

OCDETF

Mid-Atlantic Advisory Council Meeting

Invitation Limited to:

Mid-Atlantic U.S. Attorneys, OCDETF Agency SACs/ASACs, U.S. Marshals, HIDTA Directors, Regional Coordination Group, District Lead Task Force Attorneys and the OCDETF Executive Office

Date: Thursday, April 3, 2025

Time: 9 a.m. – 5 p.m.

Location: Frederick Co. Sheriff's Office
1080 Coverstone Drive
Winchester, VA 22602



Online Registration in HOTT is as follows:

Seating limited to 100 attendees – Register early

1. Open web browser to <https://www.nhac.org/hidtatrainingcalendar/events/27>
2. Select **OCDETF-Mid-Atlantic-RAC Meeting** - Select **Register**
3. Complete HOTT Online Application - Select **Complete Registration**

Event Questions:

Christine Minor

Mid-Atlantic Program Coordinator

(410) 209-4851 Christine.Minor@usdoj.gov

Registration Questions:

Ramona Boland

HIDTA Training Program Manager

(443) 980-8182 rboland@wb.hidta.org





OCDETF Mid-Atlantic Advisory Council Meeting

Frederick County Sheriff's Office

1080 Coverstone Drive, Winchester, VA 22602

Thursday, April 3, 2025

9 a.m. – 5 p.m.

- Parking available on-site (parking lot and on-street)
- Main entrance lobby – Training room immediately on left
- Agents permitted to carry service weapons into training room
- Business/Business Casual Attire
- All attendees responsible for their own lodging accommodations
- Per Diem: FY 25 Lodging - \$110; M&IE - \$68 (first & last day of travel - \$51)
- See www.visitwinchesterva.com for Winchester Lodging, Dining, Attractions, Parking, and more





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Mid-Atlantic

Regional Advisory Council Meeting

April 3, 2025

Pursuant to DOJ Policy Statement 1405.03 PLANNING, APPROVING, ATTENDING AND REPORTING CONFERENCES:

VI. Reporting Requirements.

B. Conferences that Cost the Department more than \$20,000

- Components must report the costs of each Department-sponsored conferences for which the total cost is more than \$20,000.
- The Attorney General is required to submit this information to the Department's Inspector General.

OCDETF is required to report the actual overall cost of the Mid-Atlantic Regional Advisory Council Meeting. This requirement applies to ALL ATTENDEES, whether the attendee is from Federal, State, or Local agencies; regardless of which source of funding was used for attendee expenses.

Attendee's Name:	
Lodging (including taxes)	\$
M&IE	\$
Common Carrier Transportation (plane, train, POV, etc.)	\$
Local Transportation (rental car, taxi, Uber, etc.)	\$
Parking	\$
Miscellaneous	\$

