target DTO/MLO is an organization known to be linked to or affiliated with a major regional/national drug trafficking organization and/or money laundering organization that is designated as an RPOT by the Organized Crime and Drug Enforcement Task Force Program's Regional Coordination Committee.

Resource Initiative. An initiative created by a HIDTA to consolidate indirect/infrastructure costs such as rent, utilities, site alarm fees, monthly landline communications charges, and copy machine lease costs that are shared by multiple initiatives.

Return on Investment (ROI). For PMP, ROI is the ratio between the national wholesale price of the most common drug categories (cocaine/crack, heroin, marijuana, methamphetamine/ice, fentanyl powder and fentanyl dosage units/pills) seized, the value of cash seized in dollars, the market value of non-cash assets seized, and the amount of HIDTA funds budgeted for all activities except treatment, prevention, and research and development.

RPOT Date. The RPOT date refers to the date the DTO/MLO was identified as linked to or affiliated with a RPOT. Note: This date may be confirmed with Regional OCDETF Coordinator.

Search Warrant. A court order authorizing the examination of a place for the purpose of discovering contraband, stolen property, or evidence of guilt to be used in the prosecution of a criminal action.

Seizure. A seizure occurs when the government or its agent removes property from an individual's or entity's possession as a result of unlawful activity or to satisfy a judgment entered by the court.

Serialized Intelligence Reports. Serialized Intelligence Reports are reports developed in the Intelligence Community (IC) agencies to consolidate raw information from other sources into a single report that is serialized (numbered) based on an internal IC indexing system. The Serialized Report is developed specifically to be shared with others in the IC and/or up an agency's chain of command.

Source Area. The source area for a drug is the county, state, or foreign country from which the DTO or DTO cell under investigation obtains the drug from another DTO or individual. The source area must be the most direct and immediate source of the drug acquired by the DTO and not necessarily the area where the drug was produced or manufactured.

Sponsoring Agency. A sponsoring agency assumes responsibility for personnel and systems supporting the HIDTA mission, specifically for intelligence initiatives. Any participating Federal, state, local or tribal agency may sponsor an ISC or ancillary intelligence initiative. Sponsorship may include (but is not limited to) providing appropriate access to information sharing systems for initiative participants, obtaining security clearances for HIDTA contractors, or providing desk space in a secure facility.

Strategic Intelligence. An assessment of targeted crime patterns, crime trends, criminal organizations, and/or unlawful commodity transactions for purpose of planning, decision-making, and resource allocation; the focused examination of unique, pervasive, and/or complex crime problems.

Strategic Intelligence Product. A document that provides a long-term, high-level look at the law enforcement issues that not only considers current activities but also tries to provide a forecast of likely developments. The HIDTAs' annual Threat Assessments are examples of strategic intelligence documents.

Strategic Intelligence Products Surveys. Surveys sent to recipients of a HIDTAs Strategic Intelligence Products to determine whether the products were accurate and useful.

Tactical Intelligence. Evaluated information regarding a specific criminal event that can be used immediately by operational units to further a criminal investigation, plan tactical operations, and provide for officer safety.

Tactical Intelligence Product. A document containing evaluated and highly-perishable information regarding an upcoming/ongoing criminal investigation or tactical operations.

Target/Investigative Data Matches. The process of determining if parties from a law enforcement agency are conducting an investigation of an active/open target that involves the same investigative data. When investigative elements match, immediate notification is then made to the affected agencies or personnel regarding the identified conflict. For purposes of matching, an active/open target will meet the following criteria: the agency is actively investigating the target; there is reasonable suspicion that criminal activity has occurred or is occurring; the agency has assigned a case number; and the agency anticipates an arrest and prosecution or is submitting criminal intelligence in support of an active investigation.

Threat. The threat is the capability and intent of an individual or group or an existing or impending condition that potentially can do or cause harm.

Threat Assessment. A threat assessment is a strategic document that examines the propensity for violence or criminality or the possible occurrence of a criminal activity in a certain time or place; and focuses on drug and money laundering organizations and their communication, the movement of drugs or money, the environment, transportation, and security issues.

Threat Specific Measure. A threat specific measure is a measure that addresses expected and actual outputs and outcomes for an activity that is not generally funded by all HIDTAs (e.g., fugitive initiatives), and is not one of the core measures for the HIDTA Program.

Training. The act of providing an individual with the knowledge, skills, and abilities necessary to perform her/his job or, for demand reduction purposes, better able to resist drug usage. In PMP, there are four types of training: management, analytical, enforcement, and demand reduction.

Validation. Validation is the process that the PMP Coordinator uses to review the profile of the DTO, MLO, or CO to ensure that all requested information in the: (a) Organization Info; (b) Classification; (c) Case Disposition; (d) DTO Disposition; and (e) Drugs Trafficked sections of the profile are complete and accurate as of the date of the review. As part of the validation process, the PMP Coordinator should attempt to update any unknown information in the profile. Validating a DTO/MLO/CO should be completed before the program year is closed and the information pushed to the next program year.

Vaping Cartridge. Generally, a vaping device consists of a mouthpiece, a battery, a cartridge for containing the “e-liquid”, and a heating component for the device that is powered by a battery. When the device is used, the battery heats up the heating component, which turns the contents of the e-liquid into an aerosol that is inhaled into the lungs and then exhaled.

Violent. A DTO/CO is considered violent if it engages in kidnapping, extortion, murder, aggravated assault, robbery, other crimes involving force or the threat of force or intimidation such as, but not limited to, carrying or displaying firearms or other deadly weapons.

Wholesale Value. The wholesale value refers to the worth in dollars of drugs seized in large quantities to be retailed by others.

Wiretap. A wiretap is a form of electronic monitoring where a Federal or state court order authorizes law enforcement to surreptitiously listen to phone calls or intercept wireless electronic text messages or video communications. Wiretaps are reported in the Other Law Enforcement Outputs table. Report the number of lines (telephone numbers) for which a court order authorized eavesdropping. An extension of a court order for an existing wiretap on the same telephone line (number) should not be counted unless the extension spans two calendar years.

Note: Dialed number recorders (Pen registers) are not considered a wiretap for PMP reporting purposes.

Wiretap Order: A court order allowing the law enforcement to listen in on electronic communications. The order requires a showing by law enforcement of "probable cause" to believe the communications are part of criminal activities.

Appendix D – DTO Summary Report

PMP enables users to generate the specific information for certain DTO-related tables now required by ONDCP for the Annual Threat Assessment; specifically, the required tables for DTOs by operational scope (i.e., international, multi-state, and local).

Generating the Report.

The DTO Summary report is accessed from the main portal for the HIDTA by (1) selecting the Viewing Year, (2) checking the “All” box at the top of the Law Enforcement Initiatives list, and (3) clicking on the green “Summarize Selected DTOs” box at the bottom of the Initiative list.

Performance Management Process

Viewing Year 2022

Return on Investment

ROI	3-YR	EXPECTED
DRUGS	\$0.00	\$0.00
ASSETS	\$0.00	\$0.00
TOTAL	\$0.00	\$0.00

Budget

ENFORCEMENT	\$0.00
SUPPORT	\$0.00
TREATMENT	\$0.00
PREVENTION	\$0.00
TRAINING	\$0.00
INTELLIGENCE	\$0.00
MANAGEMENT	\$0.00
TOTAL	\$0.00

Show Initiative Budget Numbers

Participating Law Enforcement Agencies

Number of Agencies 0

Coordination

Agencies using Event Deconfliction 0

Agencies using Target/Investigative Data Matches 0

EDIT VALUES

[PMP User Guide »](#)
[IDBP User Guide »](#)
[Policy & Budget Guide »](#)
[NETI Report »](#)
[Coordinators POC »](#)
[Definitions & Key Terms »](#)
[Valid Drugs »](#)
[PMP FAQ »](#)
[Need Help?](#)

[Help Desk](#)
Mon - Fri, 8:30AM - 4:30PM EST.
Phone: 301.489.1744
Email: pmp@wbhidta.org

[Documents](#)

Reports

Select HIDTA A Test HIDTA

Select Initiative All Initiatives

Core Tables

Data Exporting

Reports

Core Tables

Threat Specific Tables

Table 1 - DTOs/MLOs as Expected

Table 2 - DTOs/MLOs Open

Table 3 - Investigative Activity

Table 4 - Quantity and Value of Drugs Removed

Table 5 - Return On Investment

Table 6 - Clan Meth Labs Dismantled

Table 7 - Training Assessment

Table 8 - Deconflictions Processed

Table 9 - Analytical Support

Table 10 - Case Agent Satisfaction

Table 11 - Intelligence Reporting

Table 12 - Review of Intel Products

MLOs as Percent of Expected

MLOs as Percent of All Prosecution Table

Other Outputs Table

Fugitive Table

Criminal Operations

Clan Lab Activities

Other Clan Labs Dismantled

Other Law Enforcement Outputs

Initiatives

Law Enforcement

☐ All

Name	DTOs/MLOs/COs
A Initiative Not in FMS	0
A Testing Initiative - Law Enforcement - Fugitive	0
A Testing Initiative - Law Enforcement - Interdiction	0
A Testing Initiative - Law Enforcement - Investigative	0
A Testing Initiative - Law Enforcement - Prosecution	0

SUMMARIZE SELECTED DTOS

Intelligence

Name

A Testing Initiative - Intelligence

IDBP Testing - Intelligence

Support

Name

A Testing Initiative - Support - Information Technology

A Testing Initiative - Support - Investigative Support

A Testing Initiative - Support - Prevention

A Testing Initiative - Support - Resource

A Testing Initiative - Support - Training

A Testing Initiative - Support - Treatment

Management

Name

A Testing Initiative - Management

Content of the Report.

The first section of the DTO Summary Report indicates:

1. The initiative(s) included in the summary
2. What types of organizations are summarized (DTOs, MLOs, or both)
3. The operational scope of the organizations (international, multi-state, local, or all)
4. Whether the report shows all organizations under investigation in the selected year or just those identified that year
5. Whether the report shows only those organizations that will appear in the Core Tables or all organizations in the database.

For purposes of completing the Threat Assessment tables, you will need to run three versions of this report – one selecting the international organizations, a second selecting the multi-state organizations, and a third for local organizations.

DTO/MLO Summary

[RETURN TO PORTAL](#)

Year: 2023

HIDTA: Washington/Baltimore HIDTA

Initiative(s): Baltimore Metropolitan Initiative - DSPII

Organizations in Summary: 3

Type: DTOs and MLOs

Scope: Show All

☐ Only identified in 2023

☐ Only on Core Tables

The second section of the DTO Summary Reports provides a snapshot of the one DTO and two MLOs summarized.

Drug Trafficking: 1

Money Laundering: 2

Overall Information

Violent	Gang Related	Result of DHE	Cartel Affiliated	Validated
1	1	2	1	1
Leaders	Members	Deconflicted	Multi-Ethnic	Poly-Drug
5	12	3	0	0

Scope

Scope	
International	1
Multi-State	0
Local	2

DTO/MLO Disposition

	Dismantled	Disrupted	All Disrupted
International	0	0	0
Multi-State	0	0	0
Local	0	0	0

Classification

OCDETF	CPOT	RPOT
0	0	0

Case Disposition

Open	Suspended	Closed
3	0	0

Appendix E – Previous Changes

Changes from Eighteenth Edition, dated January 1, 2023

Page(s)	Section: Action
5-6	Added clarification for pushing DTOs and Other Outputs at the Initiative Level
15	Added clarification on claiming cash and asset seizures (counterfeit currency)
15	Added clarification on claiming drug seizures to remove DEA national drug price averages
15	Added how to request to add a new drug/substance to one of the existing drug groups
17	Added updated drug pricing methodology
21,26,28	Deleted telephone toll analysis and added communication analysis
25	Added HIDTA Online Training Tracker (HOTT) System section
27	Updated other outputs section to add Treatment, Prevention, National Initiatives, and NHAC
Appendix A	Updated description of Table 4: Quantity and Wholesale Value of Drugs Removed from the Marketplace
Appendix A	Updated Table 11: Intelligence Reporting by removing the Drug Felony Arrest Notifications
Appendix B	Updated Other Outputs Report description to include Intelligence, NHAC, and National HIDTA Initiatives
Appendix B	Added Fugitives to the Initiative Expected Accomplishments Report
Appendix B	Deleted Non-Compliant HIDTAs Report
Appendix B	Revised ONDCP Annual Budget Review (ABR) Report to delete Budget-FMS, Notes, and Resolution columns.
Appendix C	Revised Analytical Support definition to delete telephone toll analysis and added communication analysis
Appendix C	Deleted Telephone Toll Analysis definition
Appendix C	Added Communication Analysis definition
Appendix C	Revised Drug Felony Arrest Notification (FAN) definition

Appendix C	Revised HIDTA Program definition to remove Southwest Border HIDTA
Appendix C	Added National Wholesale Value definition
Appendix C	Added Program Value definition
Appendix C	Revised Return on Investment (ROI) definition to include the current most common drug categories
Appendix C	Added Seizure definition (1/22/24)
Appendix C	Revised Wholesale Value definition
Appendix C	Revised Validation definition to remove characteristics

Changes from Seventeenth Edition, dated January 1, 2022

Page(s)	Section: Action
1	Updated Mission Statement to include violence
19-20	Added explanation of National Integrated Ballistic Information Network (NIBIN) Acquisitions, NIBIN (matching) Correlation, and Firearm Tracing
22-23	Added explanation of nine different position types
28	Added National Integrated Ballistic Information Network (NIBIN) Acquisitions, NIBIN (matching) Correlation, and Firearm Tracing to LE Other Outputs
Appendix A- Core Tables	Revised Core Tables 3 (removed PTO metric), Core Table 5 (moved the Total ROI section to the top), and Core Table 11 (Removed FANs)
Appendix A- Threat Specific Table	Added Firearm Tracing, NIBIN Acquisitions, NIBIN (Matching) Correlation to Other Law Enforcement Outputs, Added a new ORS Other Outputs Table
Appendix B- PMP Reports	Revised Policy Exemptions Report to Policy Requests Report, Added the ONDCP ABR Report
Appendix C- Definitions	Added or revised definitions for DTO/MLO Characteristics, Firearm Tracing, NIBIN Acquisitions, NIBIN (Matching) Correlation, Overdose Fatality Review (OFR), Overdose Mapping and Application Program (ODMAP), Parcel, Parcel Delivery System, Parcel Interdiction Number (PIN), and Parcel Seizure
Appendix D- DTO Summary Report	Revised DTO Summary Report to remove DTO/MLO Characteristics

Changes from Sixteenth Edition, dated January 1, 2021

Page(s)	Section: Action
3	Replaces Andrew Coffey with Greg Sinclair
5	Adds to the Administrative Level Data Pushing
5-6	Adds to the Initiative Level Data Pushing
6	Adds reference to the ONDGP_HIDTA@ondcp.eop.gov for requests to unlock the PMP database.
6	Adds timeline chart for database locking which includes a hard lock on April 1 for Actual Accomplishments
17	Adds updated language on drug prices
24-25	Adds updated language in the Deconfliction/Target /Investigative Data Matching Services Section
Appendix A – Core Tables	Adds revised Core Table 8: Coordination – Event Deconflictions and Target/Investigative Data Matches Processed by HIDTA
Appendix A – Core Tables	Adds to explanation for Core Table 11 that the Number of Intelligence Information Reports (IIRs) using HIDTA Information are provided to the W/B HIDTA by DEA.
Appendix B- PMP Reports	Adds DHE drug seizures with a total of actual seizures and a total of seizure value to the DHE Report
Appendix B- PMP Reports	Adds Fugitive Arrests to the Initiative Outputs Report
Appendix B- PMP Reports	Adds “As of ____/____/____” field to the Initiative Summary Report
Appendix B- PMP Reports	Deletes the Initiative Compliance Review Report
Appendix B- PMP Reports	Adds revised format for the Policy Exemptions Report by HIDTA

Appendix C- Definitions	Adds new/revised definitions: Agencies Using Event Deconfliction, Agencies Using Target/Investigative Data Matches, HIDTA Participating Law Enforcement Agencies, Conflict, Match, Target/Investigative Data Matches, Nationwide Deconfliction and Case Coordination Pointer Solution (NDCCPS), and Violent
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Changes from Fifteenth Edition, dated January 1, 2020

Page(s)	Section: Action
3	Changes name of W/B HIDTA contact for issues concerning the PMP User Guide.
3	Changes date for submission of Fourth Quarter data to match ONDCP Program Policy and Budget Guidance for HIDTA Program Adds name of ONDCP contact for PMP issues.
5	Changes date for database locking for actual accomplishments.
5	Deletes references to HIDTA Annual Report and Strategy documents.
6	Changes reference to Appendix B to Appendix C
6-13	Reorganizes and revises with substantive change the “DTOs, MLOs, Criminal Operations, and Cases” section to clarify requirements.
14	Revised description of claiming foreign currency and crypto currency seizures to describe how value such seizures. Changed reference to OxyContin and Vicodin to oxycodone and hydrocodone
14-15	Notes that vague drug names will no longer be accepted in PMP.
19	Deletes reference to HIDTA Annual Report document.
20	Deletes reference to HIDTA Annual Report document. Changes reference to OxyContin to Oxycodone.
21	Removes rent from Management and Coordination category; it is part of a Resource Initiative.
22	Revises discussion of initiatives and sub-initiatives to reflect ONDCP decision to not permit sub-initiatives in FMS and PMP.
24	Deletes references to HIDTA Annual Report document.
26	Adds reference to Vaping Cartridges to discussion of Other Law Enforcement Outputs.

27-28	Discussion of Intelligence-related Surveys revised to reflect revised and renumbered Core Table 12 and new Core Table 11.
29	Adds text encouraging PMP Coordinator to validate the profiles of DTOs, MLOs, and COs annually.
30	Changes numbers of Goal 2 core tables to reflect additional table on intelligence reporting.
31	Deletes reference to Strategy document. Notes variance of more than +/- 15 percent from expected accomplishments needs to be explained in the HIDTA's Management and Coordination IDBP.
37	Revises description of Table 4 to note: dollar values of seizures will be shown in thousands and seizure quantities shown in whole numbers only. Explains the user has the option of displaying two different values for drugs seized (1) the Program Value using DEA national averages for the five major drug groups and (2) any values using prices established by the HIDTA.
40	Notes that an estimated value of fentanyl seizures has been added to the calculation of the Drug ROI. Notes that variance of more than +/- 15 percent from expected ROI needs to be explained in the HIDTA's Management and Coordination IDBP
45	Notes that (1) any variance greater than plus/minus 15% between the total expected number of students to be trained and the actual number trained or (2) less than 85% positive responses to the either of the two Two-Month Follow-Up questions must be explained in the HIDTA's Management and Coordination IDBP.
48	Notes that any variance from the 100% deconfliction of newly-identified DTOs/MLOs must be explained in the HIDTA's Management and Coordination IDBP.
50	Notes that variance of more than +/- 15 percent from expected number of cases supported and the actual number needs to be explained in the HIDTA's Management and Coordination IDBP
51	Notes that if less than 85% of the responses to any of the three survey questions is positive, the variance must be explained in the HIDTA's Management and Coordination IDBP.
53-54	New Core Table 11, "Intelligence Reporting," added.

55-56	New Core Table 12, a revision of former Core Table 11 added. Includes note that if less than 85% of the responses to any of the three survey questions is positive, the variance must be explained in the HIDTA's Management and Coordination IDBP.
57	Deletes reference to Strategy document. Notes that in certain cases that variances of more than +/- 15 percent from expected number of outputs and the actual number needs to be explained in the HIDTA's Management and Coordination IDBP.
62	Deletes reference to Strategy and Annual Report documents. Notes that in certain cases that variances of more than +/- 15 percent from expected number of outputs and the actual number needs to be explained in the HIDTA's Management and Coordination IDBP.
65	Adds reference to vaping cartridges for Other Outputs Threat Specific Table.
66	Deletes reference to Strategy and Annual Report documents. Notes that in certain cases that variances of more than +/- 15 percent from expected number of outputs and the actual number needs to be explained in the HIDTA's Management and Coordination IDBP.
68	Revises description of Clandestine Lab Activities to note the source of data.
71	Revises description of Other Clandestine Laboratories Dismantled to note the source of data and to remove reference to Strategy document.
Appendix B	New Appendix PMP Reports
Appendix C	New, revised, and/or deleted definitions on pages 96-105

Changes from Fourteenth Edition, dated January 1, 2019

Page(s)	Section: Action
1	Introduction: Changed reference to “Office of State, Local, and Tribal Affairs” to National HIDTA Program Office
3	Add ONDCP requirement concerning submission date for end of the program year actual accomplishments data.
4-5	Deleted section describing option of reporting discretionary funding in year after it is awarded.
5	Added section on “pushing” data into the new program year
7	Corrected description of a Criminal Operation.
10	Notes that for PMP purposes a dismantled DTO equals a closed case.
12	Specifies that DTOs, MLOs, or COs that have not been modified in five program years will be marked as closed.
14	Notes ONDCP requirement for including descriptive F from PMP into the HIDTA Annual Threat Assessment.
15	Text change to note there are now 15 major drugs groups.
17	Describes timing of changes in drug prices and other changes.
19	Describes procedures for reporting seizures of vape cartridges.
21	Participating Agencies and Positions described and clarified
21-23	Describes types of initiatives, relationships between FMS and PMP initiative names, and relationship between initiatives and sub-initiatives.
25	Section heading changed to reflect that “Case/Subject/Target Deconfliction” has been changed to “Target/Investigative Deconfliction.”
26	Clarifies how case support is to be reported.
29-30	Adds new section describing roles and responsibilities of PMP Coordinator in each HIDTA.
46	Implements change to follow-up surveys for training participants (six-month follow-up to two-month follow-up)

48	Table 8 revised to reflect change from “Case/Subject/Target Deconfliction” to “Target/Investigative Deconfliction.”
71	Revised “Other Law Enforcement Outputs” table to reflect addition of “Vaping Cartridges.”
73	Deleted “Case/Subject/Target Deconfliction” definition. Replaced by “Target/Investigative Data Deconfliction”
74	Criminal Operations definition: Deleted reference to “scope of operation.”
75	Definition of DTO revised to emphasize that one of the five members of a DTO must be a leader.
76	Definition of Event Deconfliction revised.
82	Definition of “Participating Agency” added.
83	Definition of “Target/Investigative Data Deconfliction” added to replace “case/Subject/target Deconfliction.”
83	Definition of vaping cartridge added
85	Example of DTO Summary Report added