



National HIDTA Assistance Center

MS Office Tutorial Videos

DATE	May 12, 2025 – June 30, 2025
LOCATION	National HIDTA Assistance Center Online via the NHAC Learning Management System (NHAC LMS)
COURSE GOAL	Introduce new and intermediate users of the capabilities of MS Office Products.
COURSE CONTENT	A link is provided to allow new and intermediate users of MS Office Products to improve upon their skills on MS Word, Excel, and Powerpoint.
PREREQUISITS	None
WHO SHOULD ATTEND	All HIDTA personnel.
REGISTRATION	<p>Registration Instructions:</p> <ol style="list-style-type: none">1. Open your web browser to https://www.nhac.org/hidtatrainingcalendar/events/82. Find MS Office Tutorial Videos Select Register.3. Fill in the HIDTA Training Registration and select Complete Registration <p>Once your application has been reviewed and approved you will receive an email with other pertinent info.</p> <p>Questions concerning registration, please contact Ernesto J. Garay-López at 305-715-7756 or via email ejgaray@nhac.org.</p> <p>Ernesto J. Garay-López Training Coordinator National HIDTA Assistance Center Office: 305-715-7756 ejgaray@nhac.org Website: NHAC.org</p>