

National HIDTA Assistance Center
High Intensity Drug Trafficking Area
CONTRACT POSITION ANNOUNCEMENT



LOCATION: Affected City with a HIDTA Area (see below)
CONTRACT POSITION: Marijuana Impact Group National Deputy Coordinator
ANNUAL COMPENSATION: GSA Scale 13-1 (Locality based)
POSTING DATE: 10/16/2024
CLOSING DATE: 11/16/2024

PROGRAM & POSITION OVERVIEW:

High Intensity Drug Trafficking Areas (HIDTA)

High Intensity Drug Trafficking Areas (HIDTA) are regions designated by the Director of the Office of National Drug Control Policy (ONDCP) that have critical drug trafficking problems that adversely impact the United States. The HIDTA program provides assistance to federal, state, and local agencies in accordance with the goals and objectives contained in the National Drug Control Strategy. The mission of the HIDTA program is to enhance and coordinate America's drug-control efforts among local, state, tribal, and federal law enforcement agencies to eliminate or reduce drug trafficking and its harmful consequences in critical regions of the United States. The mission includes coordination efforts to reduce the production, manufacturing, distribution, transportation, and chronic use of illegal drugs, as well as the attendant money laundering of drug proceeds.

JOB DESCRIPTION

The National High Intensity Drug Trafficking Areas (HIDTA) program is currently seeking candidates to fill the senior staff position of Deputy Coordinator of the Marijuana Impact Group (MIG), part of the National Strategic Analysis Initiative (NSAI). The MIG Deputy Coordinator is a "contract" position, federally funded through its fiduciary the Monroe County Sheriff's Office (Florida) and is dependent upon HIDTA grant funding.

The MIG is part of a national-scope initiative that supports law enforcement and community-based drug prevention coalitions efforts. This is accomplished by providing timely information, evidence-based data associated to marijuana, its chemical constituents, and its impacts to public health and public safety.

The MIG also acts as a "best practices" repository providing coordinated efforts to reduce drug trafficking through facilitated guidance, education, and information/intelligence sharing. This group requires coordination and information sharing with numerous government agencies, educational institutions, scientific research entities, community-based anti-drug coalitions, and the criminal justice intelligence / analytical communities. This is a "Drug Free" work environment.

To learn more about the MIG, click [here](#).

REQUIRED TRAITS:

Résumés must specify experience and/or education that demonstrate qualifications for this position. Note: Five (5) references with their email addresses and phone numbers must be provided for verification. Preferred requirements include:

1. U.S. Citizenship.
2. Ability to pass a background investigation and maintain a security clearance as required.
3. Possess at least a baccalaureate degree from an accredited institution.
 - a. Life / professional experience will be evaluated on an individual basis for applicants with a lesser college degree or educational experience.
4. Effective communications abilities through public speaking, concise writing skills and ability to prepare properly sourced research summaries.
5. Experience in drug trafficking investigations, with special emphasis on marijuana cultivation, sales, transportation, and trafficking.
6. Prior experience in working with federal, state, and local criminal justice agencies and multi-jurisdictional task forces.
7. The ability to coordinate and facilitate regional meetings of agents/officers, prosecutors, regulatory personnel, and community leaders as needed.
8. Proficient knowledge of current trends and issues surrounding commercial marijuana, medicalization and the public health / safety impacts associated with legalization.
9. The aptitude to be self-motivated, reliable, ability to independently manage time, tasks, and responsibilities.
10. Proficiency and experience in standard office computer systems.
 - a. (i.e., MS Office suite)
11. Ability to be participate in significant air travel, that often includes overnight and multiple day stays, out of state.

DESIRED TRAITS:

1. Ability to prepare and present staff reports, after action summaries, data / information briefings, or proposed course of action briefs, orally or in writing.
2. An understanding of the roles of Organized Crime (OC), Drug Trafficking Organizations (DTOs), both foreign and domestic, as it pertains crimes of violence, money laundering, and human trafficking.
3. A working knowledge of environmental harms and other crimes associated to illicit marijuana cultivation sites found upon public lands.
4. Experience in maintaining and development of website platforms (e.g., WordPress) and social media content for public consumption.

DUTIES: Include, but are not limited to:

1. Public speaking engagements,
2. Represent the MIG and HIDTA program in a fair, professional, and unbiased manner in public forums.
3. Avoiding any lobbying activities directly related to this assignment.
4. Ensure the sharing of the most recent science-based / evidence-based information for public dissemination.
5. Establish and maintain an effective liaison with participating law enforcement agencies and community-based drug prevention coalitions.
6. Assist in the preparation and facilitation of meetings, conferences and media events.
7. Assist in the collection and dissemination of statistical or historical data sets associated to marijuana.
8. Prepare and input HIDTA Performance Management Program (PMP) measures as required.
9. Prepare and coordinate communications or travel requirements for future meetings or conferences.
10. Assist in the designing, implementing and scheduling specialized training classes.
11. Other duties as assigned.

ASSIGNMENT LOCATION

This is a remote workplace position but will be based in an established HIDTA region. One that is impacted by marijuana trafficking, cultivation, distribution or its impacts upon public health and safety concerns. As such, There is no reimbursement for moving expenses if applicable.

For a map of current HIDTA regions, please click [here](#).

SUPERVISORY CONTROLS:

The MIG Deputy Coordinator, working under the direction of the MIG Committee Chair, the MIG National Coordinator, the National HIDTA Assistance Center (NHAC) Director or his/her designee, will assist in deriving and achieving mission vision and objectives with guidance of an executive board of advisors as established by the HIDTA Directors Committee (HDC) in coordination with the Office of National Drug Control Policy (ONDCP).

PHYSICAL DEMANDS:

The position requires extensive sitting at a computer workstation.

WORK ENVIRONMENT:

The work involves minimal risks or discomforts and is typically performed in an office setting.

APPOINTMENT:

This position is federally funded on an annual basis. The MIG Deputy Coordinator will serve as an independent contractor and not as an agent, employee, or servant of any agency. The Deputy Coordinator will report to the National Coordinator. This appointment and each or any subsequent appointments are subject to review and approval of ONDCP.

APPLICATION:

Interested parties should submit apply by submitting a cover letter and resume outlining their qualifications to: Jackie Serra at: jxserra@nhac.org.