APPENDIX: Initiative Descriptions and Budget Proposal Formats

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│   FY 2007 ENFORCEMENT INITIATIVE DESCRIPTION AND BUDGET │
│                        PROPOSAL                         │
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HIDTA: _____

INITIATIVE TITLE: _____

LEAD AGENCY(S): _____

LOCATION: _____ _____

                                    CITY   STATE

1. **INITIATIVE DESCRIPTION**:
   (Includes initiatives involved in investigative, prosecution, and interdiction activities.)

   A. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of this initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA's strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.

   B. Is this initiative collocated with other HIDTA initiatives?

      Yes ☐
      No ☐

   C. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

      Yes ☐
      No ☐

      (If not, attach Program Policy Waiver Request)

   D. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

      Yes ☐
      No ☐

(If not, attach Program Policy Waiver Request.)

2. INITIATIVE PARTICIPANTS

A. HIDTA Participating Agency Positions, Summary

	Fulltime	Part-time	Total
Collocated			
Non-collocated			
Total			

B. HIDTA Participating Agency Positions

Number	Title/Position	Agency	HIDTA Funded (Yes or No)	Collocated (Yes or No)	Fulltime/ Part-time

Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components

3. INITIATIVE BUDGET

A. FY 2007 Request for initiative: $_____ .

**4.   LAW ENFORCEMENT INITIATIVES: INVESTIGATION AND
        INTERDICTION ACTIVITIES**

A. Level of Activity: (Check all that apply)
    Local DTO focus   □
    Multi-state DTO focus   □
    International DTO focus   □
    Interdiction focus   □

B. Does the initiative routinely provide information to the HIDTA Investigative Support Center?

    Yes □
     No □
    If no, explain**.**

5.   PROSECUTION

A. Does this initiative fund a prosecutor?
    Yes □
    No □

B. If this initiative has a HIDTA funded prosecutor(s), does the prosecutor(s) exclusively support HIDTA initiatives?

    Yes □
    No □

    (If not, explain why and state what percentage of time is devoted to HIDTA cases.)

TARGETED INITIATIVE OUTPUTS
AND OUTCOMES, 2007

TARGETED DTO-RELATED OUTPUTS/OUTCOMES, 2007			
Outputs	DTOs Identified (Baseline[+])	DTOs Targeted	DTOs To be Dismantled/ Disrupted
Drug Trafficking Organizations			
International DTOs			
Multi-State DTOs			
Local DTOs			
TOTAL			
Money Laundering Organizations			
International MLOs			
Multi-State MLOs			
Local MLOs			
TOTAL			
GRAND TOTAL			

[+] Baseline is 2004, unless otherwise noted.

TARGETED DRUG SEIZURES, 2007		
TARGETED DRUG SEIZURES	**Baseline[+]**	**Targeted**

[+] Baseline is 2004, unless otherwise noted.

TARGETED ASSET SEIZURES, 2007		
	Baseline[+]	**Targeted**
TARGETED DOLLAR VALUE OF DRUG ASSETS SEIZED		

[+] Baseline is 2004, unless otherwise noted.

TARGETED CLANDESTINE LABORATORY CASES, 2007		
Targeted Outputs	Baseline[+]	Targeted
Meth Laboratories Dismantled		
Laboratory Dump Sites Seized		
Chemical/Glassware/Equipment Seized		
Children Affected[++]		

[+] Baseline is 2004, unless otherwise noted.
[++] Baseline is 2005

REFERRALS TO OTHER HIDTAS AND OTHER AGENCIES, 2007		
Outputs	Baseline[+]	Targeted
Referrals to other HIDTAs		
Referrals to non-HIDTA Agencies		

[+] Baseline is 2004, unless otherwise noted.

OTHER TARGETED OUTPUTS/OUTCOMES, 2007		
Outputs	Baseline[+]	Targeted

[+] Baseline is 2004, unless otherwise noted.

TARGETED AND ACTUAL INITIATIVE OUTPUTS AND OUTCOMES, 2005

DTO-RELATED OUTPUTS/OUTCOMES, 2005				
Outputs	DTOs Identified (Baseline[+])	DTOs Targeted	DTOs Dismantled*	DTOs Disrupted*
Drug Trafficking Organizations				
International DTOs				
Multi-State DTOs				
Local DTOs				
TOTAL				
Money Laundering Organizations				
International DTOs				
Multi-State DTOs				
Local DTOs				
TOTAL				
GRAND TOTAL				

[+] Baseline is 2004, unless otherwise noted.
* As identified in submissions to ONDCP for the 2005 program year.

DRUG SEIZURES, 2005		
DRUG SEIZURES List drug and measurement unit. For example: Heroin (Kg.) or Valium (DU.)	**Targeted Seizures***	**Actual Seizures***

+ Baseline is 2004, unless otherwise noted.
* As identified in submissions to ONDCP for the 2005 program year.

ASSET SEIZURES, 2005			
	Baseline+	**Targeted***	**Actual***
DOLLAR VALUE OF DRUG ASSETS SEIZED			

+ Baseline is 2004, unless otherwise noted.
* As identified in submissions to ONDCP for the 2005 program year.

CLANDESTINE LABORATORY CASES, 2005		
Output	**Targeted Output***	**Actual Output***
Meth Laboratories Dismantled		
Laboratory Dump Sites Seized		
Chemical/Glassware/Equipment Seized		
Children Affected++		

* As identified in submissions to ONDCP for the 2005 program year.
++ Baseline is 2005

HIDTA INITIATIVE CASES REFERRED TO OTHER HIDTAS AND OTHER AGENCIES, 2005			
Outputs	Baseline +	Targeted	Actual
HIDTA Initiative cases referred to other HIDTAs			
HIDTA Initiative cases referred to other agencies			

+ Baseline is 2004, unless otherwise noted.

OTHER OUTPUTS/OUTCOMES, 2005		
Output	Targeted Output*	Actual Output*

* As identified in submissions to ONDCP for the 2005 program year.

TARGETED AND ACTUAL INITIATIVE
OUTPUTS AND OUTCOMES FOR INITIATIVES WITH HIDTA FUNDED PROSECUTORS

Prosecution Assistance to be Provided, 2007		
Output	**Baseline +**	**Targeted**
Individuals referred for Prosecution		
Individuals prosecuted		
Individuals convicted		
Number of search warrants reviewed		
Number of wiretap orders reviewed		
Number of court orders reviewed		

+Baseline is 2004, unless otherwise noted.

Prosecution Assistance to be Provided, 2005			
Output	**Baseline +**	**Targeted**	**Actual**
Individuals referred for Prosecution			
Individuals prosecuted			
Individuals convicted			
Number of search warrants reviewed			
Number of wiretap orders reviewed			
Number of court orders reviewed			

+Baseline is 2004, unless otherwise noted.

FY 2007 INTELLIGENCE AND INFORMATION SHARING INITIATIVE DESCRIPTION AND BUDGET PROPOSAL

HIDTA: _____

INITIATIVE TITLE: _____

LEAD AGENCIES): _____

_____

LOCATION: _____ _____
CITY   STATE

1. **INITIATIVE DESCRIPTION**:

   A. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of his initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA's strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.

   B. Is this initiative collocated with other HIDTA initiatives?

   Yes ☐
   No ☐

   C. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

   Yes ☐
   No ☐

   (If not, attach Program Policy Waiver Request.)

   E. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

   Yes ☐
   No ☐
   (If not, attach Program Policy Waiver Request.)

2. INITIATIVE PARTICIPANTS

A. HIDTA Participating Agency Positions, Summary

	Fulltime	Part-time	Total
Collocated			
Non-collocated			
Total			

B. HIDTA Participating Agency Positions

Number	Title/Position	Agency	HIDTA Funded (Yes or No)	Collocated (Yes or No)	Fulltime/ Part-time

Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components

3. INITIATIVE BUDGET

A. FY 2007 Request for initiative: $_____.

4.   INTELLIGENCE SERVICES:

A. Please check all services provided by this initiative:

        INTELLIGENCE PRODUCTS
            Strategic intelligence   ☐
            Operational intelligence   ☐
            Tactical intelligence   ☐
        INFORMATION SHARING   ☐
        ANALYTICAL CASE SUPPORT   ☐
        WATCH CENTER/DECONFLICTION
            Case/Subject Deconfliction   ☐
            Event Deconfliction   ☐

Event and Case Deconflictions Submitted, 2007		
Outputs	**Baseline[+]**	**Targeted**
Event Deconflictions Submitted		
Case/Subject Deconflictions Submitted		

    [+] Baseline is 2004, unless otherwise noted.

Cases Provided Analytical Support, 2007		
Outputs	**Baseline[+]**	**Targeted**
Cases provided analytical support		

    [+] Baseline is 2004, unless otherwise noted.

Referrals to Other HIDTAs and Other Agencies, 2007		
Outputs	**Baseline[+]**	**Targeted**
Referrals to other HIDTAs		
Referrals to non-HIDTA agencies		

    [+] Baseline is 2004, unless otherwise noted.

HIDTA Initiatives Using Event and Case Deconfliction Services, 2007		
Outputs	**Baseline[+]**	**Targeted**
HIDTA Initiatives using services		

    [+] Baseline is 2004, unless otherwise noted.

Event and Case Deconflictions Submitted, 2005			
Outputs	Baseline[+]	Targeted	Actual
Event Deconflictions Submitted			
Case/Subject Deconflictions Submitted			

[+] Baseline is 2004, unless otherwise noted.

Cases Provided Advanced Analytical Support, 2005			
Outputs	Baseline[+]	Targeted	Actual
Cases provided advanced analytical support			

[+] Baseline is 2004, unless otherwise noted.

HIDTA Initiative Cases Referred to Other HIDTAs and Other Agencies, 2005			
Outputs	Baseline[+]	Targeted	Actual
HIDTA Initiative cases referred to other HIDTAs			
HIDTA Initiative cases referred to other agencies			

[+] Baseline is 2004, unless otherwise noted.

HIDTA Initiatives Using Event and Case Deconfliction Services, 2005			
Outputs	Baseline[+]	Targeted	Actual
HIDTA Initiatives using services			

[+] Baseline is 2004, unless otherwise noted.

FY 2007 SUPPORT INITIATIVE DESCRIPTION AND BUDGET PROPOSAL

HIDTA: _____

INITIATIVE TITLE: _____

LEAD AGENCY(S): _____

LOCATION: _____   _____
                        CITY   STATE

1. **INITIATIVE DESCRIPTION**:
   (Includes initiatives involved in training, crime and forensic labs, treatment, prevention, Information Technology, and other activities beyond the core enforcement activities.)

   A. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of this initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA's strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.

   B. Is this initiative collocated with other HIDTA initiatives?

      Yes ☐
       No ☐

   C. Is this initiative staffed with fulltime federal and fulltime state/local personnel?

      Yes ☐
       No ☐

      (If appropriate, attach Program Policy Waiver Request.)

   F. Are fulltime members of the initiative collocated and commingled with federal and state/local personnel?

      Yes ☐
       No ☐
      (If not, attach Program Policy Waiver Request.)

2. INITIATIVE PARTICIPANTS

A. HIDTA Participating Agency Positions, Summary

	Fulltime	Part-time	Total
Collocated			
Non-collocated			
Total			

B. HIDTA Participating Agency Positions

Number	Title/Position	Agency	HIDTA Funded (Yes or No)	Collocated (Yes or No)	Fulltime/ Part- time

Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components

3. INITIATIVE BUDGET

A. FY 2007 Request for initiative: $_____.

4.   SUPPORT INITIATIVES:
To be completed for Support Initiatives only.

A.   Investigative Support Initiative: Explain how this initiative supports the HIDTA. How are HIDTA needs prioritized if this initiative supports other law enforcement agencies? (**Investigative Support initiatives include crime/forensic labs, surveillance initiatives and technical support initiatives.)**

INVESTIGATIVE SUPPORT OUTPUTS
(Examples Only)

Support Outputs/Outcomes, 2007		
Outputs (e.g., drug samples processed)	Baseline+	Targeted

+ Baseline is 2004, unless otherwise noted.

Support Outputs/Outcomes, 2005		
Outputs (e.g., drug samples processed)	Targeted*	Actual

*As identified in submissions to ONDCP for the 2005 program year.

A. Training Initiative:

1.   Is HIDTA funded or sponsored training reported to the National HIDTA Assistance Center?

Yes ☐
No ☐

2. Funding requests for training-related activities that are included in non-training initiatives must be cross-referenced to the Training Initative and listed here. For each training-related funding request included in a non-training initiative, list the initiative, the amount of funds, and the purpose.

Initiative	Amount	Purpose

TRAINING OUTPUTS

Training Assistance to be Provided, 2007		
COURSES TO BE OFFERED	Baseline[+]	Targeted
Number of Students Attending Analytical/ Computer Courses		
Number of Students Attending Investigative Interdiction Courses		
Number of Students Attending Management Administrative Courses		
Total Number of Students Attending All Courses		
Total Number of Student Hours for All Courses		

[+] Baseline is 2004, unless otherwise noted.

Training Assistance Provided, 2005			
COURSES TO BE OFFERED	Baseline[+]	Targeted	Actual
Number of Analytical/Computer Courses			
Number of Investigative/Interdiction Courses			
Number of Management/Administrative Courses			
Total Number of Students			
Total Number of Student Hours			

[+] **Baseline is 2004, unless otherwise noted.**

C. **Other Support Initiative**: Does the HIDTA fund other Support initiatives (e.g., treatment or prevention)?

Yes ☐
No ☐

OTHER SUPORT INITIATIVE OUTPUTS
(Examples Only)

Other Support Initiatives Targeted Outputs/Outcomes, 2007		
Other Outputs (e.g., persons receiving drug treatment)	Baseline[+]	Targeted

[+] **Baseline is 2004, unless otherwise noted.**

Other Support Initiatives Targeted Outputs/Outcomes, 2005			
Other Outputs (e.g., persons receiving drug treatment)	Baseline[+]	Targeted	Actual

[+] **Baseline is 2004, unless otherwise noted.**

FY 2007 MANAGEMENT AND COORDINATION INITIATIVE DESCRIPTION AND BUDGET PROPOSAL

HIDTA: _____

INITIATIVE TITLE: _____

LOCATION: _____

1. INITIATIVE DESCRIPTION:

A. Briefly describe the mission (e.g., investigating DTOs, dismantling meth labs, interdicting drugs or money, etc) and proposed activities of this initiative. Describe any unique aspects of this initiative and discuss any major accomplishments during the last year. Indicate when the initiative was first funded by HIDTA, how the initiative fits into the HIDTA's strategy, and how the initiative has changed since it was first funded. In the future, if there are any changes to this initiative that affect its mission or the manner in which it operates, submit a new description that reflects these changes.

A. Is this initiative collocated with other HIDTA initiatives?
Yes ☐

No ☐

2. INITIATIVE PARTICIPANTS

A. HIDTA Participating Agency Positions, Summary

	Fulltime	Part-time	Total
Collocated			
Non-collocated			
Total			

B. HIDTA Participating Agency Positions

Number	Title/Position	Agency	HIDTA Funded (Yes or No)	Collocated (Yes or No)	Fulltime/ Part-time

Initiatives with multiple components or groups must list participants in each such unit separately. Leave a blank row between separate groups or components

3. INITIATIVE BUDGET

A. FY 2007 Request for initiative: $_____ .